



Wittermyer Moot Courtroom


How to Show a DVD or VHS Tape

Wake up the Controller

1  **Find the unit on the podium**
Touch the screen to wake it up
 Note: Touch the *screen*. Touching the buttons will not wake it up.


Turn on the Projectors and Lower the Screens

2  **Touch *Menu* at the top of the screen**
 When touching the buttons on the screen, always use the fleshy part of your finger.

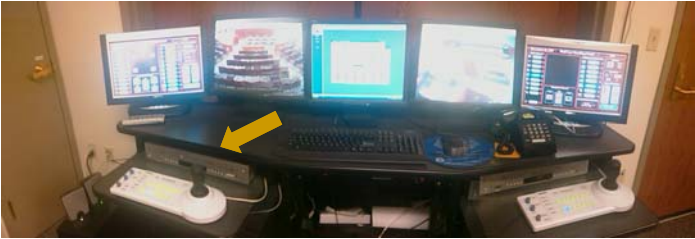
3  **Touch *On* to turn on the Left, Center, and/or Right projector(s)**
Touch *Down* to lower the screen(s)

Locate the Player and Insert the Disc or Tape


4 **Find the Control Room**
 This is the single door near the double doors on the right wall. If the door is locked, use a faculty key, or get a key from the Dean's Office.



5 **Locate the *left* DVD/VCR player on the bench**



6 **Insert your disc or tape in the player**



7 **Go back to the podium and use the controller**

Tip: If the controller is not responding
 Press the **Left** button, then the **DVD** button to unfreeze controller.

Adjust the lights

- A light switch is located on the left side, behind the Judges' bench
- Preset 1 is *All On*
- Preset 2 is best for projecting

Adjust the volume

- Touch the blue up and down arrows on the controller screen

DVD/VCR tips

- DVD may be stopped and started like a VHS tape
- VCR will play cable TV until tape plays
- VCR will only pause for 5 minutes

8 **Press *Left*, *Center*, or *Right* to specify where to project**



This is the **destination**

9 **Press *DVD* or *VHS***



This is the **source**

Use the screen buttons to **Stop**, **Start**, **Pause**, **Rewind**, or **Fast Forward**

Repeat Steps 8 & 9 for other destinations as desired.

Shut down the system when you're done

1. Touch **MENU** at the top of the screen
2. To turn off the projector, touch **Off**
3. To raise the screen, touch **Up**

Thanks for turning off the lights too!

If you have questions, suggestions, or would like one-on-one training on this or other technologies, please contact:

- Doris Cheung at doris.cheung@colorado.edu or
- Chris Bell at cbell@colorado.edu