

**Supervision of Student Teacher or Intern Form**  
(If applicable, include with application for renewal of educator license)

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I, \_\_\_\_\_, am providing evidence of supervision of student teacher or intern for license renewal credit - as related to my assignment. *(If more space is needed on any item, please use reverse side of this form.)*

- I teach \_\_\_\_\_  
Grade level(s) and Endorsement area(s)  
at \_\_\_\_\_ School.
- My student teacher/intern's name was \_\_\_\_\_
- He/she attended \_\_\_\_\_ College/University
- Dates mentored: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
- Amount of clock hours actually spent mentoring the student teacher/intern \_\_\_\_\_ (Note: 15 clock hours = 1 semester hour) *(Do not record more than 90 clock hours per student teacher)*

Along with your Supervision of Student Teacher or Intern Form, please include a copy of the scheduled times you met one-on-one with your student teacher/intern. Your schedule must show the time and dates you and your student teacher/intern spent preparing activities for the week, critiquing skills, discussing school policies and procedures, etc. *Do not include* the times you spent observing your student teacher/intern in the classroom or the time they spent observing you in the classroom or the time they spent working with students as part of the time you are counting as renewal credit.

The records you keep between you and your student teacher/intern will serve as your log form. **This "log form" can be in a format of your choosing.**

Verification of supervision of student teacher/intern as evidenced by your Principal's signature:

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

Cooperating Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_

[illegible]