Conference notice is sent to student e-mail requesting a meeting be scheduled, potential policies violated, and a summary of alleged behavior.

Student calls the Office of Student Conduct at 303-492-5550 to schedule a meeting.

Meet with staff in the Office of Student Conduct to share your perspective on what happened.

**Formal Process**

Student discusses the incident with a conduct coordinator and the coordinator decides if a student violated University policy or not.

- A student is found not responsible for a violation of policy and the case is closed.
- A student is found responsible for a violation of policy and sanctions are assigned.
  - Student completes all sanctions and case is closed.

**Informal Process**

If a student accepts responsibility, then the informal process may be offered.

- Student and conduct coordinator develop an agreement to address harms and promote student learning. No formal finding or responsibility is made.
  - Student completes agreement and case is closed.

OR
*A student may only appeal a finding of responsibility if a sanction of suspension or expulsion is assigned.

**Depending on the nature of the incident or the potential violation, the informal process may not be offered.