

**UNIVERSITY OF COLORADO – LIBRARIES
STUDENT JOB APPLICATION**

DATE OF APPLICATION:

NAME (AS IT APPEARS ON YOUR SOCIAL SECURITY CARD):

MAILING ADDRESS:

CITY, STATE, ZIP:

LOCAL TELEPHONE:

E-MAIL ADDRESS:

PERMANENT ADDRESS:

CITY, STATE, ZIP:

EMERGENCY CONTACT NAME & TELEPHONE NUMBER:

DATE OF BIRTH:*

STUDENT ID #:*

MAJOR:

PLANNED OCCUPATION:

SPECIAL QUALIFICATIONS AND SKILLS:

- FILING
- TYPING/WPM:
- MACHINE SKILLS:
- FOREIGN LANGUAGES:

HONORS, AWARDS, FELLOWSHIPS:

PLEASE NOTE: A valid social security card must be presented in order to be employed by the University.

***THIS INFORMATION IS OPTIONAL ON THIS APPLICATION BUT IS REQUIRED AT THE TIME OF HIRE TO COMPLY WITH FEDERAL REPORTING REGULATIONS.**

GENDER:*

- MALE
- FEMALE

MARITAL STATUS:*

- MARRIED
- SINGLE

ETHNIC GROUP:*

- AMERICAN INDIAN/ALASKAN NATIVE
- ASIAN/PACIFIC ISLANDER
- BLACK
- CAUCASIAN
- HISPANIC
- CHOOSE NOT TO DISCLOSE

CITIZENSHIP:*

- US CITIZEN
- PERMANENT RESIDENT
- ALIEN AUTHORIZED TO WORK

CLASS:

- GRADUATE
- SENIOR
- JUNIOR
- SOPHOMORE
- FRESHMAN

AVAILABILITY:

- DAYS
- EVENINGS
- WEEKENDS

DO YOU HAVE A WORKSTUDY AWARD?

- YES
- NO
- AMOUNT:

ARE/WERE YOU EMPLOYED AT CU?

- YES
- NO

DATES:

DEPARTMENT:

FOR DEPARTMENTAL USE ONLY:

START DATE:

DEPARTMENT HIRING:

PAY RATE:

SSN:

IF YOU ARE OR HAVE BEEN EMPLOYED BY THE UNIVERSITY OF COLORADO LIBRARIES, PLEASE LIST THAT INFORMATION FIRST; OTHERWISE, LIST JOBS IN ORDER, STARTING WITH YOUR PRESENT OR LAST JOBS.

EMPLOYER:

ADDRESS:

TELEPHONE:

DATES:

PAY RATE:

HOURS PER WEEK:

SUPERVISOR & TITLE:

YOUR TITLE:

DUTIES:

REASON FOR LEAVING:

EMPLOYER:

ADDRESS:

TELEPHONE:

DATES:

PAY RATE:

HOURS PER WEEK:

SUPERVISOR & TITLE:

YOUR TITLE:

DUTIES:

REASON FOR LEAVING:

EMPLOYER:

ADDRESS:

TELEPHONE:

DATES:

PAY RATE:

HOURS PER WEEK:

SUPERVISOR & TITLE:

YOUR TITLE:

DUTIES:

REASON FOR LEAVING:

APPLICANT

I certify that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

SIGNATURE:

DATE:

LIBRARY USE ONLY

I have hired this applicant to work in my department.

SIGNATURE:

DEPARTMENT:

DATE:
