GoPIG Meeting Minutes  
September 12, 2014  
Colorado Talking Book Library

Present:
Erik Beck (CU-Law), Chris Brown (DU), McKinley Sielaff (Colorado College), Debbie Macleod (Colorado State Library), Barbara Whalen (DPL), Ron Koch (UCCS), Mark Popielarski (DU-Law), Dawn Combe (Regis), Peggy Jobe (CU-Boulder), Kate Tallman (CU-Boulder), Mike Culbertson (CSU)

Library Updates:

**Erik Beck (University of Colorado Law):** CU Law just accepted offers of serial set volumes (1989-1996); 400 volumes from Texas. They will be posting a job ad for a yearly fellow position soon

**Chris Brown (DU):** DU is looking for science and music/performing arts librarian, no big updates on gov docs

**McKinley Sielaff (Colorado College):** Recently went through a program review for remodeling, started weeding to get collections down by 15% and she has been piggybacking everyone else's lists for the past year. They are now interviewing for reference librarian to cover social science and assessment librarian

**Debbie McCloud (State Pubs)** State Library is lobbying for money to digitize VHS and DVD collections; the state publications library will be updating the classification system for Colorado collections; more details to follow.

**Barbara Whalen (DPL):** DPL is getting rid of their topographical maps (they have all of the states but are keeping Colorado)

**Ron Koch (UCCS):** UCCS is facing group study/collaborative space issues so they pulled 75% of bound periodicals. Many older government documents were categorized as LC and put in periodicals early on. Ron caught this and rescued them. He will send the list to Leanne soon. Ron has been asked if he can get rid of anything owned by CU that has gone through the item conversion process and is in CU's possession. Peggy suggested that they discuss this more in-depth later. Retrospective cataloging of Colorado state documents has been completed; will start federal collection now

**Mark Popielarski (DU Law):** Cataloging head will retire and the position might be filled. The semester has been busy with a legal research course. DU is migrating to Canvas from Blackboard.

**Dawn Combe (Regis):** CU visited Regis during a large weeding project; there will be more questions about the collection. Dawn has moved to reference at Regis and requested to work with government documents. She is very familiar with the processing of government documents but could use any advice we have to offer about promoting the collection, building research guides, etc...
Peggy Jobe (CU): CU is interviewing 4 candidates for a Government Information Specialist position; Skype interviews will take place in the following week. They have received permission to fill the permanent position that Kate is currently in. CSU is going through an extensive weeding project and CU is working with them (mostly working in the C’s). They have shipped over 100 boxes and we have no capacity to catalog so we are going to inter-file them. The library website is migrating to Drupal and they don’t know how much content will be migrated at this time. During the next meeting, Kate and Peggy will demo Data Planet

Mike Culbertson (Ft Collins): Thanks to Leanne for helping with the off-site storage conversion project which is forcing CSU to withdraw a significant number of items. CSU has a new assistant Dean in Scholarly Communication, and they have hired a couple of new science librarians. Mike is transitioning retiring (3 month increments…working semesters) Rob Sika has offered to fill-in. Mike also mentioned a project with WWI War department documents that are being retrospectively catalogued at CSU. Peggy Jobe showed the CU Library digital collection of WWI documents: http://libcudl.colorado.edu/wwi/index.asp

Additional Agenda Items

1) Western States Virtual Government Conference
Website: http://uclibraries.colorado.edu/govpubs/conference/WesternState2014/index.htm
195 attendees, 29 states, 2 countries, 2 more states signed up to join in 2016, successful conference overall.


Allows Regionals to withdraw a small amount of items after holding them for 7 years, the titles are things that are fully authenticated in FDsys (no specific titles given). Regionals can apply, after 7 years, to withdraw tangible copies from our collection. This has very little effect on our regional we wouldn’t really do it because our tangible copy is microfiche because we don’t get them in paper anymore. For example, with the Budget of the US Government, we would never toss in favor of the digital because it is better to use the print. GODORT wants a complete national inventory before allowing regionals to withdraw anything but on Region-L, 92.5% support the proposal. They are happy that GPO is listening regionals who are struggling.

In the National Plan there is no relief for regionals; rather, there is more work. It increases the burden for outreach and in CU-Boulder’s case, running the needs and offers process is already very expensive and time consuming. It would neither benefit nor hurt CU; it opens the door to look at more authenticated content to be integrated into FDsys and help relieve regionals. ARL agrees and doesn’t think that Regionals should even have to ask GPO permission about this (because they are already familiar with coordinating these collections). GPO does not think that Title 44 will need to be modified

You can view the URL above for all of the different points of view
3) Discussion of an “inventory” proposal for the western states—Chris Brown

There is need for national inventory list but nobody does it. Chris wants to set it up for the Western States. He would like to build a database of documents (stem, class, item), and Western States Libraries can claim ownership of items and work towards an inventory for the Western States.

- **Model:** DU’s IT department has agreed to partner with him to do this (they have staff to help). He doesn’t know how to automate this yet but each library could go in and add their holdings. As a pilot, he may start with interior documents. He would start with tangible documents only and then work towards a regional inventory.
- **Structure:** MS Access could not handle this, but it will be used for the pilot
- **Participation:** he may not get everybody involved, but at least the region would still know who owns what
- **Automating the matching process:** we have to match on an item (a serial with 300 issues and 6 titles is much more complex). Therefore, we cannot worry about uncatalogued materials yet but this process could help with future cataloguing
- **Manpower:** There is no shortage of help at DU for this project (students, programmers, etc...)

4) Review of the Withdrawal Process

[http://ucblibraries.colorado.edu/govpubs/de/index.htm](http://ucblibraries.colorado.edu/govpubs/de/index.htm)

Discard process: the group reviewed what is available on the UCB Libraries website

- **Collecting Patterns:** this page is for organizations who are still adding to their collections (ex. CSU wants everything in agriculture). This list is heavily linked to curriculum.
  - If you want to withdraw: Contact Leanne and she will look to see if any other library is interested in a particular stem. If there's only one library actively collecting in a stem, Leanne makes contact
- **Offers Procedures:** this website walks you through the things that can be withdrawn without doing anything
- Leanne is the key piece of this; everything goes through Leanne. At the same time, CU does not have a single approach to this process; it always varies
- **Creating Offers Lists:** the wiki is current; once we have checked something we know it is on our shelf then we clear it. You can use recently cleared lists to identify things to discard.

5) Discussion of state publications led by Debbi MacLeod:

- **Digitization?** This will continue as they have the money. There are different levels of digitization; first, this will be done with document requests. The document will be scanned and the digital file will be sent to the user and uploaded into the ADR. There was a larger project a few years ago ($20,000-30,000 worth of scanning) when many of the older, rare documents that difficult to scan were sent off to professionals. If the Library receives funding, they will continue to do some more of that (particularly the more popular ones). The VHS/DVD conversion project is also a top priority.
• **How do you determine what state documents go to what university?** The state library does have profiles (there are very few tangible documents anymore) but there is a profile for most libraries. The 1st copy goes to the Colorado State Library, 2nd and 3rd copies go to the Library of Congress, and the 4th copy goes to the University of Colorado...and on and on

• **There have been issues with URL's for digital records:** URL's shouldn't change (they have been given handles so they shouldn't change). Peggy has also had troubles so she will forward the information to Debbie.

• **New classification manual: will there be a lot of changes?** The State publications library has struggled with changes in classification schemes. There are supposedly going to be a lot of changes but Debbie does not know the extent of it right now. They did re-class many of the materials in the Dark Archive a while back.

• **Virtual Depository:**

6) Tour of the dark archive of Colorado State Publications.

**Meeting Adjourned 12:40 pm**