

UNIVERSITY OF COLORADO
DEPARTMENT OF INTEGRATIVE PHYSIOLOGY

INFORMATION FOR FACULTY SPONSORS AND STUDENTS SEEKING
INTERNSHIP CREDIT

INTERNSHIP (1-6 CREDITS, UP TO 6 HOURS MAY BE USED TOWARDS THE MINIMUM OF 30 CREDIT HOURS REQUIRED FOR THE DEGREE.)

1. The student needs to find a faculty member willing to act as sponsor for the course.
2. The student **MUST** have junior or senior status, have completed at least 2 of the upper division major core courses, and have an overall GPA of 2.0.
3. Credit will not be given for work completed at some earlier time, e.g. during the previous summer.
4. The site/position of the internship needs to be carefully chosen to assure it will provide a relevant and quality experience for the student.
5. At least one on-site visit must be made by the faculty advisor during the internship.
6. For each hour of credit taken, there must be at least 45 hours of work in the internship setting.
7. A written report is required from the intern. The report should include details of the experiences, observation, etc., obtained and a record of days and times involved. In addition, the report should include such items as: a careful analysis of the experience and how it related to the student's major course work and career goals.
8. In some cases, an Internship Agreement may need to be completed by the participating institution.
9. Applications are available in the main office and must be completed and signed by the faculty member and the division coordinator or department chair **BEFORE** the student is allowed to register. A letter from the off-campus organization confirming the student's acceptance as an intern is also required.
10. A supporting letter of reference should be requested from the on-site internship supervisor/employer at the completion of the internship.
11. Students may also register through Career Services (Willard Hall, Room 34.) A fee may be required in addition to the Dean's approval. Counseling is available and they will help with developing an Internship.