



## UCB CAMPUS - HAND SANITIZERS General Guidelines for Maintenance and Installations

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### I. Existing Units

Ninety-eight hand sanitizers are currently installed in 21 buildings on the UCB campus, a result of a 2006 pilot program. Typically the stations are located in high traffic areas, away from restrooms and sinks. Housing and Dining Services (HDS) is not included in the program at this time, and have installed their own hand sanitizer stations in a number of areas.

Facilities Operations Custodial Services assumed responsibility for stocking refills and refilling the units with alcohol-based foam as needed. Auxiliary buildings are charged while general fund areas are not.

Wardenburg Health Center assumed responsibility for developing and posting educational signs promoting disease prevention, at each hand sanitizer station. Anyone who notices missing signs should contact the Wardenburg Health Center. Consideration should be given to rotating or changing out the signs periodically to maximize the educational component.

### II. Requests for Additional Units

Campus requests for additional hand sanitizer units should be directed to Environmental Health and Safety. The committee and the respective Building Proctor will determine the appropriateness on a case-by-case basis. Considerations for approval include: the proximity and number of other hand sanitizer stations, the proximity to water/sinks/restrooms available for hand washing, the potential for public use (high traffic areas), and the criteria for installing new units (section III below).

Facilities Management will let the committee know if the maintenance budget or staffing (for mounting hand sanitizers) becomes a concern.



### III. Installation of New Hand Sanitizer Stations

- A. Installation height: The bottom of the dispenser should be 42-inches above the floor.
- B. Adequate space must be provided above the dispenser for signage and health information.
- C. The vertical line going through the center of the dispenser needs to be a minimum of 18 inches (24" recommended where feasible) away from the vertical line going through the side of any nearby electrical outlets, switches, panels, and elevator control panels. The stated distance needs to increase to a minimum of 36" (48" recommended where feasible) to the side of nearby small heat producing appliances such as toasters and coffee makers and 48" (60" recommended where feasible) to the side of nearby large heat producing appliances such as stoves.
- D. In order to stand up to frequent use, the hand sanitizers should be installed on studs or on masonry walls. Alternatively, they should be installed in the same manner as the soap dispensers are installed on campus.
- E. Because the hand sanitizers are more than 4" in depth and in order to comply with ADA requirements, hand sanitizer stations should be located in corners, niches and similar locations to minimize physical impacts by visually impaired occupants.