



REQUEST FOR QUALIFICATIONS
State of Colorado
University of Colorado
Notice Number: 11 – 22

Project No: **CP 142789**
Project Title: **Sustainability Consultant Services**
Estimated Project Cost: **TBD**

Project Description

The University of Colorado Boulder seeks a sustainability consultant to assist in various sustainability initiatives of the University of Colorado Boulder campus.

Projects include sustainability planning and documentation for construction of new university facilities, renovation, and additions existing facilities. Additional projects may include review of broader campus sustainability programs related to transportation, operations, and maintenance.

Scope of Services

RFQ for Services of: Sustainability Consultant with LEED accreditation, experience working with academic institutions, ability to provide building daylight and energy modeling; knowledge of and access to financial incentive programs in support of sustainability studies and programs.

See the RFQ information packet for a description of professional services required of the consultant team.

Minimum Requirements

Qualified applicants will be determined as those that can meet the criteria that will be used for selection by a Screening Committee and the Board of Regents of the University. These criteria include: (1) Recent, direct experience with projects of a similar scope and budget. (2) Design and understanding of the project and University goals. (3) Demonstrated ability to plan, schedule, and manage this project or one of similar scope and budget. (4) Demonstrated understanding of the financial constraints of this project. (5) Commitment to the University of Colorado Boulder Design Guidelines. The successful applicant will demonstrate broad-based experience in all phases of sustainability planning, construction and management with special emphasis on sustainability projects while maintaining program services and accelerated project delivery schedules. A strong project management background is desirable, and familiarity with academic, research and student life facilities. Those interested in providing these sustainability services should submit two (2) copies of a packet with a concise letter of interest bound-in providing a summary of qualifications, and a description of the applicant or firm and its consultants including credentials, experience, and three current references. A Screening Committee will review the submittals and invite those firms felt to be most appropriate for undertaking this work to oral interviews on **September 20, 2011 at Research Laboratory 2 – Room 321.**

Firms meeting the minimum requirements may obtain the RFQ documents by contacting:

By internet:

<http://www.colorado.edu/facilitiesmanagement/pdc/construction/open.html>

By e-mail: tabrizi@colorado.edu -- Please place “RFQ – Sustainability Consultant Services” in the subject line of your e-mail questions

By picking up during working hours at: Research Laboratory No. 2, 1540 30th Street, Third Floor
Reception Desk, Boulder, CO 80303

Pre-Submittal Meeting

An informational Pre-Submittal Meeting will be held **08/29/2011 9:30-10:30 AM** at **Research Laboratory 2 –Room 321, on the CU-Boulder East Campus. A map to Research Laboratory 2 can be found at, <http://www.colorado.edu/campusmap/map.html?bldg=RL2>**

Comments: **This non-mandatory meeting will provide additional information about the project.**

Qualifications Due

Date & Time: **09/09/2011 4:00 PM**

Address: **Paul M. Leef, AIA
Department of Facilities Management
University of Colorado Boulder
Research Laboratory No. 2
1540 30th Street, Third Floor
Boulder, CO 80309-0453**

Comments: **Submittals through U.S. Postal Mail should use campus box number: 453 UCB, rather than street address. Allow an extra day for delivery.**

Point of Contact

Name: **Moe Tabrizi**
Agency: **University of Colorado Boulder**
Phone: **303-492-1425**
Email: tabrizi@colorado.edu Please place “RFQ – Sustainability Consultant Services” in the subject line of your e-mail questions.

This Notice is also available on the web at <http://www.gssa.state.co.us/CDNotices>

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