Office of the Registrar
UNIVERSITY OF COLORADO **BOULDER**

Office of the Registrar
105 Regent Administrative Center
020 UCB
Boulder, CO 80309

Telephone: 303-492-0907
Fax: 303-492-8748
Email: registrar@colorado.edu

Petition for In-State Tuition Classification - DOMICILE

Submit to address listed above

Indicate the term for which you are petitioning: Term _____ Year _____

Purpose of Petition. For current and former University of Colorado Boulder students to apply for a change from out-of-state residency to in-state residency for tuition purposes. Students new to the University of Colorado system should request in-state classification by completing the appropriate section of the application for admission and should complete this petition only if requested to do so. **Use only blue or black ink.**

Student Name _____ Student Number _____

Address for Reply _____

City_____State_____Zip Code_____

(Please notify the tuition classification office of any changes to contact information made after submitting the petition.)

*E-mail Address _____

*** This is our official means of communication – please be sure it is correct!**

Telephone_____ Age _____ Birth date _____ Marital Status _____ Date of Marriage _____

Petitioner, if not the student (see below) _____

Address _____

City_____State_____Zip Code_____

*****Email _____

*** This is our official means of communication – please be sure it is correct!**

Telephone _____ Relationship to Student_____

Information for Petitioners

Petitioner Determination. If one year prior to the first day of class of the academic term for which you are petitioning you were 22 years old, or were married, or were emancipated from your parents, or you were a graduate student, you must petition for yourself. Otherwise, a parent or court-appointed legal guardian must petition for you. This petition will then be based on the parent's or guardian's information, and you will qualify for in-state residency only if your parent or guardian qualifies. This person must have been your parent or guardian for at least one year. If your parent or guardian moved to Colorado after your 21st birthday, and you were not 22 years old as of the beginning of the 12-month period, both you and your parent or guardian must submit petitions.

Legal Guardian. If the petitioner is your court-appointed legal guardian, enclose: (1) a copy of the court decree or letters of guardianship, as appropriate; (2) a statement from the court affirming that your parents, if living, do not provide substantial support to you as a minor child; and (3) a statement from the court certifying that the primary purpose of such appointment is not to qualify you as a Colorado resident for tuition purposes.

Tuition Classification Regulations. In-state status requires domicile, or legal residence, in Colorado at least one year before the first day of class for the term for which you are petitioning. Depending on your age and marital status, this 12-month period may apply either to you or to your parents. Please read the accompanying explanation of the regulations, "Tuition Classification Information," and "Petition Instructions and Deadlines" for more detailed information.

Exceptions. Students applying for one of the exceptions listed in the Regulations (see above) should seek further information before completing a petition.

The questions in this petition cover each factor that may potentially influence your residency classification. Answer **all** questions (if your answer is "none" or "not applicable," so indicate), and provide **all** required documentation. Failure to do so may delay processing and may result in rejection of your petition. Please do not submit a petition with missing or incomplete information. Include additional pages if you need more space for your answers. (Please use only blue or black ink)

D1. Are you a citizen of the United States? Yes _____ No _____

a. If no, do you hold an immigrant visa? Yes _____ No _____
b. Date immigrant visa was issued _____
or type of nonimmigrant visa (F1, L2, etc.) _____

c. **Include a copy (both sides) of your resident alien card or nonimmigrant visa.**
d. If your immigrant visa was issued after the beginning of the 12-month domicile period, **include evidence indicating the date on which the Immigration and Naturalization Service certified your eligibility to reside permanently in the United States.**

D2. If you are a U.S. citizen or resident alien, have you resided in a foreign country (as other than a student or tourist) during the past two years? Yes _____ No _____

a. If yes, did this residence occur since you began living in Colorado? Yes _____ No _____
b. List period of residence: From _____ To _____ Country _____
c. Indicate your immigration or visa status in that country, and include copies of your visa or resident documents: _____

d. **Include copies of Form 2555 of your federal income tax returns for all years of your foreign residence. If not filed, include an explanation.**

D3. List <u>all specific periods</u> you have been physically present in the state of Colorado. Indicate **all** absences, **even for a day**. If necessary, attach additional sheets.

Periods of Residence (month, day, year)	**Periods of Absence** (month, day, year)
From _____ To _____	From _____ To _____
From _____ To _____	From _____ To _____
From _____ To _____	From _____ To _____
From _____ To _____	From _____ To _____

Include evidence of your place of residence in Colorado during the 12-month domicile period as indicated below. The enclosed qualifying deadline sheet indicates the necessary dates for documentation. Submit evidence documenting your place of residence beginning no later than the Domicile Qualifying Date for the term for which you are applying through the date you submit the petition.

<u>Renters</u> should provide one of the following: copies of leases, rent receipts, or letters from landlords. Evidence submitted must include the address of the property and the landlord's signature and address. If you resided with a friend or relative, that person is considered your landlord.

<u>University dormitory residents</u> should provide copies of check-in forms (available from the Department of Housing) or copies of tuition and fee statements (available from the Bursar's Office).

<u>Homeowners</u> should submit a copy of the deed for their primary residence.

D4. Income tax information.

a. List all years for which you have filed Colorado **state** income tax returns:
_____

b. List all years for which you filed **state** tax returns in a state **other than Colorado**:
_____

c. List all years for which you filed **federal** income tax returns:
_____

d. If you did not file a Colorado state return in the past two years, please state the reason:
_____

e. If state taxes are currently being withheld, indicate for which state: _____

f. **Include copies of all federal and state income tax returns; including returns for states other than Colorado, for the past two years (include copies of W-2 forms if you did not file tax returns).** You may omit this documentation for years that you did not reside in Colorado, unless you were a permanent resident of Colorado who was temporarily absent for that year. Include this documentation for years during which you resided in Colorado for only part of the year. Personal copies are acceptable. If you do not have personal copies, you must obtain copies from your tax preparer or from the appropriate federal or state agency. See the letter "Dear Petitioner" provided with this petition for additional information.

D5. List all employment for the past two years, including both Colorado and non-Colorado positions. Be sure to list the **month, day, and year** of employment.

a. Employer _____ From _____ To _____
Address_____

b. Employer _____ From _____ To _____
Address_____

c. Employer _____ From _____ To _____
Address_____

d. Employer _____ From _____To _____
Address_____

e. Employer _____ From _____ To _____
Address_____

f. **Include verification from each Colorado employer regarding dates of employment.** Letters from the employer or copies of payroll statements are acceptable documentation. You may omit documentation for temporary and student assistant positions.

D6. Have you ever registered to vote in the United States? Yes _____ No _____

a. State of current or (if not currently registered) most recent voter registration: _____

b. If registered in Colorado, date of most recent registration: _____ (month, day, year)

c. **If registered in Colorado, include a copy of your certificate of registration from your county clerk documenting the date of registration. If your voter registration is noted on your Colorado driver's license, that license will be sufficient documentation.**

d. **If you last registered in Colorado during the 12-month domicile period, include evidence of any previous Colorado registration.**

e. Date you last voted (in Colorado or elsewhere): _____ (month, day, year)

D7. Have you operated a motor vehicle in Colorado since you began living in the state? **If you have operated a motor vehicle on even one occasion, your answer to this question must be "yes."**

Yes ____ No ____

If yes, list the approximate period of operation: _____

D8. Have you owned or been the primary user of a motor vehicle since you began living in Colorado?

Yes _____ No _____

a. Name of registered owner _____

b. Relationship to you_____

c. List states and dates of vehicle registration during the past two years**:** _____

d. **Include a copy of your current vehicle registration (Colorado or otherwise).** If your Colorado registration was renewed during the 12-month domicile period, include a copy of your previous Colorado registration, if any.

D9. In any state, have you ever had a Driver's license? Yes_____ No_____

a. Current or most recent state of issue: _____

b. Date of issue: _____ (month, day, year)

c. If this license is expired or suspended, indicate date of expiration or suspension _____

(month, day, year)

d. Include a copy of your driver's license, Colorado or otherwise.

e. If you have a Colorado license that was renewed or reissued during the 12-month domicile period, also include a Driver's History, available from any Colorado Driver's License Office, documenting the original date of issue.

f. If you have a Colorado identification card rather than a driver's license, provide a copy of the identification card. If this card was renewed or reissued during the 12-month domicile period, also provide evidence of the date of issue of any previous Colorado identification. ***You must also include a copy of any driver's license you may have.***

D10. During the past year, have you had any significant life activities, other than employment or education, which have required your presence in Colorado or elsewhere? Such activities might include athletic competition, religious activities, or other personal matters. If yes, include an explanation of these activities. Yes _____ No ____

D11. Do you maintain a home in another state or country? Yes _____ No _____

(If no, go on to question 12.)

a. Location _____

b. List periods of residence there: _____

D12. Did you graduate from a Colorado high school? Yes _____ No _____

If yes, list the high school name, location, and graduation date. _____

D13. List all colleges and universities you have attended, including the University of Colorado. If no such attendance, please indicate "none."

Institution Dates Attended (month, year)

_____ From:_____ To:_____

_____ From:_____ To:_____

_____ From:_____ To:_____

_____ From:_____ To:_____

a. At which schools were you assessed non-resident tuition(including the University of Colorado)?

_____

a. For any school you attended outside Colorado since you began living in Colorado, **include documentation verifying your nonresident classification.**

D14. Have you been an active-duty member of the armed forces of the United States during the past two years? Yes____ No_____

a. If yes, list period of service: From _____ To _____ (month, day, year)

b. What period of this time were you stationed in Colorado? From _____ To _____ (month, day, year)

c. If discharged, include a copy of Form DD 214.
d. If you were on active duty during the 12-month domicile period, and were stationed in Colorado, **include copies of your Leave and Earnings Statements indicating your state of legal residence for tax purposes during the entire 12-month period.**
e. If you were on active duty during the 12-month domicile period, but were not stationed in Colorado, **include copies of W-2 forms, or December LES forms for each year you were last stationed in Colorado. Colorado tax returns, or other evidence of your state of legal residence for tax purposes for each year since you were last stationed in Colorado.**

D15. Explain why you regard Colorado as your permanent home. If you are the student, indicate your plans for residence and employment after you leave the University. Supply any and all additional information you feel can help show your intent to make Colorado your permanent home. Include any relevant documentation. If you are the student's parent or guardian, please indicate the expected duration of your residency and employment (if employed) in Colorado.

_____

_____

_____

_____

_____

_____

_____

_____

Any false information or falsified supporting document included in this petition may subject you to criminal charges and University disciplinary proceedings, and out-of-state tuition may be retroactively assessed.

I hereby swear or affirm that the answers given in this petition are accurate and complete, **and that all documents included hereto are true and unaltered copies of the original documents**. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the tuition classification officer in writing within 15 days after such change. **I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the University at any future date.**

Printed Name _____

Signature of Petitioner _____ **Date** _____

(sign only in the presence of a notary)

Signature of Notary Public _____

My commission expires _____

County of _____ State of _____

Sworn and subscribed to me this _____ day of _____, 20 ____