



Student's Name (Last, First, M.I.). PLEASE PRINT.

Student Identification Number (SID)

Student Address City State Zip Code Daytime Phone ()

1 Appeal Process – Students who do not meet the minimum academic standards as set forth in the University’s Satisfactory Academic Progress policy are not eligible to receive financial aid. However, if you had extenuating circumstances that prevented you from making progress toward your degree, you have the right to submit an appeal along with documentation to our office. Complete this appeal form and attach any requested documentation.

Appeals will be reviewed by a committee within 2-4 weeks. If the appeal is approved, you will be asked to sign a contract before any financial aid is released. If a decision is made to deny the appeal, you may request a second review only if you can provide new information and documentation that was omitted from the initial appeal. You will be notified of the decision via your university e-mail account.

2 Student Information – Provide answers to the following questions:

1. I am a (check one box): Degree student Non-Degree student

2. Please indicate the term for which you are appealing to have your financial aid reinstated:
 Fall 20____ Spring 20____ Summer 20____

3. What type of SAP violation(s) are you appealing? Check ALL boxes that apply.
 GPA Completion Rate Over Hours

4. Have you appealed before?
 Yes, I appealed in the following semester(s): _____ No

3 Documentation Checklist – Submit all necessary documentation:

- Personal Statement:** Must include an explanation of extenuating circumstances and a plan of action explaining how you will ensure your future academic success.
- Supporting Documents:** Attach documents that support your personal statement (i.e. medical documentation, expense reports, obituaries, statements from a third party)
- Projected Graduation Audit Form:** Required for ALL OVER HOURS VIOLATIONS and must be signed by advisor.
- Admissions Counselor Form:** Required for NON-DEGREE students only.
- Academic Advisor Form:** Required for NON-DEGREE students only.

Student signature

Date

4 Mail, fax or drop off this completed form to:
University of Colorado at Boulder
Office of Financial Aid
Attn: SAP Committee
77 UCB
Boulder, CO 80309-0077
FAX: 303-492-2226