University of Colorado Boulder

Regent Administrative Center 101
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Boulder, Colorado 80309

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Social Security Number/Taxpayer Identification Number Update Form

This form is used by the University of Colorado Boulder to add or update a student's or applicant's Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). SSNs are required by various offices on campus for processing of financial aid, tuition statements for tax purposes, student employment, selective service verification, College Opportunity Fund (COF), and other credential matching. Personally identifiable information is secured and accessed only by school officials with a legitimate educational interest per university policy and federal law.

Please print, complete and submit this form to the University of Colorado Boulder, Office of the Registrar. A copy of your SSN card or ITIN card must be submitted if a correction is being requested. You may fax or deliver your form and documentation, if applicable, to the fax number or address listed above. Do not email documentation containing your SSN or ITIN.

Part I - Student Information:

_____

First Name | Middle Initial | Last Name | Student ID Number (if known)

_____

Address | Date of Birth (MM/DD/YYYY)

Social Security Number or Individual Taxpayer Identification Number:

SSN: _____ - _____ - _____ OR ITIN: ____ -_____

Part II – Student Authorization:

I certify that the number provided on this form is my correct Social Security or Individual Taxpayer Identification Number.

_____

Student Signature | Date

OR

Part III - Refused authorization:

☐ I am a foreign national/nonresident alien and do not have a Social Security Number or Individual Taxpayer Identification Number. I do not plan to file an income tax return in the U.S.

☐ I do not wish to provide my Social Security Number/Individual Taxpayer Identification Number to the University of Colorado Boulder at this time. I understand that the IRS requires students to furnish a SSN/ITIN to persons who must file information returns with the IRS per section 6109 of the Internal Revenue Code and that I may be subject to an IRS fine of $50 for failure to do so. I further understand that the IRS will not be able to use the Form 1098-T filed by the University of Colorado Boulder to confirm my eligibility for certain education tax benefits without my SSN/ITIN.

_____

Student Signature | Date