1. Please replace the Table of Contents with the attached revised Table of Contents.

2. Please replace Appendix A - Preliminary Selection/Evaluation Form with the attached revised Appendix A - Preliminary Selection/Evaluation Form.

3. Question:
The Table of Contents referred to a Mandatory Pre-submittal Conference. We did not see details as to the time and location nor was it detailed in the RFQ. Is there a mandatory conference?
Answer:
There will be no mandatory pre-submittal conference. Please refer to No. 1 of Addendum 1.

4. Question:
Only under Section 1.A. is there a reference to a database system. Is the RFQ only to perform the campus wide survey or is it to provide an operable database system or is it to provide a combination of both the database and survey? If the database is to be included, are there criteria as to what the database should contain or how it should operate?
Answer:
This RFQ is for the Campus Asbestos Survey only. The data will be inserted into a separate database.

5. Question:
The RFQ refers to a campus wide inspection but also to as-needed services. Is the RFQ to include the entire campus or would the survey work be provided only as-needed as projects arise?
Answer:
The RFQ is for surveying the entire campus.

6. Question:
A schedule is to be included with RFQ. Does UCB have an overlying goal as to when the work is to be completed? We recognize the campus is operational and opportunities to perform the field work are limited. Is the preference to get the surveys completed as soon as practical or should the work be spread out over several years to take advantage of summer breaks and holidays?
Answer:
The project must be sensitive to the University schedule and will most likely require the work to be completed in a phased approach. However, a respondent may have various options in which the work could be done quickly or a phased approach. This is really something the respondent should address in their response.
REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL/ENGINEERING/CONSULTING SERVICES

TABLE OF CONTENTS (revised)

ADVERTISEMENTS

I. INTRODUCTION
A. Project Description/Minimum Requirements/Project Delivery
B. Selection Process
   1. Mandatory Pre-Submittal Conference
   2. Architect/Engineer/Consultant Submittals
   3. Screening Panel/ Short List
   4. Oral Interviews
C. Schedule

II. SUBMITTAL REQUIREMENTS
A. Project Team
B. Firm Capabilities
C. Prior Experience
D. Project Approach
E. Work Location

APPENDICES

Appendix A: Preliminary Selection/Evaluation Form (revised)
Appendix A1: Interview Selection/Evaluation Form
Appendix A2: Final Ranking Matrix
Appendix B: Architect/Engineer/Consultant Contract (Standard or CM/GC Format)
Appendix C: Certification and Affidavit Regarding Unauthorized Immigrants
Appendix D: Acknowledgment and Attestation Form
STATE BUILDINGS PROGRAMS
PRELIMINARY SELECTION/EVALUATION FORM
ARCHITECT/ENGINEERING/CONSULTANT SERVICES

QUALIFICATION BASED SELECTION (This form is to be used in the first step, i.e. short listing, of an architectural/engineering/consulting services selection process.)

Evaluator #: ___________________________ Date: ________________________
Name of Firm: _________________________________________________________
Name of Project: PRO07087 – CAMP – Asbestos Survey

RFQ REFERENCE

MINIMUM REQUIREMENTS       Y ____ N ____

If the minimum requirements have not been met, specify the reason(s):
_____________________________________________________________________
_____________________________________________________________________

Acknowledgment and Attestation included:      Y _____ N _____

SCORE (PROJECT SPECIFIC QUALIFICATIONS): Weight^1 x Rating^2 = Score

1. PROJECT TEAM

- Qualifications and relevant individual experience. _____x____=____
- Unique knowledge of key team members relating to the project. _____x____=____
- Experience on projects as a team. _____x____=____
- Key staff involvement in project management and on-site presence. _____x____=____
- Time commitment of key staff. _____x____=____
- Qualifications and relevant subconsultant experience. _____x____=____
- Regulatory notice of violations pending & mitigated _____x____=____

2. FIRM CAPABILITIES

- Are the lines of authority and coordination clearly identified _____x____=____
- Are essential management functions identified? _____x____=____
- Are the functions effectively integrated (e.g., subconsultants’ roles delineated?) _____x____=____
- Current and projected work load. _____x____=____
3. PRIOR EXPERIENCE/PERFORMANCE

- Detailed listing of asbestos survey & inspection experience  
  _____x____ = ____
- Experience of the key staff and firm with projects of similar 
  scope and complexity.  
  _____x____ = ____
- Demonstrated success on past projects of similar scope 
  and complexity.  
  _____x____ = ____
- References.  
  _____x____ = ____

4. PROJECT APPROACH

- Detailed project methodology  
  _____x____ = ____
- Detailed proposal of deliverables  
  _____x____ = ____
- Budget methodology/cost control.  
  _____x____ = ____
- Quality control methodology.  
  _____x____ = ____
- Schedule maintenance methodology.  
  _____x____ = ____

5. WORK LOCATION

- Proximity of firm’s office as it may affect coordination with 
  the State’s project manager and the potential project location.  
  _____x____ = ____
- Firm’s familiarity with the project area.  
  _____x____ = ____
- Knowledge of the local labor and material markets.  
  _____x____ = ____

TOTAL SCORE: 3

NOTES:
1. Weights are to be assigned prior to evaluation and are to be consistent on all evaluation forms.
2. Rating: 1 = Unacceptable  2 = Poor  3 = Fair  4 = Good  5 = Excellent
3. Total score includes the sum total of all criteria. A passing score (as a percentage of the total points available) is to be established prior to selection (if applicable).