Withdrawal Calendars / Refund and Assessment Schedule(s): Fall 2014

Students are responsible for knowing the Refund/Assessment Schedule, and for paying tuition and fees. Faculty/Staff utilizing the Tuition Benefit have a different schedule and should refer to the Bursar’s Office for this information.

<table>
<thead>
<tr>
<th>2014 Withdrawal Dates</th>
<th>Refund/Assessment Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>By August 15 at 11:59 PM</td>
<td><strong>Continuing Students:</strong> Upon withdrawal from all main campus courses, full refund of tuition, fees, and confirmation deposit is granted. <strong>New/readmit/transfer students:</strong> If a new, readmitted, or transfer student attended orientation and/or registered for classes, they will be responsible for the matriculation fee (or new student fee). Also, new, readmitted, and transfer students are not eligible for a confirmation deposit refund.</td>
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<tr>
<td>August 16 – September 10 at 11:59 PM</td>
<td>A withdrawal fee of $200 in tuition and fees* will be assessed for withdrawing from all main campus courses. (The confirmation deposit is automatically credited towards this withdrawal fee.) <strong>New/readmit/transfer students</strong> will be responsible for the new student fee, and the confirmation deposit will not be refunded. New/readmit/transfer students will not be charged the withdrawal fee. <strong>Continuing Education students</strong> are not assessed a financial penalty if they withdraw by September 10.</td>
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<tr>
<td>September 11 – September 24 at 11:59 PM</td>
<td>Students who withdraw during this time will receive a W grade and be assessed 40% of tuition and fees* (60% refund).</td>
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<tr>
<td>September 25 – October 8 at 11:59 PM</td>
<td>Students who withdraw during this time will receive a W grade and be assessed 60% of tuition and fees* (40% refund).</td>
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<tr>
<td>October 9 - December 12 at 5 PM (last day of classes)</td>
<td>100% of tuition and fees will be assessed and W grades are posted ($0 refund).</td>
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</tbody>
</table>

* Note: Total tuition does NOT include the portion of tuition paid by COF for undergraduate students who pay the in-state (resident) tuition rate. Only the following fees will be partially refunded: student fee, capital construction fee and athletic fee.

- New, transfer, or readmit students who withdraw at any point during their first semester in a degree program at CU will be responsible for the new student fee.
- All students who are withdrawing are encouraged to contact the Office of the Registrar or to look at the registrar’s webpage for additional withdrawal information.
### Fall 2014 Withdrawal Information

**Withdrawal Procedure:**
Registered students may withdraw by dropping all of their main campus courses through their student portal until the tenth week of classes. To officially withdraw, students may submit the Fall 2014 Withdrawal form through mail, fax, visit the Registrar’s Office, or email. To withdraw by email, an email must be sent from their CU email account. If a Dean’s or an ISSS advisor’s signature is required, please submit the Withdrawal form instead. More information here: [http://www.colorado.edu/registrar/withdrawal-university](http://www.colorado.edu/registrar/withdrawal-university).

**Financial Information:**
**Refund/Assessment Schedule**
The withdrawal refund/assessment schedule, for Main campus courses, is available online at: [http://www.colorado.edu/registrar/withdrawal-university](http://www.colorado.edu/registrar/withdrawal-university).

**Tuition Dispute Process**
The tuition dispute process is handled by the Bursar’s Office. For information, please see: bursar.colorado.edu/billing/tuition-dispute. The deadline to dispute charges is the last day of classes. Contact Information: Bursar’s Office, 303-492-5381, or bursar@colorado.edu.

**Residential Academic Program (RAP)**
Students who are signed up for a residential academic program (RAP) need to contact their program coordinator to withdraw from their RAP.

**Student Opportunity Fees**
Students who selected Student Opportunity fees will be billed for them. The deadline to request a refund of these fees is the drop deadline. For a refund, please contact those offices who provide the services directly: [http://www.colorado.edu/registrar/student-opportunities](http://www.colorado.edu/registrar/student-opportunities).

**CU Recreation Center**
Withdrawn students are not eligible to use the Recreation Center. Students on the StayConnected or the Time-Off Program may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center cashiers at 303-492-6880.

**Planning to Return to CU?**
Degrees seeking undergraduate students are eligible to return to the University up to three semesters (including summer, up to four with restrictions) from their last graded semester without reapplying. Please refer to the Return Chart for the return semester. While away, students may register for their return semester with the same priority as before. Their CU email and portal account will remain active. To access certain benefits while away, undergraduate students can apply for the StayConnected program. For more information please call 303-492-6970 or see: [http://www.colorado.edu/registrar/withdrawal-university](http://www.colorado.edu/registrar/withdrawal-university).

**Graduate, Law and MBA**
Students who would like to take up to three semesters off (including summer) need to apply for the Time-Off Program. The student will register for the return semester with the same priority as before and will be able to access certain benefits while away. Approval signatures are required.

**Withdrawal Checklist**
To ensure a withdrawal is complete, please refer to the Withdrawal checklist here: [http://www.colorado.edu/registrar/sites/default/files/forms/Withdrawal_Checklist.pdf](http://www.colorado.edu/registrar/sites/default/files/forms/Withdrawal_Checklist.pdf).