

LSM ePortfolio Grading Rubric – Spring 2017

Criteria	Needs work	Good	Excellent	P/F
ePortfolio homepage	The ePortfolio homepage is not on the Google sites template or does not include a short biography, picture and resume.	The Google Sites ePortfolio homepage includes most of the short biography, picture and resume.	The ePortfolio homepage includes all the elements of short biography, picture and resume.	
Reflection Essays	The reflection essays for Lead1000 or equivalent, electives and capstone are not included, do not fulfil the 250-500 word count and/or do not elaborate on growth or applied learning.	Most of the reflection essays are between 250-500 words and elaborate on growth or applied learning.	All reflection essays are between 250-500 words and clearly describe growth and applied learning with examples.	
Artifacts and Work Samples	The artifacts and work samples do not relate to the purpose of the ePortfolio.	Most of the artifacts and work samples relate to the purpose of the ePortfolio. There is creativity in expression.	All the artifacts and work samples are clearly and directly related to the purpose of the ePortfolio. A wide variety of artifacts are included displaying creativity, novelty and originality.	
Quality of Writing	The reflection essays lack coherence and insight and/or have many grammar or construction errors.	The reflection essays are mostly coherent with insight and few grammar or construction errors.	The reflection essays are coherent with insight, analysis and critical evaluation, and hardly any grammar or construction errors.	
Faculty and Peer Review	A faculty and peer review has not been conducted as per the guidelines.	A faculty and peer has been conducted as per the guidelines and the related details are mostly available.	A faculty and peer review has been conducted as per the guidelines and all related details are fully available.	
Co-curricular Reflection	Co-curricular reflections are not included in the ePortfolio or connections between coursework and co-curricular activities are not evident.	Most of the co-curricular reflections are included in the ePortfolio. Connections between coursework and co-curricular activities are mostly evident.	All co-curricular reflections are included. Connections between coursework and co-curricular activities are made evident.	
Summative Reflection (if applicable)	The ePortfolio does not include any content on required summative reflection essay for LSM courses completed before Fall 2015.	The ePortfolio includes most of the up to 1500-word summative reflection essay with a synthesis of key learnings and experiences from introductory and elective courses completed before Fall 2015.	The ePortfolio has a well-organized and articulated up to 1500-word summative reflection essay with a synthesis of key learnings and experiences from introductory and elective courses completed before Fall 2015.	

Good, excellent = pass; needs work = resubmission with revisions by deadline

Additional comments: