



IMPORTANT DATES TO REMEMBER

August 9, 2008: Summer 2008 Employment Ends

August 10, 2008: Fall Work-study Term Begins

October 1, 2008: Academic Year work-study will be canceled if no earnings are reflected by this date. If your student will not begin working until after 10/1, please contact our office to avoid cancellation.

August 10, 2008 – May 2, 2009: 2008-09 Academic Year Employment Begin and End Dates

September 1, 2008: University Holiday. Students are not eligible for holiday pay since they are not entitled to fringe benefits.

UPCOMING PAY PERIOD END DATES

Pay Period Dates	Time Collection	Pay Date
June 29 – July 12	July 17	July 25
July 13 – July 26	July 31	August 08
July 27 – August 9	August 14	August 22

REMINDER ON JUNE/JULY BILLS

Due to our fiscal year end, your June bill will be delayed by one week. Your June statement will include 3 pay periods: 6/14, 6/28, & 7/12. There should be only one pay period (7/26) on your July billing statement. We will return to our normal billing cycle with your August statement.

REMINDER ON WORK-STUDY STUDENTS GRADUATING IN SUMMER 2008

Work-study students who are graduating in the summer of 2008 must stop working on 08/09/08. Any earnings reported after this date will be charged 100% to your agency.

STUDENT PAY RANGES FOR 2008-2009

Fall is usually the time that employers increase student's pay rates. Off-campus work-study agencies can set their pay rates between minimum wage and the maximum on-campus rate. For 2008-09, this range is \$7.02 to \$19.58.

If you are offering increases to your student employees, please send an email to our office with the effective date and new rate. You may note the pay increase when you update the list of students who will continue in the academic year for your agency.

REQUESTS FOR STUDENT WORK-STUDY AND WORK-STUDY INCREASES

We are anticipating that our funding for the academic year for work-study will once again be limited. Please complete requests for student work-study awards and increases as soon as possible to increase the chances for an award or adjustment.

NEW LOOK FOR STUDENT EMPLOYMENT WEBSITE

The Student Employment Office is proud to announce that we have changed the look of our website. We believe our new site is now more user friendly. The website address is still the same (<http://www.colorado.edu/studentemployment/>). Please take a look at the new site; we'd welcome your feedback. If you have any questions on how to find a particular topic, please give our office a call and we will be glad to help you locate it.