Instructor/Scholar-In Residence
Review Checklist
(For Instructors & Scholars on Multi-Year Appointments)

PLEASE PLACE IN FRONT OF DOSSIER
(One notebook only)

_________________________________________________________________
Candidate’s Name

_________________________________________________________________
Department/Program

______ 1. Dean’s endorsement

______ 2. Chair’s/Director’s letter summarizing primary unit’s evaluation of teaching, service (and research, if appropriate) and vote

______ 3. Current Vita

______ 4. Multiple Measures of Teaching
   a. Copies of FCQ’s
   b. Summary of FCQ’s
   c. Two or more of the following:
      • Peer reviews of teaching
      • Report of class interviews
      • Letters from randomly solicited students
      • Other materials as defined by the candidate or unit

______ 5. Evaluation of continued currency in the field.

______ 6. Reappointment offer letter to the candidate