

Fire and Life-Safety Group (FLS)

Bicycle Parking and Storage Policies and Procedures

INTRODUCTION:

Fire Codes, Building Codes, and the University of Colorado at Boulder bicycle parking regulations are aimed at mitigating the hazards associated with an emergency evacuation. The obstruction of a building's egress paths, by obstacles including bicycles, will hinder occupants' ability to exit quickly and safely, thereby causing an unacceptable risk to safety and life. Particular attention is to be paid to ensure that exit corridors and stairways are not obstructed.

POLICIES AND PROCEDURES::

- During an emergency, leave the building without your bicycle. Carrying a bicycle in the corridors and stairs during an emergency will endanger the lives of you and other occupants and is prohibited.
- Bicycles are never to be parked in corridors, hallways, exit stairs, public areas or in any place, such as laboratories, where they may constitute a safety hazard.
- Bicycles are not to be parked inside a building, except safely in private offices and other designated areas, at any time without the written permission of the building proctor.
- Any bicycle (registered or not) parked in a manner such as to constitute a safety hazard (e.g., obstructing a doorway or walkway) is subject to immediate impounding. The building proctor is to take necessary actions to have all bicycles that constitute a safety hazard removed immediately.
- Bicycles are not to be parked in or on any service drive, building entrance, walkway ramp, or any other passageway to which emergency equipment or service equipment may need access.
- Bicycles are not to be locked to railings or fire hydrants.
- Bicycles are required to be parked in bicycle racks or in areas designated by building proctors.

ACTIONS TO BE TAKEN TO ENSURE COMPLIANCE:

While UCB Parking Services is ultimately responsible for enforcement of the above stated regulations, every occupant and the building proctors should promote a safe environment for teaching, research, and public service. If building proctors or occupants observe a bicycle parked (or being placed) in an unauthorized location, such as laboratories, corridors, or stairs, the following steps are to be taken.

1. If possible, immediately inform the building proctor (or Parking Services if the building proctor cannot be contacted) that a bicycle is parked in a location in violation of fire and building code requirements and Parking Services regulations.
2. If possible, the building proctor should immediately remove the bicycle from the building and notify Parking Services at 492-6666 of its location. If the bicycle is locked and cannot be removed, Parking Services should be notified that immediate action needs to be taken to cut the lock and remove the bicycle.