### MINUTES

**Boulder Faculty Assembly**  
**October 4, 2012**

#### Attendance

<table>
<thead>
<tr>
<th>BFA Members Attending</th>
<th>Karl Mueller</th>
<th>Karen Ramirez</th>
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<tbody>
<tr>
<td>Frank Beer</td>
<td>Asunción Horno-Delgado</td>
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<tr>
<td>Greg Carey</td>
<td>Matt Jelacic</td>
<td>Carrie Muir</td>
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<tr>
<td>Paul Chinowsky</td>
<td>Peggy Jobe</td>
<td>Robert Nauman</td>
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<tr>
<td>Beth Dusinberre</td>
<td>Dave Kassoy</td>
<td>Susan Nevelow Mart</td>
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<td>Maw Der Foo</td>
<td>Dan Kaufman</td>
<td>Rolf Norgaard</td>
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<td>Carmen Grace</td>
<td>Penny Kelsey</td>
<td>Robert Parson</td>
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<tr>
<td>Vicki Grove</td>
<td>Buzz King</td>
<td>Jerry Peterson</td>
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<tr>
<td>Ruth Heisler</td>
<td>Manuel Laguna</td>
<td>Melinda Piket-May</td>
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#### BFA Members Not Attending

<table>
<thead>
<tr>
<th>Sanjai Bhagat</th>
<th>Jim Green</th>
<th>Shivakant Mishra</th>
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<tr>
<td>Elizabeth Bradley</td>
<td>John Gunther</td>
<td>Adam Norris</td>
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<td>Greg Camilli</td>
<td>Lakshmi Kantha</td>
<td>Reiland Rabaka</td>
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<tr>
<td>Andrew Cooperstock</td>
<td>Hun Shik Kim</td>
<td>Michael Ritzwoller</td>
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<tr>
<td>Douglas Duncan</td>
<td>Mike Klymkowski</td>
<td>Joe Rosse</td>
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<tr>
<td>Sanjay Gautam</td>
<td>Se-Hee Lee</td>
<td>Maj. David Rozelle</td>
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<tr>
<td>Phil Graves</td>
<td>John McCartney</td>
<td>Jerry Rudy</td>
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<tr>
<td>Antonia Green</td>
<td>Jim Meiss</td>
<td>Seth Spielman</td>
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#### Liaisons Attending

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<tr>
<th>Bill Kaempfer, Vice Provost and AVC for Budget &amp; Planning</th>
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<tr>
<td>Steven Koenig, UGGS President</td>
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<tr>
<td>Colin Sorensen, CUSG Legislative Council President</td>
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<tr>
<td>Rachelle Yeung, CUSG Law School Senator</td>
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<td>Dominique de Vangel, Staff Council Liaison</td>
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#### Guests and Observers Attending

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<th>Candice Bowen, Assistant Vice Chancellor for Human Resources</th>
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<td>John Frazee, Director of the Office of Faculty Relations</td>
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<td>Alli Collier, Patrick Fort, and Elizabeth Hernandez, Student Journalists</td>
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<td>Sierra Swearingen, BFA Coordinator</td>
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The Boulder Faculty Assembly held its regular meeting on October 4, 2012 in Wolf Law 204. Chair Jerry Peterson presided. The meeting convened at 4:00 p.m. and adjourned at 5:20 p.m.

### I. Chair’s Report - Jerry Peterson

a. **IAC Committee** – Peterson recognized Carmen Grace.  
   Grace reported that two faculty have been nominated for vacancies on the BFA’s Intercollegiate Athletics Committee: ASC Chair Bob Ferry, to a position representing the Senate At Large, and a new BFA member, Dan Kaufman, to a position representing the BFA.  
   **Moved by Carmen Grace on behalf of the Nominations and Elections Committee that the BFA ratify these candidates to the Intercollegiate Athletics Committee.**  
   **The motion passed without dissent.**

b. **Administrator Appraisal Process** – The AAP Committee will be reviewing the Dean
of Libraries this year, Jim Williams. The Committee has several vacancies, however, and BFA members are asked to volunteer. Steve Vanderheiden agreed to serve.

Moved by Carmen Grace on behalf of the Nominations and Elections Committee that the BFA ratify Vanderheiden as a member of the Administrator Appraisal Committee. The motion passed without dissent.

c. Coalition of Pac-12 Faculties October meeting – Peterson and Swearingen will attend the next meeting, October 20th at the University of Utah. The group has agreed on some general principles but it is time to develop specific proposals. Ideas for joint projects that would benefit the Pac-12 Universities are welcome. Please forward them to jerry.peterson@colorado.edu or sierra.swearingen@colorado.edu.

d. 11th Annual Women’s Symposium, and the Elizabeth Gee Awards – Peterson reported that Symposium organizers are seeking proposals for projects and speakers, and requested that BFA members help spread the word about those opportunities. Piket-May commented that proposals will be accepted from both men and women. She also suggested that BFA members consider nominating members of their departments for the Gee Award. [See handouts for details, addended below.]

e. CDHE Performance Metrics – Last week The Department of Higher Education presented a set of performance measures to the Colorado Faculty Advisory Commission (CFAC, composed of the heads of all State institutions of Higher Education). The measures are problematic as currently written. For example, they ignore the institutions’ disparate roles; there appear to be no measures for research, graduate education, or intellectual property; and many inadvertently require exponential improvement. The CDHE will vote on them in the coming weeks. Last week CU’s Faculty Council gave feedback to Matt Gianneschi, Deputy Director of the CDHE. He responded that the metrics would not go into effect until the state increases its support for Higher Education, which is unlikely to occur. The situation demonstrates that the concept of shared governance is lacking at the higher levels of decision-making in the state. CFAC meets twice per year, which is not often enough to keep up with CCHE and CDHE decision-making.

Discussion followed. Beer reported that Faculty Council used to send a representative to meetings of the Senate and House Education Committees, and suggested that practice be revived. Peterson reported that the BFA Executive Committee has asked Campus Administration to request a postponement of the CDHE’s vote, to allow consideration of these issues.

II. Special Reports

Preparations for Thursday, October 11th Football Game

Peterson recognized Bill Kaempfer, Vice Provost and Associate Vice Chancellor for Budget and Planning, who reported on planning for the upcoming Thursday Football Game against Arizona State University.

Kaempfer’s comments included these points:
- The planning process for this and other large events on campus this year has stressed two primary concerns: thorough communication, and minimizing disruption to the
The Campus’ academic mission.

- The Campus’ strategy has included early notification using multiple methods, including strategic use of administrative emails, and continuous in-person communication with those departments that will be most affected to ensure that they have the best opportunity to plan ahead. In the case of next Thursday’s game the Campus sent the first announcements last December, immediately after the Pac-12 finalized its schedule.

- The Campus is committed to minimizing interruptions to the Campus’ academic mission. With regard to weekday football games, the Athletics Department has been very willing to undertake accommodations.

- This Thursday, all classes are expected to be held except Boulder evening classes, which have their own academic schedule. There will be localized, short, building restrictions, primarily in buildings close to the stadium. Access to Duane Physics and Benson Geosciences will be controlled, and the Muenzinger Plaza area will be restricted, after 4pm.

- Norlin Library will be open according to its regular schedule, but some of the branch libraries will close at 5pm.

- There will be a partial staff release for non-essential staff on main campus at 4:00 p.m. Thursday, which is later and less broad than the staff release four years ago, for another Thursday football game.

- Parking is the area of greatest inconvenience. More detailed information about parking was published in an administrative Ememo on October 1st. [See addendum III, below.]

Peterson thanked Kaempfer for his report.

New Recruitment Tool for New Faculty: SitterCity, an Online Platform to Assist Faculty in Obtaining Pre-screed Work-Life Services (www.sittercity.com)

Peterson welcomed Candice Bowen, Assistant Vice Chancellor for Human Resources, and John Frazee, Director of the Office of Faculty Relations.

Frazee reported that the University has purchased a site license for its faculty and staff to SitterCity (also known as SelectPlus). He explained that it is an online service that provides connections to prescreened service providers for a variety of services, including elder care, pet care, home care, tutoring, lawn mowing, dog walking, and child care.

Bowen made additional remarks:

- SitterCity recently changed its name to SelectPlus, to avoid the impression that it is primarily useful for babysitting services.

- Many professors and staff fall into the age group of those who are responsible for caring for both children at home, and for elderly parents. Because SelectPlus is a national service, faculty can use it to find pre-screened, short-term elder care services in other states for their parents who live out of state.

- This service can also assist faculty when they travel out of state and they need child care, even last minute child care.
• SelectPlus is an especially useful recruitment tool for our new faculty, who often have child care needs.
• The system is available to faculty, staff, and graduate students, about 800 of whom have registered, and about 40% of which are faculty.
• Several of the providers in the system are existing CU students, both graduate and undergraduate.
• Search features in the system are extensive, including the ability to search for providers that speak certain languages and have specific certifications, such as CPR, registered nurses, etc.
• Other Higher Education institutions provide SelectPlus, but some offer it only to tenured and tenure-track faculty.
• The cost to a faculty member, were he or she to buy access to the system, would be about $140 per year.

Discussion followed. Bowen added these additional points:
• CU would like to increase its usage rate from about 10% to 15%. CU’s current commitment is for a two-year pilot program.
• Users must separately negotiate employment details with the providers they wish to hire, and are responsible for paying them.
• Feedback about this program, including how to increase the visibility and utilization by faculty is welcome, to Candice.Bowen@Colorado.edu.

III. Committee Reports

BFA Executive Committee

BFA Vice Chair Paul Chinowsky reported on a new project initiated by the Executive Committee: the BFA Faculty Focus Study. His initial comments included the following:
• Faculty sometimes forget that they matter a great deal to the institution. Faculty have an especially important voice, but often do not elect to let it be heard.
• The purpose of the BFA Faculty Focus study is to explore how we can not only get an opinion across to the campus, but also to look in depth at the issues.
• For several weeks the Executive Committee has been discussing how to focus our collective energies and resources, to build a collective voice. It has proposed that we take the focus of what our committees are doing, without interfering with their existing responsibilities, and put their collective effort to good use by coordinating their efforts in developing a list of ideas on a given theme. The theme it felt was most compelling, and one which touches on every committee’s area of concern, involves the changing campus environment. Specifically, it selected “how faculty roles are changing in the new university.”
• In the near term, the goals of the process for this semester include making a presentation to the campus, not just to administration but also to the faculty at large; and putting together a report to be published to the entire faculty and to administration, to communicate what our perspectives are and what actions we think should be taken.
• Each of the committees has been asked to get this process started.
Chinowsky then asked the BFA to begin to express a list of ideas to be added to the lists forthcoming from the Committees. Ideas included:

- Review how we relate our merit system to our salary system.
- Improve communications on campus, not just between administration and faculty, but also among and between faculty.
- Review issues specifically related to the increased and increasing numbers of non-tenure track faculty, such as evaluation processes, rights, and expectations.
- Look at the role of research faculty, especially with regard to how much they contribute to the teaching mission of the Campus, and how to measure that.
- Explore how to evaluate faculty who have done service in the community that is also academic work.
- Look at every aspect of the merit process.
- Consider quantitative measures of student learning, and how to evaluate online learning. Investigate how class size affects student learning.
- Review the 40 40 20 rule. Is it the best model for measuring tenure-track faculty effort? Does the campus actually apply that model?

Peterson requested that BFA members also get their colleagues’ input in this process. Chinowsky will continue to report on the progress of this initiative throughout the semester. Additional ideas may be forwarded to Paul.Chinowsky@colorado.edu.

IV. New Business

Weapons on Campus

Peterson reported that the BFA Executive Committee has approved a resolution in support of restoring the Regents’ authority to set policy with regard to weapons on campus. He added that the resolution is presented today as a notice of motion, allowing time over the next month for the campus to discuss its implications before the BFA votes on the resolution at its meeting November 1st.

Kassoy called the attention of the Assembly to the text of the resolution, printed on the back of today’s agenda:

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NOTICE OF MOTION

BFA Executive Committee Resolution
Regarding the University’s Power to Regulate Weapons on Campus

We, the faculty members of the University of Colorado, urge our senior administrators to support efforts to return to the University its long-standing power to regulate weapons on our campuses.

Approved by the BFA Executive Committee for forwarding to the BFA: October 1, 2012
Notice of motion to the BFA: October 4, 2012
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Kassoy reported that the Arts and Sciences Council gave a very similar wording to the Executive Committee, and that the ASC plans to discuss its resolution at its next meeting. He added that Boulder Campus legal counsel has suggested a few edits in the way of a friendly amendment, with the goal of ensuring that those administrators who would be empowered to take action (the Regents), are specifically identified:

We, the faculty members of the University of Colorado, urge our BOARD OF REGENTS AND senior administrators to support efforts to return to the University its long-standing power to regulate THE POSSESSION OF ALL weapons, INCLUDING CONCEALED FIREARMS, on our campuses.

Discussion followed. Peterson reported that the resolution is currently a Notice of Motion and will come to the BFA for a vote at its meeting on November 1st. It was agreed that any suggested revisions to the resolutions will be voted upon at that time.

Peterson recognized Rachelle Yeung, CUSG Law School Senator. Yeung reported that CUSG has not taken a position on this issue since the Supreme Court’s ruling last summer, which negated the Regent’s campus gun ban, but CUSG has twice in the past voted against allowing concealed weapons on campus. She added that several students have been vocal in support of allowing concealed weapons, but that those students do not represent the student voice, and have not approached CUSG to initiate a discussion.

Peterson reminded the Assembly that there is an established process for student opinions to reach the BFA, though their student representative organizations (CUSG and UGGS).

Regents’ Request for Nominations for University Honors

Peterson reported that the Regents have requested nominations for this year’s University honors, including honorary degrees, the University Medal, and distinguished service awards. [Their announcement is online at http://connections.cu.edu/news/board-of-regents-seeking-award-nominees/] Peterson proposed that the BFA partner with the units to make nominations and requested that committees develop a list of possible nominees. The nomination deadline is November 15th. Nominations must be accompanied by the nomination form. [Available on line at https://www.cu.edu/regents/Awards/]

V. Adjournment

There being no further business, Peterson adjourned the meeting at 5:20 p.m.

Respectfully submitted by Sierra Swearingen-Todd, BFA Coordinator.

See next page for addenda.
A Call for Proposals

The Faculty Council Women’s Committee announces a call for proposals for the CU Women Succeeding 11th Annual Professional Development Symposium.

The Symposium starts at 4:00PM on Thursday, February 21 and concludes at 4:00PM on Friday, February 22, 2013. It will be held at the University Memorial Center, University of Colorado Boulder.

The Committee welcomes proposals for workshops, roundtables, book discussions, panels, and other interactive and innovative formats focused on the theme of “Opening Doors: Navigating your Professional Journey” for the Friday sessions. Proposals should address the interests and concerns of CU women faculty and staff and can also address broader educational/professional-development issues related to women in academia and beyond.

We additionally welcome proposals for poster presentations during the Thursday, February 21 opening celebration.

Each proposal must include contact information for a primary organizer, who will be responsible for the content and recruitment of additional presenters for the session.

Proposals must include:
1. Title of presentation
2. Summary of presentation to be printed in Symposium brochure (100 words or less, please)
3. Brief description of proposed topic and how it relates to the “Opening Doors: Navigating your Professional Journey” theme (200 words)
4. One to three specific learning objectives for participants
5. Time block preference (indicate preference for 45 or 90 minutes)
6. Names of each presenter (if more than one)
7. Contact information for principal presenter; CU campus and department; title; email address; phone number.
8. Technology resources needed

The deadline for submission is Friday, October 26th, 2012. The selection process will be completed and presenters notified by early December. Questions can be directed to melinda.piket-may@colorado.edu or karen.jonscher@ucdenver.edu

To submit your proposal please go to http://www.surveymonkey.com/s/DGGM9WM
[ ADDENDUM II ] - Elizabeth D. Gee Memorial Lectureship Award

This award recognizes and honors an outstanding faculty member of the University of Colorado for efforts to advance women in academia, interdisciplinary scholarly contributions and distinguished teaching. Instituted in 1992, the award is named for Elizabeth Gee, a faculty member in the Health Sciences Center School of Nursing and the late wife of former CU President, Gordon Gee.

The Gee award is the only award in the CU system that specifically recognizes outstanding work on women's issues and a concerted effort to advance women in the academy. It carries with it a $1000 prize, and the recipient will present his/her scholarly work at the CU Women Succeeding Annual Professional Development Symposium on February 22, 2013.

Eligibility

Any full-time faculty member from any of the CU campuses may be nominated. See below for more details on the nomination process. Previous nominees are encouraged to re-apply. Preference will be given to nominees who have been with the University of Colorado at least five years.

Criteria

The criteria for selecting recipients of the award are as follows:

- Record of advancing women in the academic community (please note that nominee should show evidence of advancing women beyond his/her own department);
- Significant and original scholarship and/or creative work;
- Record of research, teaching, and/or service that pushes the boundaries of disciplinary knowledge and make connections between disciplines;
- Distinguished record in teaching excellence.

To nominate a candidate, please submit the following:

- a nomination statement in letter form (please individually address each of the four criteria listed above in the letter),
- a 2-3 page abbreviated current curriculum vitae of the nominee
- a 1-2 page personal statement from the nominee (please individually address each of the four criteria listed above in the statement)
- a minimum of 3 letters of support from the University community and 1 letter from the extended academic community. One letter from a student or advisee is optional. More letters are allowed as long as the 20 page overall limit is not exceeded.

Nomination packets should not exceed 20 pages. Nominations will only be accepted when all materials are submitted. The deadline for submission is November 16, 2012. Please electronically submit the nomination packet as a single PDF file to facultycouncil@cu.edu.

If you have any questions about the nomination process, please contact Karen Jonscher at Karen.jonscher@ucdenver.edu.
ADDENDUM III – THURSDAY FOOTBALL GAME E-MEMO

Dear colleagues,

On Thursday, Oct. 11, the University of Colorado Boulder will host Arizona State University for a nationally televised football game. Kickoff is scheduled for 7 p.m. While every major event on our campus requires considerable logistical coordination, football games hosted on Thursday evenings add an additional level of complexity that requires preparation and cooperation across the campus.

As communicated in an administrative message on Sept. 4, the business of the university will continue as we approach the 7 p.m. kickoff time. In order to maintain basic campus operations, academic and administrative departments on the main campus are expected to remain open on game day. All classes and research activities will continue as usual unless canceled or rescheduled by individual faculty members.

Campus leadership has been planning for this evening game since it was first announced in December. This is our final campus-wide reminder of the upcoming event, and we are asking you to prepare for the adjustments to our campus routine. While we anticipate minimal disruptions outside of those usually associated with gameday activities, we invite you to review your campus plans for the day and be prepared well in advance.

Leave guidance

In an effort to reduce traffic congestion and to provide adequate parking for game attendees, departments on the main campus are asked to operate with limited staff after 4 p.m. As a result, appointing authorities and department heads will need to determine the staff needed to continue basic operations after 4 p.m. Please note that these guidelines only affect main campus employees and departments.

Staff who work at other locations (i.e., East Campus, Research Park, Williams Village, Grandview, etc.) should maintain regular work schedules and hours of operations. To review leave guidance for the game, please visit this archive of the leave guidance message that was sent in September.

Building restrictions

Programs located in the Stadium and in some nearby locations – particularly the Duane, Benson, Muenzinger, MCDB, and Porter buildings - will have additional restrictions placed upon them late that day. Every effort has been made to mitigate any disruptions to the normal Thursday afternoon routine in these areas.

Building proctors, academic officers, campus administration and the Department of Public Safety have been coordinating building access, classroom schedules and research activities in this area. If you are aware of an issue that has not already been addressed, please contact the Vice Provost and Associate Vice Chancellor for Budget & Planning, Bill Kaempfer at William.Kaempfer@Colorado.EDU.

Permit holder impacts

We are anticipating increased campus and traffic congestion on gameday, and campus commuters are encouraged to take transit, carpool, or ride their bikes rather than drive to campus on Thursday, October 11.
The Parking and Transportation services Service Disruption website has a comprehensive list of
gameday impacts. The information on the site is reflected below, but please feel welcome to
check the site for additional information. In the next few days, affected permit holders will be
contacted directly by Parking and Transportation Services with information about their service
impacts and parking options.

Due to gameday operations and event security, certain Main Campus parking lots will be closed
after 11:30 p.m. on Wednesday, Oct. 10 until approximately 11:30 p.m. on Thursday, Oct. 11.
Permit holders may park at East Campus & Research Park and ride the Stampede bus route or
Buff Bus shuttles (marked Special) to Main Campus (Colorado & Folsom Street stop). Please
note that beginning at 3 p.m. on October 11, the Stampede bus route will be detoured down
Regent Drive.

Alternative parking arrangements for displaced permit holders can be found below:

• Lot 346 Alternate Parking Arrangements or East Campus & Research Park
• Lots 380, 384 & 386 Alternate Parking Arrangements or East Campus & Research Park
• Lots 169, 360, 371, 375, 378, 379, 390, & 396 Alternate Parking Arrangements or East Campus
  & Research Park

Gameday traffic and bus route impacts

Gameday traffic set up will prohibit all bus service stops and vehicular traffic traveling through
Main Campus on Colorado Avenue and 18th Street, beginning at 3 p.m. Bus stops located on
Colorado Avenue and 18th Street will be inaccessible to bus routes during this time; these routes
will be detoured to pick-up at stops along Regent Drive.

• The Buff Bus will begin re-routing to its game day route at 3 p.m. The route runs clockwise and
  stops at: Williams Village, Kittridge Zone (drop-offs only by request), the Center for Community,
  Regent at Colorado, and Bear Creek. For more information see the Buff Bus page.
• HOP Route Before/During the ASU Game
• HOP Route After the ASU Game
• RTD Routes: Stampede, J

Additional information about stadium policies, event parking and the gameday experience can be
found on the website, www.cubuffs.com/gameday.

We believe this game will once again provide our university with an opportunity to showcase our
beautiful campus and its many achievements. We would like to thank all of our campus and
community partners who are working so diligently to make the evening safe and successful.

Sincerely,

Louise Vale, Vice Chancellor for Administration
William H. Kaempfer, Vice Provost and Associate Vice Chancellor for Budget & Planning