

To: All Boulder Campus Faculty and Staff
From: John P. Morris, Director, Facilities Operations

I am writing to share information regarding a change in custodial services that will be implemented during the next few weeks as part of Facilities Management's budget reduction plan.

When identifying budget reductions, Facilities Management's overall objective is to minimize the impact to the campus' core mission of instruction, research and public service. Also of great importance is ensuring that there are no impacts to the health and safety of the campus community. We also routinely pursue opportunities to increase service efficiencies that allow us to control costs.

Effective September 1st, 2009, Facilities Management will no longer collect trash in offices, which is currently collected once a week. Instead, individuals will be asked to deposit their office trash in central collection containers. This change does not impact classrooms, labs or common areas, and office desk-side recycling will continue on the existing schedule.

While individuals will be asked to dispose of their office trash in central collection containers, very small volumes are now the norm due to strong support of campus recycling efforts. Information concerning the location of central collection locations will be disseminated by Facilities Management and building proctors. We understand and appreciate that this may cause a slight inconvenience for some members of our community.

We anticipate that overall campus recycling will be increased as a result of this change. Look for information regarding the expansion of desk-side recycling services within the next few weeks. In addition, the Environmental Center and Facilities Management are collaboratively developing a "zero waste" strategy for the campus in support of sustainability and carbon reduction goals. Please watch for additional information this fall.

Additional information regarding Facilities Management's budget reductions is available at <http://www.colorado.edu/facilitiesmanagement>.

We appreciate your understanding and ongoing support.