



# University of Colorado at Boulder

## Office of Financial Aid

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Regent Administrative Center 175  
77 UCB  
Boulder, Colorado 80309-0077  
303-492-4533  
FAX: 303-735-1832

Dear Student:

In order to comply with the *Family Educational Rights and Privacy Act of 1974*, we must have signed authorization from you before grade and financial aid information can be discussed with or released to private donors and other educational institutions. In addition:

- We will release grade transcripts only for semester(s) in which you are enrolled at CU-Boulder and receiving scholarship aid from the donor(s) requesting this information. Transcripts are sent to donors approximately two weeks after grades are available from the Office of the Registrar.
- If you or your donor(s) require a transcript at any other time it will be your responsibility to provide it. Official transcripts can be ordered from the Office of the Registrar through a signed FAX request to 303-492-4884, or via telephone request to 303-492-8987.
- If, for any reason, you do not want us to release grade and/or financial aid information to a specific donor, you must notify us in writing before the end of each semester.
- You will not need to complete this form again. This form will stay on file and you are encouraged to keep a copy for your records.

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Return this completed form to:

University of Colorado at Boulder  
Office of Financial Aid, Scholarships  
Regent Administrative Center 175  
77 UCB  
Boulder, CO 80309-0077  
FAX: 303-735-1832

During my enrollment at the University of Colorado-Boulder, I authorize CU-Boulder's Office of Financial Aid to provide grade and financial aid information to any authorized donor or other educational institution that requests this information as a condition for receiving funds. I understand that it is the donor's decision to continue funding my scholarship upon receipt of this information. In addition, I give scholarship donors and other educational institutions permission to discuss and provide my financial aid and academic information with the University of Colorado-Boulder.

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Student Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date