# INDIRECT COST ADDENDUM FORM

Office of Contracts and Grants
UNIVERSITY OF COLORADO **BOULDER**

**Title of Project**

**Proposal No.** _____

| | 1st Budget Period | Total Budget Period |
|---|---|---|
| **Direct Cost** | _____ | _____ |
| **Indirect Cost** | _____ | _____ |
| **Total** | _____ | _____ |
| **Cost Sharing** | _____ | _____ |

Sponsor _____

PI _____

Primary Unit _____

Begin Date _____ End Date _____ **OR** Duration _____

*In accordance with CU's Disclosure Statement (DS-2) and Colorado State law, the federally negotiated indirect cost (IDC) or facilities and administration (F&A) rates are to be applied to all contracts and grants. Partial or no reimbursement for IDC may be budgeted according to a sponsor's limit on the rate of IDC as listed below. An IDC Addendum Form approved by the Department or Institute must be completed for any such project.*

An IDC rate lower than the federally negotiated rate is being applied to this project based on the following:

- ☐ By law or regulation a governmental agency limits the amount or rate of indirect costs.
- ☐ A non-profit organization has a formal written policy, consistently applied to all such awards, limiting indirect costs.
- ☐ A corporation is a prime contractor under a federal award, and the IDC rate is limited by the governmental agency.
- ☐ A corporation has a published, reduced IDC rate, and the project has been reviewed by the Office of Industry Collaboration (OIC) and deemed to be of such significant benefit to the campus that subsidization of indirect costs is warranted. *Note: Documentation of OIC's review and justification for a reduced IDC rate must accompany this IDC addendum. Note also that in these cases, that the departmental administration indirect cost recovery (DAICR) rate for this project may be reduced, as indicated in OIC's documentation regarding a reduced IDC rate.*

*If a reduced IDC rate is requested for any other reason, an IDC Waiver Request must be completed and returned to the appropriate Proposal Analyst at least 5 business days in advance of the deadline in order to receive full consideration.*

OCG calculates the imputed "loss" of indirect cost recovery to be $ _____ (Dollar amount) _____ (Details of how loss is calculated)

The following items have been included as "direct costs" that may be considered to help offset the loss of indirect costs in that the campus, dean, or institute or department also receive benefit:

- ☐ AY Salary for the principal investigator/project director _____
- ☐ Salary and/or tuition for graduate research assistants _____
- ☐ Salary for technical support staff _____
- ☐ Departmental administrative support _____
- ☐ Equipment, supplies, telephone equipment _____
- ☐ Travel or other costs _____

**Additional Justification:** The following aspects of the project describe the benefit to the campus of such a project and the ways that the "loss" of indirect cost is offset by those benefits (e.g., AY salary recovery, GRA salary and tuition support, seed money for possible future funding, departmental infrastructure costs):

| |
|---|
| |

_____ _____

Endorsement of Department Chair/Institute Director/Dean — Date