

**CULTURAL EVENTS BOARD
PROPOSAL DEADLINES
2007/2008**

September & October Events (2007)

SOFO Budget Review Deadline	July 11	(W)
Proposals Due	July 13	(F)
1st Reading	July 21	(S)
2nd Reading	July 23	(M)
Event Meetings w/SOFO	July 26-Aug 1	(TH-W)

November & December Events (2007)

SOFO Budget Review Deadline	September 5	(W)
Proposals Due	September 7	(F)
1st Reading	September 10	(M)
2nd Reading	September 17	(M)
Event Meetings w/SOFO	September 20-26	(TH-W)

January, February (2008)

SOFO Budget Review Deadline	September 27	(TH)
Proposals Due	October 1	(M)
1st Reading	October 8	(M)
2nd Reading	October 15	(M)
Event Meetings w/SOFO	October 18-24	(TH-W)

March, April, May & June Events (2008)

SOFO Budget Review Deadline	October 18	(TH)
Proposals Due	October 22	(M)
1st Reading	October 29	(M)
2nd Reading	November 5	(M)
Event Meetings w/SOFO	November 08-14	(TH-W)

The Student Organizations Finance Office (SOFO) reviews and approves budgets for events as part of the Coordinated Administrative Funding process. Please call 492-6366 for an appointment. The deadline for student groups to have budget review completed is indicated in each cycle. Please bring your completed proposal with you to the SOFO, UMC 231 for this review meeting. Space must be confirmed before budgets can be signed.

Sofa 8/07