Project No: CP 156594
Project Title: UMC-Glenn Miller Ballroom Renovation
Estimated Construction Cost: $2.35M

Project Description
The project will renovate 15,400 ASF of ballroom, stage, and catering kitchen facilities, including significant upgrades or replacement of building systems to address deferred maintenance needs. Expansion of the ballrooms by 1,200 GSF will provide space for additional storage.

Scope of Services
The University desires complete design and engineering services necessary for the Glenn Miller Ballroom Renovation project.

See the RFQ information packet for a description of professional services required of the consultant team.

Minimum Requirements
Qualified applicants will be determined as those that can meet the criteria that will be used for selection by a Screening Committee. These criteria include: (1) Recent, direct experience with projects of a similar scope and budget. (2) Design and understanding of the project and University goals. (3) Demonstrated ability to plan, schedule, and manage this project or one of similar scope and budget. (4) Demonstrated understanding of the financial constraints of this project. (5) Commitment to the University of Colorado Boulder Design Guidelines. The successful applicant will demonstrate broad-based experience in all phases of project planning, and food service/performance facilities. Those interested in providing these architectural services should submit two (2) copies of a packet with a concise letter of interest bound-in providing a summary of qualifications, and a description of the applicant or firm and its consultants including credentials, experience, and three current references. A Screening Committee will review the submittals and invite those firms felt to be most appropriate for undertaking this work to oral interviews on July 29, 2013 at the University Memorial Center (room location TBD).

Firms meeting the minimum requirements may obtain the RFQ documents by contacting:

By internet: http://fm.colorado.edu/planning/consultantselection/

http://www.colorado.edu/facilitiesmanagement/pdc/construction/open.html

By e-mail: wayne.northcutt@colorado.edu

By pick-up: Research Laboratory No. 2, 1540 30th Street, Third Floor Reception Desk, Boulder, CO 80303 (during 7:30 a.m. to 4:30 p.m.).

Pre-Submittal Meeting
A Non-Mandatory Pre-submittal Meeting will be held on the date noted under A. Schedule. The non-mandatory Pre-Submittal Meeting will be held on Tuesday, July 2, 2013, at 10:00 AM MDT in the Glenn Miller Ballroom (in the University Memorial Center) on the CU Boulder campus. A tour of the site will be offered following the meeting. A map of the area can be viewed at: http://www.colorado.edu/campusmap/map.html?bldg=UMC
Parking is available adjacent to the University Memorial Center in the Euclid Autopark.

**Qualifications Due**

Date & Time: **07/15/2013 04:00 PM**

Address:  Paul M. Leef, AIA  
Department of Facilities Management  
Research Laboratory No. 2  
1540 30th Street, Third Floor Reception Desk (FEDEX, UPS or hand)  
453 UCB (US postal Service – allow an extra day for delivery)  
Boulder, CO 80309-0453

Comments: Submittals through U.S. Postal Mail should use campus box number: 453 UCB, rather than street address.

**Point of Contact**

Name: Wayne Northcutt, Facilities Planner  
Agency: University of Colorado Boulder  
Phone: 303-492-7611  
Fax: 303-492-4082  
Email: wayne.northcutt@colorado.edu

This Notice is also available on the web at [https://www.bidscolorado.com/](https://www.bidscolorado.com/)

Media of Publication: The Daily Journal  
Publication Date: **06/26/13**