MINUTES
Executive Committee Meeting,
Boulder Faculty Assembly
August 6, 2012

Attending
Jerry Peterson, BFA Chair
Paul Chinowsky, BFA Vice Chair
Carmen Grace, BFA Secretary
Greg Carey, BFA Executive Committee Member at Large
Peggy Jobe, BFA Executive Committee Member at Large
Karen Ramirez, BFA Administrative Services & Technology Committee Chair
Jerry Rudy, BFA Budget and Planning Committee Chair
Robert Parson, BFA Libraries Committee Chair
Mike Klymkowsky, BFA Student Affairs Committee Chair Pro-Tem
David Kassoy, Retired Faculty Association Representative
Joe Rosse, Former BFA Chair
Robert Ferry, Arts and Sciences Council Chair
Bill Kaempfer, Vice Provost, Associate Vice Chancellor for Budget and Planning
Sierra Swearingen-Todd, BFA Coordinator

Not Attending
Adam Norris, BFA Instructor-Track Faculty Affairs Committee Co-Chair
Elizabeth Bradley, BFA Intercollegiate Athletics Committee Chair

Guests
Bob Boswell, Vice Chancellor for ODECE
Christina Gonzales, Dean of Students and Associate Vice Chancellor for Student Affairs
Pam Jones, CU Foundation Associate Vice President for Development, UCB
Keith Maskus, Associate Dean for Social Sciences and Search Committee Chair
Will Hauptman, Honor Council Chair

The BFA Executive Committee held its regular meeting on Monday, August 6, 2012 in ATLAS Room 229. Chair Jerry Peterson presided. The meeting convened at 4:00 and adjourned at 5:30 p.m.

I. Chair’s Report

a. Executive Committee Meeting Room – The Committee will meet in a new location next year: Norlin Library Room N410. The regular meeting time will be the same: 4:00 to 5:30 p.m. on every Monday except those following meetings of the full Assembly.

b. Monthly Chairs and Directors Breakfasts – The Provost has extended an invitation to BFA Executive Committee members to attend, on a rotating basis.

c. Committee Charges – Committee Chairs are asked to please review the charges to the committees and submit revisions to Vice Chair Paul Chinowsky, and to Sierra.

d. BFA Resolution on ICJMT Visitors from Off Campus – This resolution was withdrawn at the May 3rd BFA meeting [available on line at http://tinyurl.com/8wh83zr], but the BFA requested the Executive Committee investigate the issues over the summer. The BFA Chair discussed it with the Provost and is satisfied that the ICJMT process is effective, noting that it is moving slowly but that is to be expected, given its importance.

e. Welcome and Introduction – Peterson introduced new Dean of Students and AVC for Student Affairs Christina Gonzales.
II. Special Reports

Diversity Updates

Bob Boswell, Vice Chancellor for Diversity, Equity, and Community Engagement (ODECE), presented slides (appended below) and gave a report that included the following points:

- The Flagship 2030 plan states: “By 2030, CU-Boulder will be a model for the nation in applying best practices in support of diversity and inclusive excellence.”
- An overview of demographics of the state and the Campus, put in the National context, reveals that the Boulder Campus is doing relatively well.
  - The percentage of Colorado public high school graduates from under-represented groups (Native American, Asian/Pacific Islanders, Black, or Hispanic) continues to climb, but UCB’s enrollment rate of resident students from those groups is growing faster.
  - UCB’s six-year graduation rate for students from under-represented groups is about 60%, which outpaces the average state and national rate for all students.
- ODECE’s role is to collaborate with faculty to initiate and enhance programs that promote all students’ success.
- ODECE has a Faculty and Staff advisory Committee, which includes representation from all UCB Schools and Colleges, and from several administrative units.
- ODECE includes a variety of programs:
  - The Pre-Collegiate Outreach program involves k-12 students who participate from 7th through 12th grade. 96% go on to college. About 48% enroll at UCB. The program ensures that communities throughout Colorado have students prepared for college. It allows ODECE to build relationships with school districts, local community foundations, and community colleges.
  - Student Academic Success programs include the CU LEAD Alliance, which creates small academic communities in every school and college; and the Building Pathways program, which involves the Colorado Diversity Initiative, which has grants to support student research, stipends, and fellowships.
  - Disability Services provides services to students with disabilities but also supports cultural sensitivity on campus through outreach and partnerships.
  - Faculty Staff Success promotes a diverse and inclusive faculty.

In the discussion period that followed, Boswell made these additional points:

- Failure to choose a major correlates closely with students not graduating within six years. This is illustrated well by students in the Pre-Collegiate program and STEM areas, who do choose majors early and who do graduate within six years.
- Statistics for non-resident students are very similar to those presented here.
- ODECE initiatives in the future include increasing financial support for students interested in research. Such support is easier to find in the STEM fields, but the hope is to use that success to leverage support for other kinds of research as well. ODECE is also working to expand precollege programs, especially on the Western Slope.
- David Kassoy offered to initiate a partnership between the Retired Faculty Association and ODECE to find retired faculty mentors for first generation students.
Peterson thanked Boswell.

**CU Foundation – Faculty and Staff Campaign**

Pam Jones, CU Foundation Associate Vice President for Development on the Boulder Campus, gave a report on the Faculty and Staff Campaign. She included the following points:

- Last Fiscal Year was the second largest year in the history of the Foundation.
- The Foundation is interested in increasing UCB’s internal donors, because outside donors often ask for that data. Faculty donors are especially well-positioned to know where donations can positively influence and advance the institution.
- The Faculty/Staff Campaign is a grass roots effort, involving several ‘micro campaigns’ within each area of campus. The size and characteristics of the various units on campus differ, so campaigns also differ. Some units have already run very successful campaigns. For example, Leeds has a participation rate of more than 50%.
- The Foundation has invited Staff Council to help the Foundation understand how best to approach the staff. Many staff do not participate in giving, in part because of salary freezes and already giving time to the institution. However, any amount of gift counts, and what the Foundation is looking for is a high participation rate.
- The CU Foundation has ‘embedded’ Foundation staff in most departments, but not in every unit. The Foundation’s proposal to Staff Council is to allow it to make regular announcements at large staff events. The Foundation is interested in pursuing a similar idea at the level of the BFA, allowing the Foundation to reach faculty who may not have access to Foundation staff in their units.

Discussion followed, including these points and perspectives:

- Several faculty spoke in favor of asking groups of faculty to identify projects that they can feel some ownership about.
- It was reported that faculty contributions contribute to institutions’ rankings.
- It was suggested that the Foundation develop a series of success stories, in which faculty carried out a giving plan to successful completion, in order to give units an idea of what is possible and how to proceed.
- Jones reported that faculty give most frequently to undergraduate scholarships, but also support graduate fellowships.
- It was suggested that targeted dependent scholarship gifts would be more successful than a general call for support. For example, a named graduate scholarship fund in Economics, named for a specific honoree, was successful.
- It was suggested that perceived salary inequities and miscommunication about how the University’s funds are spent creates a demoralizing atmosphere, which harms the Foundation’s ability to find donors: people do not want to donate if they believe their money is used only to free up other funds for things they do not intend to support.
- It was suggested that the BFA can assist the Foundation to get the word out about the need to increase the number of internal donors.
- It was suggested that a ‘matching funds’ program would encourage faculty giving.

Peterson thanked Jones, who reported she can return to the Executive Committee in a few months to give a progress report.
III. Old Business

Honor Code

BFA Student Affairs Committee Chair Mike Klymkowsky presented the following motion:

<table>
<thead>
<tr>
<th>BFA Student Affairs Committee Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Approve Honor Code Revised Policies and Procedures</td>
</tr>
</tbody>
</table>

Given that the honor council seeks to replace the honor code’s constitution and bylaws with a policies and procedures document, and that the Honor Council has agreed to the changes in the wording of the Honor Code’s Policies and Procedures document, recommended by the Student Affairs Committee of the Boulder Faculty Assembly, namely i) that it is explicitly and unambiguously acknowledged that the instructor of record and only the instructor of record is responsible for student grades and ii) that faculty involved in Honor Code hearings be informed in a timely manner about such hearings, and that such hearings will be postponed if the faculty member informs the Honor Council (in a timely manner) that they cannot attend, and assuming that these changes are incorporated into all working procedures of the Honor Code, the committee recommends that the BFA vote to endorse the Honor Code and Honor Code processes.

Notice of Motion to the BFA Executive Committee: June 4, 2012
Revised by the BFA Executive Committee: July 2, 2012
Approved by the Executive Committee for forwarding to the BFA: August 6, 2012

Honor Council Chair Will Hauptman reported that, with help from Professor Klymkowsky and the BFA Student Affairs Committee, he has drafted a governing document that well-defines the Honor Code’s policies and procedures and also maintains faculty rights.

There was brief discussion as to the meaning of the phrase “responsible for.” Hauptman read from section 7c of the Policies and Procedures: “Academic Sanctions are applied exclusively by the instructor of record, not by the Adjudication Director, Hearing Panels or Appeals Boards. These may include assignment grades, course grades, and additional assignments.”

*Moved by Mike Klymkowsky on behalf of the Student Affairs Committee that the Executive Committee approve his motion and thereby forward to the BFA the motion to approve the Honor Code Policies and Procedures document, for the BFA’s approval.*

The motion passed with none opposed.

IV. New Business, Continued

New Boulder Campus Visiting Scholar of Conservative Thought and Policy
Keith Maskus, Associate Dean of Social Sciences and Chair of the selection committee, gave a report that included these points:

- The selection committee is to recruit candidates and also direct the new position, in the sense of creating general guidelines for academic contributions that the he or she will be making to the campus.
- The idea of raising an endowment to hire a tenured Professor of Conservatism has been around for several years. The idea is to hire a Professor who writes about, and is an expert on, conservatism, not necessarily a “conservative scholar.” Currently that would require about $8 million. The Foundation currently has pledges of about $1.15 million, so the Campus is proceeding with a three-year pilot project: a Visiting Scholar of Conservative Thought and Policy (CTP). Near the end of the pilot period, the Chancellor and Regents will decide whether to pursue a fully endowed chair.
- The Committee has begun to meet and will hold their fourth meeting this month.
- Many of the details of the project are governed by the funding agreement. The Associate Dean for Social Sciences is the non-voting Chair of the advisory committee (which is also the selection committee). The committee has five tenured faculty members from a specific list of departments, and five others from the donor community. The funding agreement was carefully negotiated between the Chancellor, the Dean of Arts and Sciences, and the donors. The committee will identify one candidate at a time, to go forward to the Dean and the Chancellor, who will make a determination. The Regents will not be involved because the position is not tenured.
- The candidate will be allowed to negotiate joining an academic department, but that department can decide whether to accept the candidate as a member.
- The new scholar will teach at least one large undergraduate class per semester, preferably on a subject that appeals to students from multiple disciplines. Other employment details are negotiable. There could be a second course, and/or courses at the graduate level depending on the candidate’s credentials. The candidate will also be expected to hold a series of speeches and events, and perhaps bring others to campus to establish a public dialogue.
- The candidate may teach a pre-approved class, but may develop classes of his or her own.
- An optimistic view is that the scholar will offer courses which give students an opportunity to see how scholars of conservatism think, and will be visible enough on campus at public events that the broader campus will benefit. This project is a small part of a much bigger ongoing debate about how society, the markets, and everything else will be organized in future generations. Having someone on campus with a unique position in that debate will be a beneficial thing for UCB students and faculty.

Discussion followed. It was suggested the scholar should be a full-time member of the Campus community, able to take a sabbatical or leave from his or her regular work.

It was generally agreed that the process of implementing the position, as described by Dean Maskus, is acceptable to the faculty.

V. New Business:
BFA Secretary Carmen Grace reported that BFA member Penny Kelsey would like to move to the Bylaws Committee. The Executive Committee approved the change.

Noting the great challenge in located candidates each spring for the BFA election process, Grace requested that each Committee Chair forward to her at least one name of a possible new committee member.

Grace reported that there are several Faculty Council committee vacancies, to which the BFA is responsible for naming candidates. The list of vacancies includes EPUS,1 Budget, Communication, Personnel, Women, and Salary and Gender Equity. Grace added that nominees need not be BFA members, and that members may participate by conference call if they cannot attend in Denver. Grace requested nominations be sent to her and to Sierra.

**Motion to Create a Voting BFA Seat for Environmental Design**

Grace presented a Notice of Motion to add a seat for Environmental Design to the BFA’s representative structure:

<table>
<thead>
<tr>
<th>BFA Nominations and Elections Committee Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Create a voting position on the BFA for Faculty from the New Boulder Campus Program in Environmental Design</td>
</tr>
</tbody>
</table>

Whereas for the last 20 years the Program in Environmental Design on the Boulder Campus has operated as a unit of the UCD College of Architecture and Planning; and

Whereas administration of the Program in Environmental Design is moving from the Denver Campus to the Boulder Campus as of July 1st this year; and

Whereas the existing Boulder faculty for the Program have in the past been rostered on the Denver Campus but are now rostered on the Boulder Campus; and

Whereas the faculty of the Program will number about 20 instructors and 10 tenure/tenure-track faculty; and

Whereas the BFA will conduct its periodic review of representation this fall to determine the appropriate number of seats and representative structure of the Assembly; therefore

Resolved that the BFA hereby creates an additional seat on the BFA for a voting representative from the Boulder Campus Program in Environmental Design, at least until the BFA’s Ad Hoc “distribution of representation” review committee determines this fall the BFA’s appropriate representative structure going forward.

Notice of Motion to the BFA Executive Committee: August 6, 2012

---

1 Educational Policy and University Standards
Discussion followed. Peterson commented that the motion is somewhat “extra-constitutional” but that it is necessary to acknowledge UCB’s new faculty from Environmental Design, and treat them fairly by including them in the BFA’s organizational structure. Peterson reported that the BFA will be conducting its regular review of representation next year, and that the new seat will be included in the review at that time.

Moved by Carmen Grace for the Nominations and Elections Committee that the Executive Committee approve the motion for forwarding to the BFA. The Executive Committee approved the motion without dissent.

VI. Chair’s Report, Continued

f. The BFA has been invited to participate in the 24th Annual Boulder Chamber of Commerce CU kick-off luncheon, in the Balch Fieldhouse, August 30th. The BFA could participate by sponsoring a $300 table for ten. A community-building opportunity, the event will be attended by athletics donors and people in the Boulder business community.

   i. The Executive Committee agreed that the BFA should sponsor a table, but that the BFA’s attendees should be scattered throughout the event to increase opportunities to introduce the community to the faculty.

g. Faculty Council has again requested BFA support for its annual Women’s Conference, to be held on the Boulder Campus again this year.

   i. The Executive Committee agreed to provide $2000 of support again this year.

h. Faculty nominations sought.

   i. CUUF – the Committee on Campus Use of University Facilities has a seat reserved for a BFA appointee, which is currently vacant. The Committee meets every Friday from 9:00 to 11:00 this semester. The Committee’s task is to sets up rules, not hear applications. Peterson agreed to attend the first few meetings to determine what type of faculty are needed.

   ii. OIT Faculty IT Governance group – Associate Vice Chancellor and CIO Larry Levine has requested a BFA member for his faculty advisory group. Joe Rosse volunteered for the position.

   iii. The Faculty Council Privilege and Tenure Committee is seeking nominees from the Boulder Campus. Bill Emery, Roberta Flexer, and William Waite have been serving but may need to be reappointed. P&T is also looking for additional panel members.

   iv. The University Benefits Advisory Board (UBAB) is looking for recommendations for names to represent faculty at large. The Executive Committee nominated Angela Bryan, of the Psychology Department.

VII. Adjournment. Peterson adjourned the meeting at 5:35.

Respectfully submitted by Sierra Swearingen-Todd, BFA Coordinator.