ANNOUNCEMENT

TO: Department Chairs, Graduate Directors and Graduate Program Assistants

FROM: John Stevenson, Interim Dean of the Graduate School

SUBJECT: GRADUATE PART-TIME INSTRUCTORS
TEACHING EXCELLENCE AWARDS 2009/2010

DATE: January 21, 2010

For over 30 years the Graduate School has awarded up to ten Graduate Part-Time Instructor Teaching Excellence Awards. We will make these awards again in spring 2010 and are requesting nominations from your department. Faculty committee members select award recipients on the basis of the biographical statement, faculty and student evaluations, and classroom observations.

A student must be on appointment as a Graduate Part-Time Instructor to be eligible for nomination. At this time, we are asking for nominations of GPTIs who have been teaching courses for the entire academic year or for spring semester 2010.

The number of nominations departments may submit is determined by the number of FTE allocations they have for Graduate Part-Time Instructors. Departments with less than three FTE positions may nominate one student for a teaching award, and departments with three or more FTE positions may nominate two students. (e.g. 3.00FTE = six .50FTE appts/AY or twelve .25 appts/AY etc.). The limit in number of nominations applies to the academic year. If a department is entitled to one nomination, that nomination may be submitted either fall or spring semester. Therefore, it is important to identify the most deserving GPTI and submit his/her nomination at the appropriate time.

If a department has more than one outstanding graduate student instructor and considers them equal in teaching ability, it may petition the committee to be allowed to submit an additional nomination.

Please submit the following information online:
http://innovation.colorado.edu/competitions/GPTI_Teaching_Award/application.php

- A brief biographical statement indicating the nominee's special interests, academic history, teaching responsibilities, and degree status.
- Faculty and student evaluations of the nominee's teaching abilities.
- The nominee's teaching schedule, student number, and home and office phone numbers. Also, indicate which days would not be appropriate for committee members to observe (e.g., test days).

The deadline for submitting nominations of GPTIs is 5:00 p.m., Wednesday, February 10, 2010. If you have any questions, please contact Natalie Skaggs at 735-3125.