**Nathan Numbers**

1962 Silver Ct. Boulder, CO

Nathan.numbers@Colorado.edu

123-345-1234

OBJECTIVE: Seeking full time audit staff position for the Fall of 2015

**EDUCATION**

**University of Colorado at Boulder- Leeds School of Business** May 2015

*Master of Science in Accounting- Financial Track*

**Relevant Courses:** Advanced Financial Accounting, International Accounting, Recent Developments in Financial Reporting

**Baylor University**, Waco, TX August 2012

*Bachelor of Business Administration*

Major: Accounting

GPA: 3.5

**EXPERIENCE**

**RubinBrown LLP.** Denver, CO June-July 2014

*Intern, Audit Dept.*

* Executed staff level audit work for governments and private companies
* Completed 3 special projects for partners, focusing on cost certifications for historic tax credits; audited expenses to verify eligibility of tax credits; forwarded findings to partners maximizing partners’ time
* Participated in a recruiting analysis followed by a presentation to 70+ colleagues to report on the current recruiting climate
* Carried out staff level audit work including compilations for private companies, year-end and interim audit work, and updating and reviewing financial statements for 6 governmental and private organizations

**McGladrey LLP.** Denver, CO January-March 2014

*Intern, Audit Dept.*

* Executed staff level audit work for 6 private and public companies
* Completed cash, accounts payable, and search for unrecorded liabilities testing for large companies with numerous bank accounts
* Updated financial statements to reflect changes since prior audit, reviewing for accuracy

**Patillo, Brown & Hill LLP.** Waco, TX January-June 2013

*Intern, Governmental Audit Dept.*

* Performed staff level audit work for Texas cities, counties, and councils of governments
* Conducted single audits for grant-funded programs
* Completed in-depth interviews with key employees to verify and update records of procedures; the results contributed to risk determination for audit procedures

**Total Care** Tyler, TX July-January 2012

*Service Technician*

* Delivered, picked up, assembled and maintained home medical equipment throughout East Texas, to 75 different patient locations weekly
* Assembled and maintained hospital beds, wheelchairs, walkers, patient lifts, crutches, etc.
* Supplied home oxygen systems and tanks, instructing patients in their use

**ACHIEVEMENTS & ACTIVITIES**

**Baylor Men’s Lacrosse Club** September 2011- May 2012

*President* (Member since 2008)

* Dedicated 18 hours per week to practices, games, and travel
* Attended meetings, completed paperwork and made arrangements for games and team functions
* Worked closely with head coach to motivate and lead the team

**Member of Sigma Chi Fraternity** April 2011-Present