

January 1, 2014 REVISED February 23, 2014

**2014 DELEGATION DUE DATES for RESEARCH ASSOCIATE FACULTY SERIES
("RESEARCH FACULTY)** Offer Letters --- and JobsatCU Posting Deadline Dates***

*** Effective immediately with the 3/16/14-3/31/14 Appointment Start Date Cycle:**

1 - Research Faculty Checklist and Jobs@CU posting MUST be complete and submitted a minimum of five work days (with the exception of 3/16/14-3/31/14, due to revised information being posted on 2/23/14) PRIOR to submission of the proposed offer letter, or the start date for the prospective hire will be moved to the next hiring cycle; AND

2 - The budget position number must be included on the second page of the offer letter in order to ensure that there will not be any delays in the review and approval processes of the original offer letter submitted to the Office of the Vice Chancellor for Research.

Offer Letter Appointment Start Dates	Jobs@CU posting "Due No Later Than" Deadline Date	Offer Letter Submission Deadline Date to the Office of the Vice Chancellor for Research
January 1, 2014 - January 15, 2014	n/a	December 18, 2013
January 16, 2014 - January 31, 2014	n/a	January 2, 2014
February 1, 2014 - February 15, 2014	n/a	January 23, 2014
February 16, 2014 - February 28, 2014	n/a	February 3, 2014
March 1, 2014 - March 15, 2014	n/a	February 17, 2014
March 16, 2014 - March 31, 2014	n/a	March 3, 2014
April 1, 2014 - April 15, 2014	March 10, 2014	March 17, 2014
April 16, 2014 - April 30, 2014	March 26, 2014	April 2, 2014
May 1, 2014 - May 15, 2014	April 16, 2014	April 23, 2014
May 16, 2014 - May 31, 2014	April 25, 2014	May 2, 2014
June 1, 2014 - June 15, 2014	May 9, 2014	May 16, 2014
June 16, 2014 - June 30, 2014	May 23, 2014	June 2, 2014
July 1, 2014 - July 15, 2014	June 10, 2014	June 17, 2014
July 16, 2014 - July 31, 2014	June 25, 2014	July 2, 2014
August 1, 2014 - August 15, 2014	July 11, 2014	July 18, 2014
August 16, 2014 - August 31, 2014	July 25, 2014	August 1, 2014
September 1, 2014 - September 15, 2014	August 11, 2014	August 18, 2014
September 16, 2014 - September 30, 2014	August 26, 2014	September 2, 2014
October 1, 2014 - October 15, 2014	September 10, 2014	September 17, 2014
October 16, 2014 - October 31, 2014	September 25, 2014	October 2, 2014
November 1, 2014 - November 15, 2014	October 10, 2014	October 17, 2014
November 16, 2014 - November 30, 2014	October 27, 2014	November 3, 2014
December 1, 2014 - December 15, 2014	November 10, 2014	November 17, 2014
December 16, 2014 - December 31, 2014	November 25, 2014	December 2, 2014
January 1, 2015 - January 14, 2015	December 11, 2014	December 18, 2014

****Research Faculty Titles include PRAs, Sr.PRAs, Research Associates, Sr. Research Associates**

Research Professor Series (Assistant Research Professors, Associate Research Professors, and Research Professors) offer letter due dates are different than "Research Associate Faculty Series" and will be sent to hiring units once the EAC (Executive Advisory Council) has reviewed the nomination packet and rendered a decision.