OFFICE OF CONTRACTS AND GRANTS
PROPOSAL APPLICATION AND ROUTING FORM
INDIRECT COST ADDENDUM SHEET

UCB Proposal No. _____ Applicant: _____
Source of Support (Sponsoring Agency): _____

In accordance with CU Indirect Cost Reimbursement policy, the federally approved indirect cost rates are to be applied to all contracts and grants. Exceptions are rare and must be approved by the Associate Vice Chancellor for Research (or designee). This addendum sheet must accompany the Proposal Application and Routing Form for any such project. The following is applicable to this project:

- ☐ 1. By law or regulation a governmental agency is limited in the amount or rate of indirect cost.
- ☐ 2. A foundation has a formal written policy, consistently applied to all such awards, limiting indirect cost
- ☐ 3. A corporation has a formal written policy, consistently applied to all such awards, limiting indirect cost
- ☐ 4. The project is of such significant benefit to the campus that subsidization of indirect cost is warranted (if box 4 is checked, approval by the Vice Chancellor for Research or AVCR is required)

Note: For either condition 3 or 4 above, a written justification and explanation of the benefit of the project to the campus must be submitted by the principal investigator/project director (if it can not be adequately described below it must accompany this addendum form as an attachment).

OCG calculates the imputed "loss" of indirect cost recovery to be $ _____ _____
Amount Details

The following cost items have been included as "direct costs" that may be considered to help offset the "loss" of indirect costs in that the campus, dean, or institute or department also receive benefit:

- ☐ 1. AY Salary for the principal investigator/project director _____
- ☐ 2. Salary and/or tuition for graduate research assistants _____
- ☐ 3. Salary for technical support staff _____
- ☐ 4. Departmental administrative support _____
- ☐ 5. Equipment, supplies, telephone equipment _____
- ☐ 6. Travel or other costs _____

NOTE: It is absolutely essential that any cost items charged to a project be <u>relevant, allocable, and beneficial</u> to that project.

Additional Justification: the following aspects of the project describe the benefit to the campus of such a project and the ways that the "loss" of indirect cost is offset by those benefits (e.g., AY salary recovery, GRA salary and tuition support, seed money for possible future funding, departmental infrastructure costs):

_____
_____
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_____

_____
Endorsement of Department Chair / Institute Director / Dean