

UNIVERSITY OF COLORADO AT BOULDER 2010 SUMMER BI-WEEKLY PAYROLL CALENDAR

| Pay Periods | Time Collection Due | Pay Day |
|---------------------|---------------------|-----------|
| May 02 – May 15 | May 21 (Fri) | May 28 |
| May 16 – May 29 | June 03 (Thu) | June 11 |
| May 30 – June 12 | June 17 (Thu) | June 25 |
| June 13 – June 26 | June 30 (Wed) | July 09 |
| June 27 – July 10 | July 15 (Thu) | July 23 |
| July 10 – July 24 | July 29 (Thu) | August 06 |
| July 25 – August 07 | August 12 (Thu) | August 20 |

TIME ENTRY FOR THE LAST PAY PERIOD OF THE SUMMER MUST BE TURNED IN ON TIME!! Any work-study hours turned in after the last Time Entry due date will be charged 100% to the employer.

| Important Dates To Remember | |
|------------------------------------|---|
| May 1, 2010 | Last working day of the academic year for work-study student employees. |
| May 2, 2010 | First working day for summer work-study student employees |
| August 7, 2010 | Last working day of the summer for work-study student employees |
| August 8, 2010 | First day students can begin working for the academic year. |
| August 12, 2010 | Last due date for Time Entry for the final pay period of summer. |

If a student is awarded summer work-study, they must begin earning their work-study award by **May 29, 2010**. If they cannot begin working by this date, the student or the employer must notify the Student Employment Office by 5/29/10 or your award will automatically be cancelled. Call the Student Employment Office at 303-492-7349, or send an e-mail to stdemp@colorado.edu.

| <u>Important University Dates</u> | |
|--|---|
| April 30, 2010 | Last day of spring 2009 Classes |
| May 1-6, 2010 | Spring 2009 Finals Week |
| May 7, 2010 | Spring 2009 Commencement |
| May 10, 2010 | First day of Term M & Q classes |
| May 27, 2010 | Last day of classes and finals for Term M & Q |
| May 31, 2010 | Memorial Day - University Holiday (Campus Closed)* |
| June 1, 2010 | First day of Terms A, C & D classes |
| July 2, 2010 | Last day of classes and finals for Term A |
| July 5, 2010 | Independence Day Observed - University Holiday (Campus Closed)* |
| July 6, 2010 | First day of Term B classes |
| July 23, 2010 | Last day of classes and finals for C |
| Aug. 6, 2010 | Last day of classes and finals for B & D |
| Aug. 7, 2010 | Summer 2010 Commencement (no official ceremony) |
| Aug. 23, 2010 | First Day of Fall 2010 Classes |

* Due to a university holiday, campus is closed this day but student employees are not eligible for holiday pay since they are not entitled fringe benefits.