MINUTES OF THE CU-BOULDER ENGINEERING ADMINISTRATIVE COUNCIL MEETING – 4/22/2013

Brief Items
- Summer salary guidelines are the same as last summer: 3/9ths of AY pay maximum, except leadership stipends are extra; effort per month on federal grants should be the same as one month effort in the AY; no paid vacation or sick leave; one-sixth rule for consulting applies to summer; summer salary must be for work done during the summer; one new item is that a short report on paid summer research will be required by 9/30/2013 via the FRPA site.
- The ARP report for each department is due May 15.

Faculty Raise Parameters and Process: A raise pool of 3.1% for faculty and exempt professionals was approved by the Regents. About 0.2% will be needed for career merit (equity additions, similar to prior years), and about 0.1% will be needed for special merit such as retention cases, leaving about 2.8% for general merit. A salary pool will be provided to each department and program by May 6, and raise allocations will be due back in the Dean’s Office (to JoAnn Zelasko) by May 14.

Renovation and EEF Proposals: 17 out of 21 EEF major proposals were recommended for funding by the EEF committee. There is a need for more proposals in the future, including ones for graduate education and ones that are part of a departmental or program planning process for educational improvement. 12 of 28 renovation or beautification proposals were recommended for funding. There are renovation funds remaining, so departments and programs were given until 4/29/2013 to submit additional or revised proposals. Proposals in the $75K-150K range for research infrastructure were especially encouraged, as we can then seek campus funding for them.

Drop Deadline Change: The Council of Associate Deans has discussed a campus-wide deadline to drop a course of the 10th week in the semester, and of the last day of classes to withdraw entirely. There was agreement that the College of Engineering and Applied Science should have the same deadlines as the rest of campus, to avoid confusion.

On-line Courses: Mike Lightner presented an overview of Massive Open Online Courses (MOOCs), including how Udacity, EdX, and Coursera are organized for coordinating MOOCs. Possible reasons to offer or use MOOCs include public relations (many thousand students exposed to a course), increased student learning via flipped classrooms or course supplements, reduced cost, and possibly a future source of revenue. Issues like credit for MOOCs, homework and exam verification, accepting transfer credit, and even hands-on/lab exercises are being pursued. Mike also gave a quick overview of CU’s involvement, including recent membership in Coursera, with two of CU’s first four courses coming from Engineering, and the creation of over 1300 concept tests and 800 screencasts for CU’s LearnChemE, downloaded 1.9 million times to-date. Some concern was expressed over the possibility of MOOCs replacing in-class courses and on-line programs, and Kurt noted that MOOCs could facilitate a system like in Europe, where the only requirement is to pass a final exam in each subject.

In attendance: Rob Davis, Kurt Maute, Penny Axelrad, Keith Molenaar, Michael Lightner, Jim Martin, Victor Bright, Jackie Sullivan, Jeff Sczechowski, JoAnn Zelasko, Dan Schwartz, Diane Sieber and Joel Swanson for John Bennett.