Attendees: Bradley Albus, Oma Bankston, Philip Bradley, Steve Cass, Robyn Copeland, Zahra Crowley, Dom DeVangel, Sarah Douvres, Brian Drake, Dana Drummond, Laura Edlin, Joshua Firestone, AJ Gilmore, Aileen Harker, Jason Hopkins, Joanna Iturbe, Dana Kusjanovic, Gregg Lundgren, Tim Morrissey, Deb Renshaw, Greg Roers, Denise Thomas, Randi Voila, Lori Jackson

Absent: Joe Branchaw, Serena Leland, Vonda Maki, Kat McGovern, Kathy Noonan, Nick O’Connor, Alan Slinkard, Sharon Vieyra

Call to order / roll call: 12:15 Quorum present at 12:20

Approval of September 10, 2014 minutes

Co-Chair’s Reports and Announcements
• New student work hour policy based on federal regulations. Send questions/concerns to Sarah.

Treasurer Report
• Review September financial report.

Human Resource Report
• Bohn – Classified staff coaching sessions approaching. CU Grows series, Managing Change, well attended session.

Vice Chair Report
• November - To be confirmed; Dan Montez for upcoming APS’ of 2015.

Action Items
• Edlin – BE statements. Results from SC member survey, top three statements for use in order of Represented/Informed/Engaged. After brief discussion, motion presented and seconded for vote to adopt BE statements; all in favor, no further discussion, no objections, no abstentions.

Delegate Reports
Complete delegate reports are included below this minutes document.

Boulder Campus Planning Commission (BCPC) - Branchaw
http://fm.colorado.edu/planning/bcpc/

Boulder Faculty Assembly (BFA) – DeVangel
http://www.colorado.edu/FacultyGovernance/

• The first presentation was from a librarian giving an overview of the Open Access discussion. The BFA and the Norlin Librarian had a Q&A period, then the BFA voted to approve the motion to approve the Boulder Campus Open Access Policy (OA).

• The second presentation included Larry Levine from OIT, Michael Roseberry CU-Boulder’s ADA Coordinator and the Director of Disability Services, John Meister. This group came to the BFA to discuss students with disabilities and the challenges they face with the technology used on campus. The purpose of this presentation was to solicit input from Faculty about experiences they have had with their students (with disabilities) and possible solutions that could be further explored. This solicitation is a reaction to a Department of Justice inquiry to CU-Boulder regarding access to technology by students with disabilities.

• BFA is seeking increases in the number of committee members, which has traditionally been lower than desired.
**Chancellor’s Accessibility Committee (CAC)** – Kusjanovic  
[http://www.colorado.edu/odece/campusclimate/cac.html](http://www.colorado.edu/odece/campusclimate/cac.html)

- The joint chancellor’s committee retreat was held. Established goals, one of which to work in unison with other chancellor’s committees where commonalities exist; improve campus communication regarding mission and message. Preparations made for an October 10th meeting with Provost Moore and Chancellor DiStefano.

**Chancellor’s Executive Committee (CEC)** – Douvres  
[http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html](http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html)

- Student affairs presented their strategic plan, in summary; to improve graduation rates, retention rates and improved student campus climate. The capital asset management report included approval of Ketchum project funds with anticipated completion date in 2016.
- Jill Keegan, Athletics Associate Director of Compliance presented info on NCAA rules/regulations. A brief presentation was given on Title 9 and campus climate.
- A recap for disposing of state property was given. (Roers continues with specific detail) Property Services is the authorizing department for surplus property disposal/sales.

**Statewide Liaison Council (SLC)** – Douvres / Viola  
[http://www.mscd.edu/~csc/slcweb/](http://www.mscd.edu/~csc/slcweb/)

**University of Colorado Staff Council (UCSC)** – Drummond / Thomas / Iturbe  
[https://www.cu.edu/StaffCouncil/](https://www.cu.edu/StaffCouncil/)

- Outreach and policy review committees worked in groups setting ground work for committee goals and functions.
- The UCSC treasurer was elected.
- The decision was made that UCSC will not participate in the 2014 Diversity Summit.
- Discussing outreach efforts to be shared among all various campus councils.
- The policy committee is watching legislative activity, will focus on providing information to campus councils for discussion and return response in time for any desired action to be taken.

**Campus use of University Facilities** – Kusjanovic

**Committee Reports**

Complete committee reports are included below this minutes document.

**Blood Drive** – Viola / Lundgren

- November blood drive to be held in the Rec Center. Bonfils will reimburse SC $300 for prior expenses. Bonfils District Director applauds BCSC blood drives for successful community outreach.

**Communication** – Edlin

- Regular meeting cancelled, two members attended UCOM Web Express demonstration which is felt to be useful for future SC web maintenance and design.

**Outreach Events** – Thomas / Gilmore

- Discussion continues for options in recognition for shift work staff. Winter warmth drive to kick off October 13th, ending October 24th.

**PBRL** – O’Connor

- Heather Fields, state capitol lobbyist to attend as speaker at December SC meeting.

**Adjournment:** First and second motions to adjourn 1:55 time p.m.

Respectfully Submitted,  
Lori Jackson  
UCB Staff Council Administrator
### Delegate Reports

**Joe Branchaw**  
**Boulder Campus Planning Commission**  
[http://fm.colorado.edu/planning/bcpc/](http://fm.colorado.edu/planning/bcpc/)  
No meeting, no report.

**Dom DeVangel**  
**Boulder Faculty Assembly**  
[http://www.colorado.edu/FacultyGovernance/](http://www.colorado.edu/FacultyGovernance/)  
The October meeting of the BFA included two presentations.

- The first presentation was from a librarian giving an overview of the Open Access discussion from the BFA's September 2014 meeting. The BFA and the Norlin Librarian had a Q&A period, then the BFA voted to approve the motion to approve the Boulder Campus Open Access Policy (OA). (OA information found on the attached information packet)
- The second presentation included Larry Levine from OIT, Michael Roseberry CU-Boulder’s ADA Coordinator and the Director of Disability Services, John Meister. This group came to the BFA to discuss students with disabilities and the challenges they face with the technology used on campus. The purpose of this presentation was to solicit input from Faculty about experiences they have had with their students (with disabilities) and possible solutions that could be further explored. This solicitation is a reaction to a Department of Justice inquiry to CU-Boulder regarding access to technology by students with disabilities (I think this also includes Faculty and Staff, but that was not discussed).

The last part of this update is admittedly a little confusing and I think this is because some of what is happening was done behind the scenes or in the BFA Executive Committee meetings. Currently, a portion of the BFA’s committees (I do not have exact numbers because many different numbers were used and I do not know which numbers given are accurate) are not fully staffed and therefore cannot conduct official business. The BFA bylaws state that each committee must have at least eight members (2 BFA members and 6 faculty (non-BFA members). This has created a rift within the BFA that has potential long term effects. The BFA is seeking a uniform and consistent way of filling these positions - no specific date for elections/nominations given during the October 2014 meeting. I have attached a handout to give you an idea of the “unrest” within the BFA.

**Dana Kusjanovic**  
**Chancellor’s Accessibility Committee**  
[http://www.colorado.edu/odece/campusclimate/cae.html](http://www.colorado.edu/odece/campusclimate/cae.html)

**Sarah Douvres**  
**Chancellor’s Executive Committee**  
[http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html](http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html)

**Dana Drummond**  
**University of Colorado Staff Council**  
Last meeting was held at the Colorado Springs campus on September 18th. This was a working meeting. We split up into our two committees, Policy reviews and Outreach to discuss goals and objectives for the coming year. The Policy reviews group will review upcoming policies for parental leave, sexual harassment, conflict of interest and tuition benefits and report back to the main committee for any concerns with them. Chair has vowed to let Reagents know concerns if the council feels that more time is needed to review and propose changes. The outreach committee is working on a communications format to inform employees about the UCSC council and what it does, a monthly newsletter linking to the website is being considered. In addition, looking at campus wide community project for the Spring, 9caresColorado Share food drive is being considered.  
[https://www.cu.edu/StaffCouncil/](https://www.cu.edu/StaffCouncil/)

**Dana Kusjanovic**  
**Campus Use of University Facilities**  
[http://www.colorado.edu/policies/CUUF](http://www.colorado.edu/policies/CUUF)

**Sarah Douvres**  
**Statewide Liaison Council**  
[http://www.slcolorado.org/](http://www.slcolorado.org/)

### Committee Reports

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<th>Greg Roers</th>
<th>Awards Committee</th>
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<td>Laura Edlin</td>
<td>Communications Committee</td>
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<td>Philip Bradley</td>
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<td>Vonda Maki</td>
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### Outreach Committee

**Shift Worker Event:** September 29, 2014

A list was generated for those employees that work in Facilities Management Services and Housing and Dining Services that work off shift. The list was reviewed and it was determined that the people listed under Housing and Dining Services was not correct. A more comprehensive list will be acquired for this department to determine the number of people that would be under this category of staff on campus.

After a lengthy discussion about ideas for recognition of these staff members, it was decided that it would be best to survey the staff to determine what kind of recognition that they would like to have from Staff Council. A survey will be put together to gather this information that will include 3 different areas to choose from: 1.) Gift card 2.) Brown bag event with lunch 3.) Ticket to event at CU (Cultural, Athletics, etc.)

The Survey will need to be administered in person for several of the staff due to access to computers. A summary will be put together based off this data collection to determine what is preferred by staff.

**Winter Wear Drive**

Lori has contacted proctors for building placements of barrels. Additional driver with truck has been solicited for dropping off and picking up barrels. Email blasts will go out for staff on campus to donate. Drive starts October 13th and goes until October 31st. AJ will coordinate the delivery of the collected items to the organization.

**Spring Event Planning**

The committee will start the planning of the Spring Bar-b-que event in late January, early February. Event is planned on being held on Farrand Field. Additional information is needed to determine who is in charge of the field for scheduling events. Lori will source this information to determine availability for May 12 or 13th event.

### Payroll, Benefits, Retirement, Legislative Committee

**Blood Drive**

The Sept. 2014 4 day Bonfils Blood drive successfully collected 247 units of whole blood and an additional 20 units of Blood platelets. It was a good unit donation for a 6 bed drive. We also had 257 positive tweets on the drive thanks to Joshua.

We have not figured out yet how to correlate the tweets we received to actual donations.

We will be conducting our Feb & April 2015 drives at the Recreation Center. They have graciously provided us with a large room at no cost to Staff Council as our coordinated efforts on community outreach and a bit of an advertising plug for the Rec Center. This is truly a positive fiscal gain as we will not be required to provide around $700 in snacks as when we are in the UMC. These will be provided by Bonfils.

I am currently working with Bonfils management to secure funding of $300 if we need it to assist with our budget shortfall.