

STUDENT ASSISTANT JOB PERFORMANCE TERMINATION POLICY

The job performance policy consists of:

If your supervisors notice a pattern of poor job performance, they will give you verbal warnings before meeting with you to have you sign this contract. Poor job performance will be determined by the supervisors and may be defined as any pattern of behavior that hinders an exceptional level of service by the

_____.

The termination policy will consist of:

If you violate the job performance policy more than 3 times during the semester, your job will terminate from _____, effective on the date of the third occurrence.

By signing you are acknowledging that you have read and understand this policy.

Student: _____

Date: _____

Signature: _____

STUDENT HISTORY

Infraction Date/Term Student's Initials Supervisors Initials

