Homecoming Student Coalition Bylaws
Established April 13th, 2017 via 86 LCB 11
I. General Provisions
   a. Purpose
      i. The purpose of the Homecoming Student Coalition is to provide organization and implementation of the student Homecoming experience at the University of Colorado Boulder.
   b. Mission Statement
      i. To encourage campus pride in the student body that will translate into a life long support of the University of Colorado Boulder. The goal of the Homecoming Student Coalition is to challenge students to become involved, educate students on University spirit and traditions, and coordinate events that build a stronger University community of students, faculty, staff, alumni, and friends.
   c. Governance
      i. The Homecoming Student Coalition must comply with all regulations found in the CU Student Government Constitution, Legislative Council Bylaws, Homecoming Student Coalition Bylaws, Student Fee Regulations, University Policies, and the Homecoming MOU (between the CU Student Government Executive(s) and the Center for Student Involvement).
   d. Definitions
      i. Homecoming Student Coalition: an alliance of students selected by the Homecoming Co-Chairs invested in the organization and implementation of the student Homecoming experience at the University of Colorado Boulder.
      ii. Student Government Homecoming Co-Chair: CU Student Government Executive Staff member assigned to plan Homecoming
      iii. Center for Student Involvement Homecoming Co-Chair: Center for Student Involvement staff member assigned to plan Homecoming
      iv. Vice Chair: student selected by Homecoming Co-Chairs to fulfill the duties outlined in Section II, c, iii.
      v. Assistant Chair of Marketing: student selected by Homecoming Co-Chairs to fulfill the duties outlined in Section II, c, iv.
      vi. Assistant Chair of Events: student selected by Homecoming Co-Chairs to fulfill the duties outlined in Section II, c, v.
      vii. Assistant Chair of Spirit: student selected by Homecoming Co-Chairs to fulfill the duties outlined in Section II, c, vi.
      viii. Liaisons: student representatives from University of Colorado Boulder Organizations outlined in Section II, c, vii.
      ix. Homecoming Student Coalition Cabinet: the student leadership group of the Homecoming Student Coalition including the Co-Chairs, Vice Chair, and Assistant Chairs.
      x. Homecoming Steering Committee: the campus-wide constituents involved with the overall execution of Homecoming.

II. Membership
   a. Eligibility and Term
      i. CU Student Government fee-paying student during all times of employment
ii. Satisfactory academic performance

iii. Selected by Homecoming Student Coalition Co-Chairs through a formal application and interview process

iv. Ratified by CU Student Government Legislative Council for a term starting the first day of classes in the fall academic semester and concluding two weeks after Homecoming week. Members may be re-selected to be a part of the Homecoming Student Coalition in subsequent years.

b. General Duties

   i. Each co-chair, vice chair, and assistant chair must complete mandatory CU Student Government trainings as defined in 86 LCB 01.

c. Duties

   i. Student Government Co-Chair

      1. Responsible for the student government vision, strategic mission, and goals of Homecoming. This includes but is not limited to:
         a. Running the Homecoming Student Coalition
         b. Working with the Center for Student Involvement Co-Chair to be the voice of students in all Homecoming related conversations including the Homecoming Steering Committee

      2. Other duties as assigned by the Executive(s).

   ii. Center for Student Involvement Co-Chair

      1. Responsible for supporting the Student Government Co-Chair and the Homecoming Student Coalition in the vision, planning, and execution of successful Homecomings.

      2. Providing for the successful transition of new Student Government Co-Chairs and Homecoming Student Coalition members.

   iii. Vice Chair

      1. Responsible for the operational components of the Homecoming Student Coalition, including but not limited to:
         a. Managing Homecoming expenditures, budget, and speed type
         b. Creating Homecoming Student Coalition meeting agendas and minutes
         c. Scheduling Homecoming Student Coalition general meetings and cabinet meetings.
            i. Reserving rooms for the above meetings
         d. Managing contact information and general correspondence with Homecoming Student Coalition members

      2. Assisting the Co-Chairs in supervising the Assistant Chairs

      3. Managing the Homecoming Student Coalition Liaisons

      4. Other duties as assigned by the Homecoming Student Coalition Co-Chairs

   iv. Assistant Chair of Marketing

      1. Responsible for the marketing components of the Homecoming Student Coalition, including but not limited to:
a. Marketing Homecoming events, activities, and general spirit to the University of Colorado Boulder members and community
   i. Working with Homecoming Student Coalition Liaisons
   ii. Working with University of Colorado Strategic Relations
b. Managing the Homecoming social media accounts
c. Assisting the Alumni Association in the creation and management of the Homecoming website
d. Solicit donations and/or sponsorships on behalf of the Homecoming Student Coalition
e. Creating, ordering, and distributing Homecoming spirit materials
f. Managing all Homecoming event promotion activities

2. Other duties as assigned by the Homecoming Student Coalition Co-Chairs

v. Assistant Chair of Events
   1. Responsible for all of the logistics and execution of Homecoming Event, excluding the Homecoming Parade:
      a. In consultation with the Homecoming Student Coalition Liaisons develop, manage, and execute the schedule of Homecoming events.
      b. Ensure student interest and participation in the Homecoming scheduled events
      c. Establish a strategic, successful, and sustainable vision for the Homecoming scheduled events
      d. Coordinating with campus constituents to promote and encourage community involvement in the Homecoming scheduled events
   2. Other duties as assigned by the Homecoming Student Coalition Co-Chairs

vi. Assistant Chair of Spirit
   1. Responsible for all of the logistics and execution of the Homecoming Parade:
      a. Working with the Homecoming Steering Committee and the City of Boulder to execute the Homecoming Parade
      b. Ensure student interest and participation in the Homecoming Parade
      c. Establish a strategic, successful, and sustainable vision for the Homecoming Parade
      d. Coordinating with local Boulder constituents to promote and encourage community involvement in the Homecoming Parade
      e. Coordinate and manage a day of Homecoming parade preparation for student participants
f. Act as an advisor to the Student Government Co-Chair in matters of University spirit and pride.

2. Other duties as assigned by the Homecoming Student Coalition Co-Chairs

vii. Liaisons:

1. Program Council: a student representative from Program Council with the responsibility of communicating on behalf of Program Council to the Homecoming Student Coalition.

2. Multicultural Greek Council: a student representative from Multicultural Greek Council with the responsibility of communicating on behalf of Multicultural Greek Council to the Homecoming Student Coalition.

3. Panhellenic Council: a student representative from Panhellenic Council with the responsibility of communicating on behalf of Panhellenic Council to the Homecoming Student Coalition.

4. Residence Hall Association: a student representative from the Residence Hall Association with the responsibility of communicating on behalf of Residence Hall Association to the Homecoming Student Coalition.

5. The Herd: a student representative from the Herd with the responsibility of communicating on behalf of the Herd to the Homecoming Student Coalition.

d. Vacancies

i. All vacancies on the Homecoming Student Coalition shall be filled through a formal application and interview process managed by the Homecoming Student Coalition Co-Chairs. In the case of the vacancy of the Student Government Co-Chair, the Vice Chair shall move to the role of Student Government Co-Chair by approval of the Executive(s) and ratification by Legislative Council. The new Chair shall then appoint a new Vice Chair and hire a new member to fill the newly created vacancy via a formal application and interview process pending ratification by Legislative Council.

e. Member Removal

i. The Vice Chair and Assistant Chairs may be removed at the discretion of the Homecoming Co-Chairs in unanimous agreement. Instances that qualify a vice or assistant chair for termination include but are not limited to lack of fulfillment of job responsibilities, lack of fulfillment of goals set forth by Homecoming Student Coalition, violation of the Colorado Creed, violation of campus, city, state, or federal law.

f. Compensation

i. Student Government Co-Chair shall be compensated as a member of the Executive Staff in accordance with the compensation structured laid out in their job description at the discretion of the Executive(s).

ii. Vice Chair shall be compensated via a stipend of $125 bi-weekly from the Student Government Homecoming speed type.
iii. Assistant Chairs shall be compensated via a stipend of $100 bi-weekly from the Student Government Homecoming speed type.

III. Amendment of Bylaws
   a. The authority to establish and amend the Homecoming Student Coalition bylaws shall be reserved to the Homecoming Student Coalition Co-Chairs and all changes shall be presented to Legislative Council in the form of a bill.
   b. All changes must be ratified by a majority vote of Legislative Council
      i. Legislative Council reserves the right to amend the Homecoming Student Coalition bylaws