1. **Introductions (5 mins):**
   Austin Longo  
   Bill Casson  
   Andy Raider  
   Chris Bell  
   Claire Garand  
   Daniel McDonald

2. **How are we organized?**
   Email  
   Too many email messages?  
   Should we look to another tool?  
   Trello does allow comments so if we have “cards” we can comment on them there

   Trello  
   Primary goal - task management  
   We decided on Trello  
   Here is the link to the main board: [https://trello.com/b/drKBQUbw/misc](https://trello.com/b/drKBQUbw/misc)

   For consideration Slack  
   Possible addition for later persistent non-real time chatrooms  
   Integrates with Trello and Github

3. **Calendar Updates Request:**
   Please come ready to discuss Daniel’s draft at:  
   [https://docs.google.com/document/d/1cWjRfKita2CwVZoDkeyUXzRJGqD8YHpLPEcYhzwgzoU/edit?usp=sharing](https://docs.google.com/document/d/1cWjRfKita2CwVZoDkeyUXzRJGqD8YHpLPEcYhzwgzoU/edit?usp=sharing)

   Tasks into trello board.

4. **Membership and recruitment update:**
   New poster designs  
   The current design feels too bland

   Idea:  
   Do you use teh Intertubes?  
   Do you like cats and screaming goats?

   Remind people that they do use use IT on campus
Theme of “harden your defenses”

5. OIT updates regarding student efforts:
Free MS Office for all Students
   Absolutely has to be available by summer (by May)
   Make it known that they will be able to have it
   Push during orientation

Planned Elimination of UMC Laptop “Lab” and UMC Board discussion
   See a list of general purpose labs
   Analysis all students have a laptop is BS
   We want more agenda
   See the direction

   Maybe bring labs guy come talk to us

CS loans out systems per semester (small program)
   CS doesn't want to do this if they don't

VDI - Thin clients

Free Lynda.com training for all students

6. Student Survey update and plans
Look at the survey
https://cuboulder.qualtrics.com/SE/?SId=SV_1ZYGKfZb48ZW05
Survey Comments on Survey go in this google doc Right Here:

We will

Last Month’s To Do List:
   Everyone: Review, comment, and sign-off on Student Survey
   Chris will set up a standing meeting with Claire in the future
This Month’s To Do List:
  Review