

UNIVERSITY OF COLORADO AT BOULDER 2009 SUMMER BI-WEEKLY PAYROLL CALENDAR

PAY PERIODS:	TIME COLLECTION CLOSE:	PAY DATE:
May 3 - May 16	May 22 by 11:00am <i>(System open only Thursday 5/21 & will close on 5/22 at 11:00am)</i>	May 29
May 17 - May 30	June 4	June 12
May 31 - June 13	June 16 (Tuesday) <i>(System will close at 5:00pm)</i>	June 26
June 14 - June 27	July 1 (Wednesday) <i>(System will close at 5:00pm)</i>	July 10
June 28 - July 11	July 16	July 24
July 12 - July 25	July 30	Aug. 7
July 26 - Aug. 8	Aug. 13	Aug. 21

TIME ENTRY FOR THE LAST PAY PERIOD OF THE SUMMER MUST BE TURNED IN ON TIME!! Any work-study hours turned in after the last Time Entry due date will be charged 100% to the employer.

IMPORTANT DATES TO REMEMBER

- May 2, 2009 - Last working day of the academic year for work-study student employees.
- May 3, 2009 - First working day for Summer work-study student employees.
- May 25, 2009 - Memorial Day - University Holiday. Students not eligible for holiday pay since they are not entitled to fringe benefits.
- July 4, 2009 - Independence Day Observed - University Holiday. Students not eligible for holiday pay since they are not entitled to fringe benefits.
- August 8, 2009 - Last working day of the summer for work-study student employees.

****If a student is awarded summer work-study, they must begin earning their work-study award by May 30, 2009. If they cannot begin working by this date, the student or the employer must notify the Student Employment Office by 5/30/09 or your award will automatically be cancelled. Call the Student Employment Office at 303-492-7349, or send an e-mail to stdemp@colorado.edu.**