# Office of the Registrar

UNIVERSITY OF COLORADO **BOULDER**

## COURSE REVISION FORM

Revision to be effective for fall term: _____ (A catalog year begins in fall term and ends in summer term)

- SUBJECT AREA _____

- CATALOG (COURSE) NUMBER _____

- CURRENT TITLE _____

1) Change in catalog course description (cannot exceed 60 words and should begin with a verb):




2) Change in Catalog (Course) Number from: _____     to:     _____

3) Change in Course Title (include both Short Course Title and Long Course Title):

   a. Short Course Title (prints on Transcripts, Study Lists, and Schedule of Classes; cannot exceed 29

   characters): _____

   b. Long Course Title (prints in Catalog; cannot exceed 60 characters):

   _____

   Note:  students will not receive credit for this course with the new course number or course title if they have

   already taken the course, unless repeat credit is requested under item 9 or a new course proposal is submitted.

4) Course Pre-requisite (i.e., GEOG 1000 is a prereq for GEOG 1010)  NOTE:  will be listed in the course description.)

   a. Subject Area _____ Catalog (course) Number _____

   b. Subject Area _____ Catalog (course) Number _____

   c. Subject Area _____ Catalog (course) Number _____

5) Course Co-requisite (i.e., GEOG 1000 is a co-req for GEOG 1010)  NOTE:  will be listed in the course description.

   Subject Area _____ Catalog (course Number) _____

6) Course Restrictions, (i.e., restricted to juniors/seniors; restricted to majors):  NOTE:  will be enforced and listed in

   the Course Description.

   a. _____

7) Change in units (credits): Current units:_____          New units: _____

8) Change in variable units (credits):  Current min/max units_____          New min/max units:  _____

9) Repeatable for credit:  Total units (credits) allowed _____

10) Allow multiple enrollment in term:

11) Component change to:

      a.  Activity Type:


      b.  Component Addition: _____

                  Designate which component is graded/primary

12) Course to be cross-listed (two different Subject Areas (departments)):

      a.  Subject Area: _____         Catalog (Course) Number: _____

13) Course to be double-listed (within Subject Area (department), i.e., 4000 and 5000 level course)

      a.  Catalog (Course) Number: _____

14) Course is similar to:

      a.  Subject Area: _____         Catalog (Course) Number: _____

15) Closure course beginning fall term _____

16) Reactivate beginning fall term _____

17) Course topics (cannot exceed 29 characters): _____

18) Grading Basis:

Other: _____

Reason for making revision(s):




Request prepared by: _____ Date: _____

Approved by Department: _____ Date: _____

Approved by College Committee: _____ Date: _____

Approved by Dean of College: _____ Date: _____

Approved by Graduate School: _____ Date: _____


              RETURN TO:  Appropriate College or School's Dean's Office for processing