## University of Colorado College of Music

## DEAN'S GRADUATE STUDENT GRANTS SUMMER 2014 PROJECTS

The Dean of the College of Music has made funds available to graduate students in music to support their research, scholarship, and creative work.

The Dean's Graduate Music Student Grants are intended to support graduate students' expenses related to performance, other creative work, or scholarship that are not funded by another source. Supplemental funds may also be sought in cases where partial funding is obtained from another source.

Types of projects *considered* for funding (in priority order) by the Dean's Graduate Student Grants are:

- 1. Students presenting off-campus papers and performances. Students who have advanced past the initial round of a performance competition or have had a paper accepted for presentation will be given priority. Importance of the venue is a consideration.
- 2. Assistance with purchase or rental of materials or other expenses essential for degree-related projects.
- 3. Funding for thesis project research and essential expenses (e.g., archival visits, special technical/graphic assistance, etc.)
- 4. Attendance in some official capacity at conventions or workshops.

**IMPORTANT NOTE:** Types of projects *not considered* for funding include expenses associated with auditions or the initial stage of a performance competition.

Applications will be reviewed three times per year. Applications will be accepted according to the following schedule:

Application Deadline:For projects completed during:September 5, 2014May 1, 2014 – August 31, 2014

Emails will be sent out 2 weeks in advance of the application deadlines noted below for the upcoming sessions:

Application deadline:For projects completed during:December 1, 2014Sept. 1, 2014 – Dec. 31, 2014April 1, 2015Jan. 1, 2015 – April 30, 2015

Awards must be claimed within <u>1 month of award notification</u> AND/OR <u>prior to graduation</u>, per deadline on award form.

Following are important criteria for the awards:

- Eligibility: Any full-time graduate music student in good standing and making adequate progress toward a degree on the Boulder campus may apply for funds.
- Announcement of the awards: Will be made within 1 week of the application deadline.
- ➤ Grant amount: The maximum grant will be \$500 per academic year.
- ➤ <u>Application Format</u>: To apply for a Dean's Graduate Music Student Grant, submit the following materials to the Graduate Music Office C109, per the deadline noted above:

- 1) **Personal information.** This should be typed Include name, student number, degree program, area of specialization, number of years in program, expected graduation date, mailing address, phone, and CU e-mail.
- 2) **Project Description**. This should be no more than two pages long, typed and double-spaced. Begin with the title of your project followed by a description of your proposed project along with an explanation of the project's importance to your professional development, research activity, or degree progress and possible benefit to the College of Music. Your proposal should end with the following statement and your faculty advisor's signature/date. Applications **will not be** accepted if missing the statement/signature.

"I have reviewed (insert student's name) project proposal and I support it."	
(faculty advisor printed name)	(faculty advisor signature / date)

- 3) **Supporting Documents.** If you have received an invitation to present a paper or performance or have been notified of your advancement in a competition, please include a copy of this documentation.
- 4) **Budget Page**. Itemize and explain the expenses for your project. The *typed* budget page must be accurate and complete. Include all expenses you expect to incur, even if the grant only covers a portion of them. Identify other sources of grants for which you are applying and the amounts you have requested. We expect you to apply for other obvious sources of funding. Please also list amounts of other support or prize money already received. (Explanatory note: because there are only three grant cycles annually, some applicants will have completed their projects before the Dean's Grant awards are determined.)
- 5) A copy of your most recent <u>unofficial</u> **transcript**. Unofficial copies are available through **MyCUinfo** <u>http://www.colorado.edu/registrar/transcripts/unofficial-transcripts</u>.