



## Funding Change Form

Instructions: (1) Complete all sections of form, with Finance Manager. (2) Finance Manager signs form. (3) Submit form to HR Coordinator.

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### Employee Information:

Employee Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

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### Funding Information:

Effective Date: \_\_\_\_\_

Approval: \_\_\_\_\_

(Nancy Tway, signature)

Make sure percentage total is equal to 100%

Speedtype: \_\_\_\_\_ Percentage: \_\_\_\_\_

Speedtype: \_\_\_\_\_ Percentage: \_\_\_\_\_

Speedtype: \_\_\_\_\_ Percentage: \_\_\_\_\_

Speedtype: \_\_\_\_\_ Percentage: \_\_\_\_\_

As PI of the speedtype mentioned above, I agree to these conditions of employment for the listed employee:

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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### For MCEN Use Only:

Position #: \_\_\_\_\_

For PET; Previous Speedtype(s): \_\_\_\_\_

HRGL Request #: \_\_\_\_\_

Appointment Entered in HCM: \_\_\_\_\_ (Sign)