ICAT Meeting Notes
January 14, 2014

In Attendance: Jodi Schneiderman (Career Services), Danielle Salaz (Center for Asian Studies), Kirstin Bebell (International Education), Dylan Mark (Career Services), Elizabeth Pike (Geography), Armando Pares (Continuing Education), Katherine Rousseau (International Affairs), and Karey Sabol (Engineering)

Announcement:

Jodi will be leaving CU Boulder on February 5\textsuperscript{th} due to her partner receiving and accepting a job offer from Clarkson University in Potsdam, NY. In addition to this, they are adopting a girl from China and will be going to China in a few weeks to bring her home! Currently, there is a position in the career office (employer relations) at Clarkson, so cross your fingers that she gets this position. ☺ The CU career services department believes this is a critical role so will be hiring a person to continue as Program Manager for International Employment, so this person will continue to participate with ICAT. The search will start this semester with the hopes of filling the position by the summer.

Introductions: Describe one project you are working on related to international careers. Is your department involved in international internships? What kinds of activities are you undertaking? Where are you heading?

- Danielle: (Asian Studies) working on a career panel set for February 27\textsuperscript{th} (time TBD); industries represented include business consulting, Japanese translation, and higher education. CAS has a local domestic internship and has also submitted a grant proposal for internships in Japan through Japanese or American companies (three year program with Leeds). Investing in connections we have through faculty and staff. Focused on Japan due to grant, but will use Japan as a pilot for other Asian countries. Japan does not have a culture of internships, so working on a write-up of general guidelines and goals for internships to share with Japanese contacts as a first step to developing opportunities for students.
- Dylan (Career Services): Dylan’s role is employer outreach, finding internships, getting employers on campus, and assisting with one ghost credit internships (for when employers require this of students).
- Elizabeth (Geography): Geography has a three credit, unpaid internship program in their department with 5-10 interns currently. They do not give credit for paid internships. She does have students seeking international internships so would love to have more options. Geography is planning a career panel this semester and will get one panelist with an international focus.
- Armando: (Cont. Ed): Continuing Ed had an upper division teaching English course last Maymester, but will not be providing it again until Fall 2014. For now, they are hosting 40+ non-degree-seeking Brazilian students for Science without Borders and helping these students get internships in the U.S.
- Katherine (Int. Affairs): International Affairs is in the program review process, and developing an internship program for students to gain three credits for a local internship experience. Would like to increase the number of internship site opportunities. Students will not be paid and there are no “hard and fast” rules yet.
- Karey (Engineering): A lot of engineering students have worked with faculty members that intern around the world. Trying to organize this process, making sure students are prepared for being abroad, and looking at Global Links internships offered through Study Abroad. Karey would like to be able to direct students to organizations that place students in internships. As of now, internships do not count towards their degree. Creating a course that can be used to show up on a student’s transcript as documentation for their experience and internship, though it will not count for their degree. Engineers are often paid for their internships; this course would not be paid.
• Kirstin (Study Abroad in International Education): Opportunity for returned study abroad students to attend a day of presentations to help with future career, personal lives, resumes. Conference is called “Lessons from Abroad” and is for students from around the Rocky Mountain region. The conference is on Saturday, Feb 22. Flyer is attached in this email. Study Abroad Programs at CU will cover the cost for current CU students that have returned from an overseas program through Study Abroad Programs to attend.

Overview of relationship between Career Services and OIE/Study Abroad (Jodi)

• CS and OIE are still working out the best ways to collaborate, but this is a very hot topic right now in both fields. There is a webinar and a full day conference coming up on this very topic. Career Services mostly helps students seeking to go abroad beyond study abroad; however, the international internships can overlap a bit. Study abroad has many structured programs for internships abroad that provide credit so CS will refer most students to Study Abroad. However, if a student is not interested in credit or has graduated, then CS will assist that student. Mostly, CS helps with counseling a student on goals and hopes for going abroad, which may or not include a structured, for-credit internship or study abroad experience. Much of this entails students looking to go abroad AFTER graduation.

Overview of existing internship programs and study abroad programs with an internship component (Kirstin)

• See handout for a list of programs study abroad offers that are both study abroad with an internship component and stand-alone internships. To see a list of all internship opportunities, go to http://studyabroad.colorado.edu, click on “Programs” at the top, and then select “Special Opportunities”, which lists all 62 programs with internships. On many of these 62 programs, students can complete academic credit related to major/minor, A&S, or other academic areas in addition to internship credit.
• Study Abroad Programs offers stand-alone internships for credit available to students of all majors. These are internships overseas where the entire academic component is related to internships. Students should speak with study abroad and academic advisors regarding credit at CU for internships overseas. Study Abroad Programs works with several providers for internship programs. All programs include services through Study Abroad Programs, as well as pre- and post-placement guidance by the partner organization for the internship components.
• Some cultures do not view the concept of “internship” in the same way it is often viewed in the United States. (Is an internship work? Are interns volunteering?) Both the cultural understanding of “internships” and visa regulations for studying and living in the host country may make a formal internship (in the U.S. understanding) unfeasible. In these countries/situations, students can often participate in structured service learning or volunteer opportunities that can provide similar experience on a resume. Though volunteer programs are rarely for academic credit, many service learning options will appear on students’ transcripts. To find these programs, go to http://studyabroad.colorado.edu, click on “Programs” at the top, and under “Special Opportunities”, select “Service Learning” or “Volunteer Opportunities”.
• The Study Abroad Committee, a group of faculty that review and approve all study abroad and intern abroad programs, have approved all programs on the http://studyabroad.colorado.edu website as meeting the educational needs of CU-Boulder students.

Overview of CU internship programs in Career Services (Dylan)

• Dylan Mark provided an overview of his role in career services related to internships. If you any questions related to internships, please do not hesitate to contact him at Dylan.mark@colorado.edu
• Dylan will be coordinating a group to talk about internship credit across campus to gain general consensus of what is going on and how to move forward. As a part of his role, Dylan also posts internships on the CS job posting site, networks with employers to increase internship opportunities, and provides training seminars to employers on how to run and market internship programs in their companies.

• Dylan also manages the CU Public Interest Internship Experience (PIIE) which provides summer internships in non-profit and government organizations with a stipend, through funding from various sources, including CU Foundation, CU Parent Fund, and more. This is a competitive way for students to find paid, local internships. The program has 17 employers the accepted students can apply to. Had 71 applicants this past year for 17 slots. Students can get credit for these internships. CU PIIE has been around for nine years. For more information on this program, go to: http://careerservices.colorado.edu/students/PIIE.aspx

• A discussion ensued over what makes an internship legit if it is unpaid as it cannot displace a regular employee. An internship must primarily benefit a student with shadowing and learning, rather than working for the organization. This will be discussed more in the internship group Dylan organizes.

• Dylan also reported that for the university as a whole, there is no rule linking paid/unpaid status with for-credit/no-credit status for internships. The two issues are unrelated (so, for example, a paid internship can still be awarded academic credit, depending on the major, etc.).

Nominating ICAT for CU Shared Practices

• President’s office has a CU Shared Practices award for innovations, tools and process improvements on CU campuses. The co-chairs plan to submit ICAT as a successful practice. If you have suggestions about what should be included in the proposal, let us know!

Next Meetings:

• February 20th, 3:00-4:30, C4C Room 341, for those interested in delving deeper into international internships. GlobaLinks, an internship provider that has been working with Study Abroad, will provide an overview of the international internship field as well as the services that they offer.

• March 10, 1:00-2:30, UMC 425, next regular ICAT meeting; let us know if you have suggestions for items to be included on the agenda.