

Study Abroad Request Form

Name: _____

Address: _____

Phone: _____ E-mail: _____

Study Abroad Program: _____

Number of Credits Requested: _____ Program Deadline: _____

In preparing the material listed below, please note Law School Rule § 3-4-1C, which governs study abroad approval and transfer of credits:

§3-4-1 Credit for Work Done Elsewhere

C. Credit may be given toward graduation from the Law School by the Dean for any Study Abroad course taken at another law school if the course is deemed to have substantial content and if a grade of C or its equivalent or higher has been recorded for the course, provided that the school sponsoring the course is on the approved list of accredited law schools, of the American Bar Association. No credit will be given for work done in unaccredited American schools.

Please note that unless you are entirely on leave from The University of Colorado Law School for a full fall or spring semester, any study abroad credits will count towards the Rule 36B cap. Please confirm with the registrar in advance that these credits -- if approved -- will not put you in excess of that cap. Rule 36 provides:

36. Minimum Classroom Credit Hours and Maximum Credit Hours for Certain Activities

A. Classroom Credit. Pursuant to ABA Standard 304, at least 63 credit hours toward the JD degree shall be earned in regularly scheduled class sessions. These include classroom courses, seminars, foreign study meeting ABA standards, and clinical courses that include a classroom component and are taught by a full-time member of the law school faculty.

B. Credit Cap for Coursework outside of the Law School and for Courses and Activities that Do Not Involve a Substantial Classroom Component. No student shall receive more than 14 credit hours toward the JD degree from co-curricular activities such as journals, moot court, and trial competitions; Independent Legal Research; courtroom observation courses; externships; or coursework completed in another department, school or college of the University or at another institution of higher learning (except as otherwise provided in these rules).

Study Abroad Requirements Checklist:

- 1) General Description of Study Abroad Program
- 2) Phone and E-mail Information for the Program Coordinator or Associate Dean of Study Abroad Program
- 3) Course Descriptions and Syllabi of the Current Courses You Plan to Take (Include Professor Information, if Available)
- 4) Assessment Criteria (e.g. Exam Procedures)
- 5) Attendance and Grading Requirements
- 6) Have you verified the Study Abroad Program teaches the Common Law System?
- 7) Have you verified that these credits, if approved, will not exceed the Rule 36B cap?

PLEASE NOTE: If you are unable to provide a syllabus for each course in advance of enrolling in the Program, you may submit the syllabus immediately upon your return and the Associate Dean will determine the number of credits Colorado Law will transfer to your Colorado Law degree at that time.

Please attach the materials listed above to this form and bring them to the Registrar in the Dean’s Office, Room 326. Students must submit all the information listed above to participate in the Study Abroad Program. Students will be contacted once a decision has been made by the Associate Dean for Academic Affairs. Please contact the Registrar at 303-492-1865 with any questions.

I have reviewed and agree to the above:

Student Signature: _____ **Date:** _____

Approval by Associate Dean for Academic Affairs:

_____ **Date:** _____