1. Course number and title: **NCED 999: ST: CoTESOL: 35 Years and Beyond: Creating, Connecting, and Crafting**
2. Section number: **D3-664**
3. Term: **Fall 2011**
4. Tuition cost: **$48.00**
5. Number of Continuing Education Units (CEUs): **1.5**

**How to Register:**
- Please use **dark ink**, complete all fields, and be sure to **sign** the registration form. **Note:** Your Social Security number is **NOT** your Student ID#. If you don’t know your number, leave this space **blank**.
- Registration forms must be submitted by **11/19/2011. Late registrations will not be accepted.**
- If your instructor is not collecting completed forms, you may **fax** or **mail** your form to CPE.
- This is a NON-CREDIT course. You will earn continuing education units (CEUs) rather than academic credit. Under no circumstances may CEUs be counted toward a degree or converted to academic credit.

**How to Pay:**
- After the Records Office has processed your registration form, the Bursar’s Office will generate and mail a tuition bill to you. You will be able to pay your bill by mailing a check. If you have confirmed that your registration form has been processed (confirm by calling CPE at 303-315-4985), and you do not want to wait for a bill, you may mail your payment to:
  
  UC Denver Bursar's Office  
  13120 East 19th Avenue  
  Campus Box A098  
  Aurora, CO 80045

  - **Be sure to include your student ID number and the course/section number (see above) on your check!**

**How to Drop a Course/Get a Tuition Refund:**
- You may NOT drop or withdraw from this course verbally or online. To drop, use the **Schedule Adjustment Form** at [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar). (Click on **Forms**, then select **Downtown Campus** from the pull-down menu.) Submit the form via fax or mail to the **Continuing and Professional Education** office.
- Signing the registration form makes you **financially responsible** for the course tuition. **Your tuition will not be refunded** if you drop, stop attending, or change your mind about receiving credit after **15%** of the scheduled course time has elapsed. If circumstances beyond your control prevented you from attending or from dropping prior to the deadline, you may file a tuition appeal with the Records Office. Visit [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar). Click on **Students** and then on **Tuition Appeals.**

**Transcripts and Grading**
- This course is graded **pass/fail.** Grade reports will not be sent automatically. Order **transcripts** at [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar) or call the **Registrar’s Office** (303-556-2389). Make sure to specify that you are requesting a NON-CREDIT (D3) transcript.
- **Grades** for this non-credit course will be available after **12/29/2011**, provided registrations and grades are received according to posted due dates.

*Questions? Contact us at 303-315-4985 or via email at cpe@ucdenver.edu. Thank you for your business!*
University of Colorado Denver, School of Education & Human Development
Continuing and Professional Education NON-CREDIT Registration Form

<table>
<thead>
<tr>
<th>YEAR 2011</th>
<th>TERM Fall</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Former Name, if applicable</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID # (leave BLANK if not known)</td>
<td>Date of Birth</td>
<td>Daytime Phone</td>
<td>Employer</td>
<td></td>
</tr>
<tr>
<td>Mailing Address</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
<td>EMAIL Address</td>
</tr>
</tbody>
</table>

- Ethnic Origin
  - American Indian or Alaska Native
  - Asian or Pacific Islander
  - White, not of Hispanic origin
  - Black, not of Hispanic origin
  - Hispanic
  - Other
- Citizenship
  - U.S. Citizen
  - Non-U.S. Citizen
  - Country of Citizenship ______________________
  - Visa Type ______________________
- Gender
  - Female
  - Male

### ALL APPLICANTS: ANSWER ALL QUESTIONS
- Do you have a high school diploma? Yes _____ No _____
- Do you have a college degree? Yes _____ No _____ If yes, please indicate College/University: ____________________________ Degree: ______________ Date: ______________
- Have you ever enrolled for credit courses at ANY campus of the University of Colorado (including Continuing Education/Extended Studies)? Yes _____ No _____
- If yes, at which campus? ______________________
- If you are a male born after December 31, 1959, the following selective service question must be answered to comply with Colorado state law: Are you registered with the U.S. Selective Service? Yes _____ No _____
- Have you ever been convicted of a felony? Yes _____ No _____
- Have you been admitted to a program in the UCD School of Education and Human Development? Yes _____ No _____ If yes, which program? ______________________

<table>
<thead>
<tr>
<th>COURSE TITLE</th>
<th>COURSE PREFIX/ COURSE NUMBER</th>
<th>SECTION NUMBER</th>
<th>CLASS NUMBER</th>
<th>CEUs</th>
<th>INSTRUCTOR'S NAME</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ST: CoTESOL: 35 Years and Beyond: Creating, Connecting, and Crafting</td>
<td>NCED 999</td>
<td>664 (D3)</td>
<td>39719</td>
<td>1.5</td>
<td>Maria Thomas-Ruzic</td>
<td>$48.00</td>
</tr>
</tbody>
</table>

Payment Information: **Do not include payment with this form.** You will receive a bill from the University of Colorado for this course.

Note: University policy states that you **must** pay your tuition, unless you **officially** drop the course before 15% of the scheduled class meeting time has elapsed. Service fees accrue against the unpaid balance each month; unpaid student accounts are forwarded to our Student Debt Management Office and may result in collections action. Your signature on this form indicates your understanding and acceptance of this policy. See the attachment or visit www.cudenver.edu for more information.

I certify to the best of my knowledge that the information furnished on this application/registration is true and complete without evasion or misrepresentation. I understand that if found to be otherwise, it is sufficient cause for rejection or dismissal. I understand that admission to the University of Colorado as a non-degree student does not guarantee eligibility for regular degree status. If these charges are not covered by a grant or scholarship, I understand that I am responsible for these tuition fees.

Applicant's signature: ______________________ Date: ______________________

Registration forms may be collected by the course instructor and submitted in a single packet OR may be sent individually to: UCD School of Education & Human Development; Continuing and Professional Education; CB 106; P.O. Box 173364; Denver, CO 80217-3364. Registrations must be submitted by **11/19/2011**. Questions? Contact us by phone: 303-315-4985; fax: 303-315-6313; or email: cpe@ucdenver.edu.
University of Colorado Denver  
School of Education & Human Development  
Division of Continuing and Professional Education

Course/Event Evaluation Form

Course Number: NCED 999-664  
Semester: Fall 2011
Course Title: ST: CoTESOL: 35 Years and Beyond: Creating, Connecting, and Crafting
Instructor of Record: Maria Thomas-Ruzic  

Please rate each of the following. Circle the rating of your choice and feel free to add your comments. Your opinions and comments are important to us. Each response will be carefully read and reviewed.

What is your opinion of the course or event?  

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Format</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Length</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Accuracy of information presented</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Relevance or practicality of information</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Overall rating</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments:__________________________________________________________

What is your opinion of the instructor(s)/presenter(s)?

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Knowledge and coverage of the subject</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Organization and presentation skills</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Ability to stimulate interest &amp; participation</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Responsiveness to questions</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Overall rating</td>
<td>6 5 4 3 2 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments:__________________________________________________________

Would you recommend this course/event to others?  
___ Yes  ___ No

Would you take another course from this/these instructor(s)?  
___ Yes  ___ No

How did you learn about this course/event?______________________________

Thank you for your time and assistance!

This form is intended to be anonymous. We very much appreciate your cooperation in completing it as we work to improve our courses and programs. Completed forms may be collected on site and mailed to: UCD School of Education & Human Development; Continuing and Professional Education; CB 106; PO Box 173364; Denver, CO 80217-3364. Individual forms may also be faxed to 303-315-6313.