Categories and subcategories in the calendar are key to listing your event

Academic Calendar
Academic events such as semester schedules, tuition dates, and academic breaks
- Commencement
- Drop/ Add Dates
- Fall Break
- Finals
- First Day of Classes
- Last Day of Classes
- Official CU-Boulder Holidays
- Registration
- Spring Break

Activities for Students
Activities with a student-audience focus
- Concerts
- Culture Nights
- Dances
- Elections
- Fairs
- Films/Movies
- Homecoming

Admissions
Events hosted by the Office of Admissions
- All Day Visit Programs
- CU-Boulder on the Road
- Daily Campus Tours

Alumni
Events hosted by the CU-Boulder Alumni Association

Architecture and Planning
Events hosted by or associated with the College of Architecture and Planning

Arts & Culture
Artistic and/or cultural events on campus, including visual arts, performing arts, literary arts and more
- Auditions
- Lectures/Seminars
- Literary Arts
- Performing Arts
- Student Productions
- Visiting Artist Program
- Visual Arts

Arts and Sciences
Events hosted by or associated with the College of Arts & Sciences
- English
- Physics
- Theatre and Dance

Athletics*
Games and meets for CU's sixteen NCAA teams
- Basketball (Men)
- Basketball (Women)
- Cross Country
- Football
- Golf (Men)
- Golf (Women)
- Skiing
- Soccer
- Summer Camps
- Tennis
- Track & Field
- Volleyball

Bursars Office
Deadlines and events from the Bursar's Office
- Tuition deadlines

Career Services*
Events hosted by or associated with Career Services
- Career Fair
- Employers
- Internships

Centers & Institutes
Events from CU-Boulder's wide array of academic and scientific centers and institutes
- ATLAS Institute
- Center for Asian Studies
- Center for Humanities and the Arts
- Center of the American West
- Colorado European Union Center of Excellence
- Institute for Ethical and Civic Engagement

Climate, Energy & Sustainability
A collection of all events on campus related to CU's leading position in the subject area.

College & School Events
Events hosted by or associated with organizations within CU-Boulder's nine colleges and schools

College of Music*
Performing arts, lectures and colloquia from the College of Music and CU Presents
- American Music Research Center
- Artist Series
- Brass/Percussion
- CU in Broomfield
- CU Opera
- CU Presents
- Entrepreneurship Center for Music
- Faculty Performances
- Faculty Series
- Guest Recitals
- Highlife Ensemble
- Jazz
- Keyboard
- Master Class
- Music Education
- Musicians Wellness
- Musicology Colloquia
- Pendulum Series
- Special Events
- Strings
- Student Ensembles
- Student Recitals
- Takács Quartet
- Voice
- Woodwinds

Collegiate Club Sports
Games and meets for CU's thirty-four Club Sports

Continuing Education
Events and programming from Continuing Education.

CU Art Museum
Exhibits, lectures, events and more from the CU Art Museum

CU Museum
Exhibits, lectures, family events and more from the CU Museum of Natural History

Cultural Series
Events associated with annual cultural series on campus.
- Arts & Culture Week
- Black Heritage Month
- CMA Heritage Series
- Colorado Shakespeare Festival
- Conference on World Affairs
- Diversity Summit
- Holiday Programs
- Holocaust Awareness Week
- Islam Awareness Week
- Miramontes Music and Arts Festival

Education
Events hosted by or associated with the School of Education

Engineering and Applied Science*
Events hosted by or associated with the School of Engineering and Applied Science
- Alumni
- BOLD Center
- Deadlines
- Prospective Students

Exhibits & Gallery Shows
Exhibits and gallery shows at the many venues across campus
- Permanent Exhibits
- Temporary / Visiting Exhibits

Faculty
Meetings, lectures and events associated with faculty development and the Faculty Assembly
- Faculty Assembly
- Faculty Books
- Faculty Development
- Faculty Research Papers

Featured Events*
Editor's picks for interesting upcoming events**

Film
Movie screenings and associated programming
- International Film Series
- Sneak Peeks
- Student Films

Fiske Planetarium*
Amazing programs from the CU-Boulder Planetarium
- Laser Shows
- Lectures/Seminars
- Live Star Talks
- Star Shows

Graduate School*
Events hosted by or associated with the Graduate School
- Academic Deadlines
- Award Deadlines
- Graduate Student Appreciation Week
- PostDocs
- Professional Development

Human Resources
- Organizational and Employee Development

International Education*
Activities and events associated with the Department of International Education
- Study Abroad

Journalism and Mass Communication
Events hosted by or associated with the School of Journalism and Mass Communication

Law School
Events hosted by or associated with the School of Law

Lectures & Seminars
Lectures and seminars hosted by CU-Boulder programs
- Lectures
- Seminars
- Symposia

Leeds School of Business
Events hosted by or associated with the Leeds School of Business

Libraries
Lectures, gallery shows and more from CU Libraries

New Student Welcome

ODECE*
Events and programming associated with ODECE and its divisions.
- Center for Multicultural Affairs
- Disability Services
- Pre-Collegiate Development

Orientation
Events and programming from the Office of Orientation
- College of Arts & Sciences
- College of Engineering
- Leeds School of Business

Parent Relations

Payroll & Benefit Services
Trainings and meetings for PBS.

Residence Life
Events and programming associated with the Residence Life program

Science Series
Events associated with annual science series on the campus
- CU Wizards
- Gamow Lecture Series

Sports & Recreation
Recreation and sports classes, meets, games and opportunities across campus

Staff
Meetings, lectures and events associated with staff development and Boulder Staff Council
- Appreciation Events
- Staff Council
- Staff Development

Student Affairs
Events and programming from the Office of Student Affairs

Student Events
Events and activities on campus with a student focus

Student Organizations and Clubs
Programs and events hosted by or for student organizations
- Architecture

Business
Engineering
Environmental
Ethnic
Foreign
Graduate
Greek Organizations
Honor Society
Journalism
Law
Military/ROTC
Music
Political
Religious
Service
Special Interest

UCSU (University of Colorado Student Union)
Events and activities from the Student Union and its cost centers
- CU GOLD
- Cultural Events Board
- Distinguished Speakers Board
- Environmental Center
- GLBT Resource Center
- Off-Campus Student Services
- Program Council
- Recreation Center
- SORCE
- Student Programs Office
- University Memorial Center
- Volunteer Resource Center
- Wardenburg Health Center
- Women's Resource Center

University Events
Official university-wide events
- Chancellor addresses
- Convocation
- CU Cares
- Family Weekend
- Spring Fest

*Categories marked with an asterisk represent programs which must approve your listing before it will appear in their category.

**Featured events meet the following requirements: Not a regular business meeting of a group or department. Venue large enough to accommodate 100 people. Topic or program of unique interest, and/or reflects Flagship 2030 initiatives. Designation as a "featured event" is at the discretion of the calendar editor.

Your guide to the online submission form

Event names should be concise and catchy. No quotes needed.

The event description is where you explain what the event is about, and catch people's interest. Have a featured presenter? Make them the first line of the entry. The first two sentences should contain what people need to know, to accomodate RSS readers.

Setting the *recur pattern* allows you to input events that happen every day for multiple days, or every week on the same day. You can even enter events that have no pattern with the *custom schedule* button. Make sure to hit *generate schedule* to save your dates.

Here is where you indicate the audience for your event. "General Public" and "Everyone" mean the same thing, one is more formal. "Prospective Students" is mostly for Admissions events.

Ticket information: Prices, where to get them, special admissions information

Of note: Anything you really want to stand out. For example, "Free and open to the public."

For tickets: Websites, address or contact and reservation information go here

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CU-Boulder Events Calendar/In The Mix
Campus User's Guide

Other calendars on the Events Calendar network:

College of Engineering and Applied Science
College of Music
CU Art Museum
Fiske Planetarium
Graduate School
International Education
Macky Auditorium
University Memorial Center
Volunteer Clearing House

University Communications • 584 UCB, events@colorado.edu