

# University of Colorado at Boulder

## Department of Geography

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Spring 2009

Dear GFDA Workshop Participant:

Welcome to the 2009 Geography Faculty Development Alliance – we're really looking forward to working with you! This letter addresses travel, accommodation, textbooks and other details about this summer's workshop at the University of Colorado (CU). Also enclosed is a questionnaire we would like you to complete before the workshop. Other information about the workshop will be posted online at: [www.colorado.edu/geography/gfda/gfda.html](http://www.colorado.edu/geography/gfda/gfda.html) and be sent by email.

### 1. Travel

Please make your own travel arrangements to attend the workshop. Plan to arrive at the CU campus by Sunday evening 14 June, in time for a welcoming reception in the lobby of the Guggenheim Geography Building at 7:00 p.m.. The Denver RTD "AB Skyride" bus runs directly from Denver International Airport to the CU campus (<http://www.rtd-denver.com/>) and airport shuttle buses (such as the Super Shuttle at <http://www.supershuttle.com/>) are also available. We'll have pizza waiting for you at Guggenheim at 7.

If you have paid for on-campus accommodations, please check in at Sewall Hall registration desk anytime Sunday. A campus map including Sewall Hall is attached and is also available on the GFDA website at: [www.colorado.edu/geography/gfda/workshops/workshops.html](http://www.colorado.edu/geography/gfda/workshops/workshops.html). If you have made your own housing arrangements, please join us at 7 pm in the Guggenheim Geography Building. If you are making alternate off-campus arrangements for accommodation, we have listed a few options below.

The workshop will end at 10:30 a.m. on Saturday 20 June. Please try to plan your travel so that you can stay on campus until the end of the workshop.

### 2. Accommodations

If you have paid for on-campus accommodations, you will be staying in dormitory facilities in Sewall Hall on the University of Colorado campus. We have requested single rooms for all participants and the rooms have access to the campus-wide wireless ethernet (we will provide login information when you arrive). Linen and towels will be supplied. Bath and shower rooms are shared. Previous participants recommend bringing a bathrobe, travel alarm clock, and soap dish. There are mini-fridges and microwaves in the rooms.

If you are staying in Sewall, breakfast from Monday to Friday is available in the Sewall dining hall. Lunches will be provided for all participants near our meeting rooms. We will have also have dinner together on Sunday and Friday evenings. The Sewall dining hall which has received rave reviews from past participants and provides a wide range of menus at each meal to suit different tastes and dietary requirements, including vegetarian and vegan. Lunches will be catered. Please let Ken know (on the questionnaire) if you have special dietary requirements.

Ken will be handling all arrangements and payments for your stay at Sewall, so there is no need for you to contact the conference center directly. He will need to know if you will be arriving earlier or leaving later than the official conference dates.

On-campus parking is available. The parking rate is about \$19.50 per week for a 1 week Temporary Parking Permit. Permits can be purchased in the residence hall or in the Parking Services Office. Contact Parking Services at (303) 492-7384 or go to the Police & Parking Building at 1050 Regent Drive. As at most college campuses, parking enforcement is stringent.

Access to the library, computer facilities, and the campus wireless network will be provided for free. Sports facilities are available at a small additional charge.

### **3. Textbooks and Readings**

There are two books you should purchase and bring to the workshop: Robert Boice's *Advice for New Faculty Members* (Allyn and Bacon, 2000) and Michael Solem, Ken Foote, and Jan Monk's *Aspiring Academics: A Resource Book for Graduate Students and Early Career Faculty* (Prentice-Hall, 2009). We recommend that you read Boice before you arrive and skim through the contents of *Aspiring Academics* to gain a sense of the topics. In addition to these publications, you will also be supplied with copies of a wide range of readings during the workshop. Please bring a binder or folder to store and organize these handouts.

### **4. Materials to Bring**

You'll get more out of the workshop if you bring along some materials on which to work during the week, such as:

- One or two course syllabi (in paper or digital form) which you would like improve during the workshop. Also, bring one exercise or activity that you would like to share, develop or improve during workshop.
- A short, 4-5 minute presentation on any course topic (sample of a lecture or presentation) that you can make during a lecturing practicum. Each year we set aside time for participants to make videotaped presentations which serve as the basis for excellent discussions of lecturing methods and strategies.
- A draft manuscript or grant proposal on which you would like some feedback. If you have one available, please bring 3-4 printed copies with you to circulate among participants and leaders. Each year we share draft manuscript and proposals for informal discussion.

### **5. Questionnaire**

Please complete the "Conference Questionnaire" which was sent with this message. This information will allow us to better match the workshop agenda to your interests and experience. We would like to draw upon your talents wherever possible to help with workshop sessions. You may return the questionnaire by email.

## 6. Biosketch

Please send Ken a 1-2 paragraph biosketch that we can post in the web in advance of the workshop so that fellow participants can learn a bit about your interests and backgrounds. Samples can be found at <http://www.colorado.edu/geography/gfda/participants/participants.html>

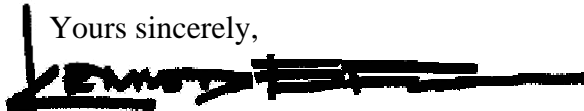
## 7. Spouses, Partners and Children

Spouses, partners and children are also welcome to attend. Accommodations are available at the following rates: 1) \$350 for spouse or partner, to cover double room, including meals; 2) \$200 for each child over 6 years of age for room, including meals; and 3) no additional room or meal charge of children under 6 years. Daycare is available for \$160 per child during the workshop, Monday through Friday, 8-5 pm. Although you should pay your workshop registration through the AAG website, you will be billed separately for family members and daycare in May when these arrangements are finalized at the University of Colorado.

Use the attached "Conference Questionnaire" to let Ken know if you are bringing spouses, partners, or children (and the ages of your children).

**Please send the questionnaire and biosketch to Ken by the 15th of May.** But please do not hesitate to contact either of us sooner if we can be of any assistance. We look forward to welcoming you to Boulder in June!

Yours sincerely,



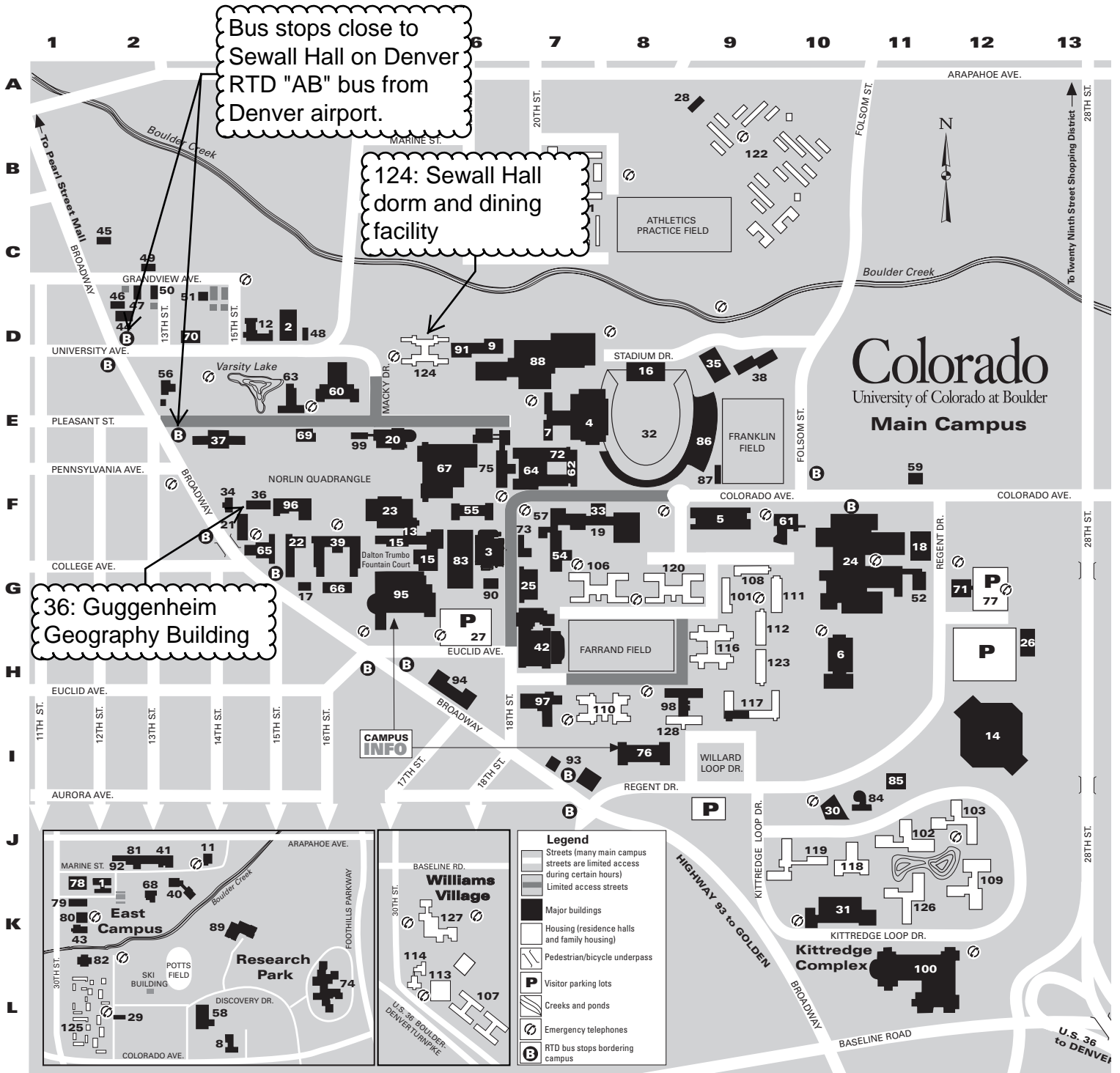
Kenneth E. Foote  
Professor



James W. Harrington, Jr.  
Professor, University of Washington

## Alternative Housing Options:

Boulder Convention and Visitors Bureau Website: <http://www.bouldercoloradousa.com/hotels/>  
Boulder Inn / Best Western: [www.boulderinn.com](http://www.boulderinn.com)



## University Buildings

1. Administrative and Research Center—East Campus (J-2) (ARCE)
2. Armory (D-4) (ARMR)
3. ATLAS Building (Alliance for Technology, Learning, and Society) (G-6) (ATLS)
4. Balch Fieldhouse (E-7) (FH)
5. Benson Earth Sciences (F-9) (BESC)
- \* Bruce Curtis Building. *See Museum Collections.*
6. Business (H-10) (BUS)
7. Carlson Gymnasium (E-7) (CARL)
8. Center for Astrophysics and Space Astronomy (L-3) (CASA)
9. Clare Small Arts and Sciences (D-6) (CLRE)
- \* Charlotte York Irey Studios (F-4). *See University Theatre.*
10. College Inn Conference Center (B-5) (CICC)
11. Computing Center (J-3) (COMP)
12. Continuing Education and Professional Studies (D-4) (CEDU)
13. Cooperative Institute for Research in Environmental Sciences (F-5) (CIRES)
14. Coors Events/Conference Center (I-12) (EVNT)
15. Cristol Chemistry and Biochemistry (G-5) (CHEM)
16. Dal Ward Athletic Center (D-8) (DALW)

17. Denison Arts and Sciences (G-4) (DEN)
18. Discovery Learning Center (F-11) (DLC)
- \* Drescher Undergraduate Engineering. *See Integrated Teaching and Learning Laboratory.*
- \* Duane Physical Laboratories (F-7). *See Duane Physics and Astrophysics, Gamow Tower, Laboratory for Atmospheric and Space Physics, and JILA.*
19. Duane Physics and Astrophysics (F-7) (DUAN)
20. Eaton Humanities Building (E-5) (HUMN)
21. Economics (F-3) (ECON)
22. Education (G-4) (EDUC)
23. Ekeley Sciences (F-5) (EKLC)
24. Engineering Center (F/G-10/11) (EC)
25. Environmental Design (G-7) (ENVD)
26. Environmental Health and Safety Center (H-13)
27. Euclid Avenue AutoPark (G-6) (EPRK)
28. Family Housing Children's Center—Main Offices (A-9) (DACR)
29. Family Housing Children's Center at Smiley Court (L-2)
30. Fiske Planetarium and Science Center (J-10) (FISK)
31. Fleming Law (K-10) (LAW)
32. Folsom Stadium (E-8) (STAD)
33. Gamow Tower (F-7) (DUAN)

34. Gates Woodruff Women's Studies Cottage (F-3) (COTT)
35. Grounds and Service Center (D-9) (GRNS)
36. Guggenheim Geography (F-3) (GUGG)
37. Hale Science (E-3) (HALE)
38. Health Physics Laboratory (D-9) (HPHY)
39. Hellems Arts and Sciences/Mary Rippon Theatre (G-4) (HLMS)
- \* Henderson Building (G-4). *See Museum of Natural History.*
40. Housing System Maintenance Center (K-3) (HSMC)
41. Housing System Service Center (J-2) (HSSC)
42. Imig Music (H-7) (MUS)
43. Institute for Behavioral Genetics (K-1) (IBG)
44. Institute of Behavioral Science No. 1 (D-2) (IBS1)
45. IBS No. 2 (C-2) (IBS2)
46. IBS No. 3 (D-2) (IBS3)
47. IBS No. 4 (D-2) (IBS4)
48. IBS No. 5 (D-4) (IBS5)
49. IBS No. 6 (C-2) (IBS6)
50. IBS No. 7 (C-2) (IBS7)
51. IBS No. 8 (C-3) (IBS8)
52. Integrated Teaching and Learning Laboratory (G-11) (ITLL)
53. International English Center (G-2) (IEC)

54. JILA (G-7)
55. Ketchum Arts and Sciences (F-6) (KTCH)
56. Koenig Alumni Center (E-2) (ALUM)
57. Laboratory for Atmospheric and Space Physics (F-7) (LASP)
58. LASP Space Technology Research Center (L-3) (LSTR)
  - \* Leeds School of Business (H-10). *See Business, Leeds School of.*
59. Lesser House (F-11) (LESS)
  - \* Life Sciences Laboratories Complex (E-7). *See Muenzinger Psychology, Porter Biosciences, and Ramaley Biology.*
60. Macky Auditorium (D-4) (MCKY)
61. Mathematics Building (F-10) (MATH)
62. MCD Biology (E-7) (MCDB)
63. McKenna Languages (E-4) (MKNA)
64. Muenzinger Psychology (E-7) (MUEN)
65. Museum Collections (Bruce Curtis Building) (G-3) (MCOL)
66. Museum of Natural History, University of Colorado (G-4) (HEND)
67. Norlin Library (E-6) (LIBR)
68. Nuclear Physics Laboratory (K-2) (NPL)
69. Old Main (E-4) (MAIN)
70. Page Foundation Center (D-3) (PFDC)
71. Police and Parking Services (G-12) (PDPS)
72. Porter Biosciences (E-7) (PORT)
73. Power House (F-6) (POWR)
74. Qwest Research Park (L-4) (USW)
75. Ramaley Biology (E-6) (RAMY)
76. Regent Administrative Center (I-8) (RGNT)
77. Regent Drive AutoPark (G-12) (RPRK)
78. Research Laboratory, Litman RL1 (J-1) (LITR)
79. Research Laboratory (K-1) (RL2)
80. Research Laboratory, Life Science RL4 (K-1) (LSRL)
81. Research Laboratory, RL6 (Marine Street Science Center) (J-2) (MSSC)
82. Research Park Greenhouse (K-1) (GH-3)
83. Sibell Wolle Fine Arts (G-6) (FA)

84. Sommers-Bausch Observatory (I-11) (OBSV)
85. Speech, Language, and Hearing Sciences (I-11) (SLHS)
86. Stadium Building (E-8) (STAD)
87. Stadium Ticket Building (F-9) (STTB)
88. Student Recreation Center (D-6/7) (REC)
89. Sybase (K-3) (SYBS)
90. Telecommunications Building (G-6) (TCOM)
91. Temporary Building No.1 (D-6) (TB01)
92. Transportation Center (J-2) (TRAN)
93. University Administrative Center and Annex (I-7) (UCTR)
94. University Club (H-6) (CLUB)
95. University Memorial Center (G-5) (UMC)
96. University Theatre (including Charlotte York Irey Studios) (F-4) (THTR)
97. Wardenburg Health Center (H-7) (WARD)
98. Willard Administrative Center (H-8) (WCTR)
99. Woodbury Arts and Sciences (E-5) (WDBY)
100. Wolf Law Building (L-12) (WLFL)

## University Housing

101. Aden Hall—Quadrangle (G-9) (ADEN)
102. Andrews Hall—Kittredge Complex (J-11) (ANDS)
103. Arnett Hall—Kittredge Complex (J-12) (ARNT)
104. Athens Court (B/C-6/7) (ATCT)
105. Athens North Court (B-6) (ATHN)
106. Baker Hall (G-7) (BKER)
107. Bear Creek Apartments—Williams Village (W-BC)
108. Brackett Hall—Quadrangle (G-9) (BRKT)
109. Buckingham Hall—Kittredge Complex (K-12) (BUCK)
110. Cheyenne Arapaho Hall (H-7) (CHEY)
111. Cockerell Hall—Quadrangle (G-10) (CKRL)
112. Crosman Hall—Quadrangle (G-10) (CROS)
113. Darley Commons—Williams Village (L-6) (DLYC)
114. Darley Towers—Williams Village (K-5) (DLYT)
115. Faculty Staff Court (C-5/6) (FACT)
116. Farrand Hall (H-9) (FRND)
117. Hallett Hall (H-9) (HLET)
118. Kittredge Commons—Kittredge Complex (J-10) (KITT)
  - \* Kittredge Complex. *See Kittredge Commons, Andrews, Arnett, Buckingham, Kittredge West, and Smith Halls.*
119. Kittredge West Hall—Kittredge Complex (J-10) (KITW)
120. Libby Hall (G-8) (LIBY)
121. Marine Court (B-7) (MRCT)
122. Newton Court (B/C-9/10) (NTCT)
  - \* Quadrangle (Engineering Quarangle). *See Aden, Brackett, Cockerell, and Crosman Halls.*
123. Reed Hall (H-10) (REED)
124. Sewall Hall (D-5) (SWLL)
125. Smiley Court (L-1) (SMCT)
126. Smith Hall—Kittredge Complex (K-11) (SMTH)
127. Stearns Towers—Williams Village (K-6) (STRN)
128. Willard Hall—South Wing (H-8) (WLRD)
  - \* Williams Village. *See Bear Creek Apartments, Darley Commons, Darley Towers, and Stearns Towers.*