



Federal Direct Parent PLUS Loan Information – 2008-2009 Academic Year

OFFICE OF FINANCIAL AID

If you and your parent want to accept a Parent PLUS Loan that was offered with your financial aid award, read the instructions on the back and complete the information below. Provide the parental information for only ONE parent. Please print legibly.

Student's Name (First M.I. Last) *Please print* _____

CU Student Identification Number _____

Current Parent PLUS Loan amount offered:

(From <https://cuconnect.colorado.edu> or your most recent award letter.)

Offered PLUS amount _____

Amount of Parent PLUS Loan you want to accept:

(Must be less than or equal to the amount you've been offered.)

Accepted amount _____

Note: We will not process your PLUS loan unless there is an accepted amount indicated.

- Fall only
- Fall/Spring
- Spring Only

Note: Please remember to update your address on this form when you move or if you anticipate a move before the second disbursement of the academic year. Failure to do so may result in a lengthy delay in receiving your refund.

If the following information includes a change of address, please check here

Parent's Name (First M.I. Last) _____

Parent Social Security Number _____

Mailing address _____

City _____

State _____

Zip code _____

(_____) _____

Phone number _____

Parent date of birth (MM/DD/YY) _____

Parent is a (check one of the following):

U.S. Citizen

Permanent Resident Alien: provide Alien Registration: # _____

Relationship to student (check one of the following): (see reverse for parent borrower definition*)

Parent

Step-parent*

Other* _____

Please specify

The U.S. Department of Education requires that proceeds from the Parent PLUS Loan be used only to pay a student's educational expenses. Therefore, PLUS loans are automatically applied to the student's university account (bill). PLUS loans are credited to the student's account in two equal disbursements, half during the fall semester and half during the spring. We encourage families to discuss budgeting and how they expect these funds to be spent. If the amount of the PLUS Loan will exceed the student bill and result in a refund, there are two options:

- (1) Release the refund to the student via check or via student direct deposit (for ALL excess funds or funds \$500 or less).
- (2) Release the refund to the parent via check (for ALL excess funds or funds greater than \$500).

Note: Refunds via check require additional processing that may result in a 2 week delay before releasing the refund.

Please check only one box.

1 I authorize the release of ALL excess PLUS Loan funds to the student.

2 I authorize the release of excess PLUS Loan funds to the student that are \$500 or less per semester.**

3 I do not authorize the release of ANY excess PLUS Loan funds to the student.

I authorize the Secretary of the U.S. Department of Education to investigate my credit record and report information about my credit to the University of Colorado. *Please read the Privacy Act Disclosure Notice on the back.*

Parent borrower signature _____

Date _____

Questions about your loan, promissory note, or this form may be directed to financial aid advisors at 303-492-5091. To avoid delays, complete this form in its entirety and **fax or mail it as soon as possible to: FAX: 303-492-0838**
University of Colorado at Boulder, Office of Financial Aid, 556 UCB, Boulder, Colorado 80309-0556

PLSM

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The Parent PLUS Loan Process

1. The student applies for financial aid and receives a financial aid award notification from CU-Boulder.
2. The student and a parent accept all or part of an offered Parent PLUS Loan via mail, phone, fax, web, or in-person.
3. The parent borrower* who is accepting the loan completes the Parent PLUS Loan Information Form (on the other side) and returns it to the CU-Boulder Office of Financial Aid. *CU-Boulder participates in the Federal Direct Loan program and does not process PLUS Loan applications from banks or other private lenders.*
4. The financial aid office sends the parent borrower information electronically to the U.S. Department of Education Common Origination and Disbursement system (COD) where a credit check is initiated. COD will notify the parent of the results of the credit check.

Note about credit denials: If the PLUS Loan is denied because of the credit check, the parent has the option of appealing the credit decision (if it is in error) or obtaining an endorser (similar to a cosigner). If the parent is unable to or does not want to pursue the loan any further, the student may opt to apply for a PLUS Loan under another parent, or the student may contact the Office of Financial Aid about requesting an Unsubsidized Stafford Loan in lieu of the PLUS Loan. The Unsubsidized Stafford Loan awarded to a student whose parent was denied a PLUS Loan is limited to no more than \$4,000 annually for freshmen and sophomores and \$5,000 annually for juniors and seniors.

5. If the parent borrower does not already have a PLUS Master Promissory Note (PLUS MPN) on file, they can complete one online at <http://dlenote.ed.gov/>. About two months before the first day of class, we will begin to mail paper PLUS MPNs to parent borrowers who do not have a PLUS MPN on file and have not completed one online.

Note about completing the PLUS MPN on the web: Parents complete the PLUS MPN on the web using a U.S. Department of Education issued PIN. The parent borrower must use their own PIN and cannot use a PIN that was issued to the student or another parent. Please make sure that the parent who completes the PLUS MPN is the same as the parent whose information is listed on the Parent PLUS Loan Information Form.

6. Once we have an approved credit check, a completed PLUS MPN, and the student is enrolled in at least six credit hours, the funds are ready to be disbursed to the student bill. PLUS Loans are credited to the student's account in two equal disbursements, half during the fall semester and half during the spring. We begin to disburse financial aid funds to student accounts about two weeks before the first day of classes.
7. If the amount of the PLUS Loan (plus other financial aid that has been disbursed) exceeds the amount of the bill, a refund of that excess amount will be released to the student** or to the parent borrower via check. Instructions for signing up for student direct deposit are available from the Bursar's Office website at <http://www.colorado.edu/bursar> (select the "Tuition and Fee Bill" link). Questions about student direct deposit can be sent via e-mail to bursar@colorado.edu.

* Parent borrower definition: You must be the biological or adoptive parent of the child for whom you are borrowing. If you are the spouse of a parent, you may borrow a Direct PLUS Loan if your income and assets were reported on the Free Application for Federal Student Aid (FAFSA), or would be reported if a FAFSA were filed.

** Refunds released to the student: Please note there are two options when releasing funds to students, ALL excess funds or excess funds that are \$500 or less per semester. Student budgets estimate books & supplies expenses at approximately \$850 per semester.

Privacy Act Disclosure Notice

The Privacy Act of 1974 (5 U.S.C.552a) requires that the following notice be provided to you. The authority for collecting the information requested on this form is §451 et seq. of the Higher Education Act of 1965, as amended. Your disclosure of this information is voluntary. However, if you do not provide this information, you cannot be considered for a Direct PLUS Loan. The information on this form will be used to determine your eligibility for a Direct PLUS Loan. The information in your file may be disclosed to third parties as authorized under routine uses in the Privacy Act notices called "Title IV Program Files" (originally published on April 12, 1994, Federal Register, Vol. 59 p. 17351) and "National Student Loan Data System" (originally published on December 20, 1994, Federal Register, Vol. 59 p. 65532). Thus, this information may be disclosed to federal and state agencies, private parties such as relatives, present and former employers and creditors, and contractors of the Department of Education for purposes of administration of the student financial assistance program, for enforcement purposes, for litigation where such disclosure is compatible with the purposes for which the records were collected, for use by federal, state, local, or foreign agencies in connection with employment matters or the issuance of a license, grant, or other benefit, for use in any employee grievance or discipline proceeding in which the Federal Government is a party, for use in connection with audits or other investigations, for research purposes, for purposes of determining whether particular records are required to be disclosed under the Freedom of Information Act, and to a Member of Congress in response to an inquiry from the congressional office made at your written request.

Because we request your social security number (SSN), we must inform you that we collect your SSN on a voluntary basis, but section 484(a)(4) of the HEA (20 U.S.C. 1091(a)(4)) provides that, in order to receive any grant, loan, or work assistance under Title IV of the HEA, a student must provide his or her SSN. Your SSN is used to verify your identity, and as an account number (identifier) throughout the life of your loan(s) so that data may be recorded accurately.