Below is the update from the Office of the Registrar for June 1, 2015. If you have questions, please contact the person or unit associated with the update. Thank you!

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Fall Registration Update (Sally Page)

Friday, May 29, was the last day for continuing students and readmitted undergraduate students to access registration for fall. They will not have access again until August 3–14.

May 29 was also the last day for new transfer students to access fall registration. Access for them reopens on Thursday, June 11.

Also, waitlist processing for fall is no longer running. It will start up again on Monday, August 3.

NOTE: New and readmitted graduate students will continue to have access to fall registration through Friday, August 14.

In addition, we’re doing the fall batch preregistration of new freshmen this week. Because of this, department users, advisors, deans’ offices, etc., do not have access to do any enrollment or drop/add for fall semester, as users don’t currently have enrollment appointment override access.

Beginning Monday, June 8, enrollment appointment override access for fall will be given to applicable users for purposes of enrolling students in special courses (RAPs, SASC, honors, etc.), as well as for advisors to assist new students with registration if appropriate.

We’ll send another fall registration update on Monday, June 8.

Maymester Web Grading (Lindsay Jackson)

The Maymester grading deadline is 11:59 p.m. on Wednesday, June 3. Please contact registrar@colorado.edu or 303-492-6970 if you have questions or need assistance posting your grades.

UIS Production Systems Maintenance, 6/7 (Sally Page)

Description

UIS production systems maintenance: Sunday, June 7, 6 a.m.–6 p.m.

All Production enterprise services will be unavailable throughout the maintenance window, during which time UIS will be upgrading network security through installation of a new firewall hardware system.
**Important** Please remember that firewall rules are currently frozen to prepare for this upgrade. If you need an emergency firewall rule change, please contact David Lowry at david.lowry@cu.edu or 303-860-4160.

**Impact**

All Production enterprise services will be unavailable.

- **Affected applications:** Campus Solutions | Campus Solutions Mobile Application | Cognos/CU Reporting | Concur Travel & Expense | CRM | CU Marketplace | cutransfer.cu.edu | DARS | Document Management | Enterprise Portal | eRA | FIN | HCM | Integration Gateway | ISSM | My.Leave | MS Communicator | OAO | Parchment | R25 Room Scheduling | SharePoint 2007 | SharePoint 2013 | Skillssoft

- **Available applications:** File and Print Services | Law Toolbox | VPN | SupportWorks (Employees Services) | TeamMate | TTO Portal | VDI Box | 1800 Grant Wired and Wireless network | 1800 Grant Phones | Email*

*Following completion of the maintenance window, if your computer was physically at the office, logged in and had Outlook open, please close and restart your Outlook to log back in.

For more information about UIS services, please go to the UIS Service Catalog at [https://www.cu.edu/uis/service-catalog](https://www.cu.edu/uis/service-catalog)

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**Registrar’s E-memo (Crystal Eileman)**

The following e-memo was sent on Wednesday, May 27, to all students with an active May 2015 graduation application.

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Dear [first],

If you graduated in May 2015, you still have time to make sure you receive your diploma. Please review the following dates and deadlines carefully.

**June 1: Deadline to Update Diploma Name and Address in MyCUInfo**
Click **Apply for Graduation** and follow the prompts (even if you have already applied) until you see your name and address listed, and edit them there. If you do not enter a Diploma Address, your diploma will be mailed to your Home Address.

**June 12: Degrees Post to Transcripts**
Transcripts can be [ordered online](#). If you have questions, email transcriptinfo@colorado.edu.

**June 15: Last Day to Clear All Financial Holds**
To receive your diploma and transcript, all financial obligations (e.g., fines, tickets, fees) must be paid. You can view your student account and pay online in MyCUInfo. If you have questions, email bursar@colorado.edu.

**June 19: Set Up Direct Deposit to Receive Your Confirmation Deposit**
To receive your [confirmation deposit refund](#), minus any outstanding debt, you must set up [direct deposit for that transaction](#) (separate from payroll). The Bursar’s Office [How To’s](#) provide step-by-step instructions. Refunds will be directly deposited into your bank account around the first week of July. If you have questions, email bursar@colorado.edu.

**July 10: Diplomas Mailed to Students**
If you did not enter a Diploma Address in MyCUInfo, your diploma will be mailed to your Home Address.

The Office of the Registrar congratulates you on your academic achievement!
Regards,

Office of the Registrar

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