

**Graduate School  
Request for Letter of Completion**

Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Student Number \_\_\_\_\_ Major \_\_\_\_\_

(check one) Master \_\_\_\_\_ BA/MA or BS/MS \_\_\_\_\_ Doctoral \_\_\_\_\_

Expected Graduation Date \_\_\_\_\_

E-mail address \_\_\_\_\_ Telephone number \_\_\_\_\_

Will you pick up here, at the graduate school? \_\_\_\_\_

Or

Mail Letter of  
Completion to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes:

Completed by \_\_\_\_\_ Date completed \_\_\_\_\_