

Summer Class Registration Procedures

Please Read Carefully

Registration Process

We are pleased to be offering online registration as a fast and easy option to register for classes. Now and throughout the summer, all registrations will take place on a first-come, first-served basis.

REGISTRATION OPTIONS

1. Online Registration

We highly recommend using this option as it provides immediate feedback of class availability with email confirmation. www.colorado.edu/sciencediscovery

2. By FAX

- (303) 735-6443

3. Mail-in

- Make checks payable to CU Science Discovery
- Send to: CU Science Discovery
446 UCB, University of Colorado
Boulder, CO 80309-0446

4. By Phone

- Call our office **(303) 492-7188**
- Only Visa or MasterCard accepted with this option
- Mail-in completed Registration and Emergency Information.

Please note: For all registration options, full payment must be provided at the time of registration, as well as completed Emergency Information on each child. We accept Visa, MasterCard, or check (with Mail-in option) made payable to CU Science Discovery. We will process all payments at the time of registration. There is no charge for waitlisted students. You may also only register children for whom you are the parent or guardian.

Please Note:

Science Discovery frequently photographs class activities for use in brochures/publicity. Please notify us in writing if we are **not** free to use photographs of your child.

General Registration Information

Our most popular classes tend to fill early, so we recommend that you get your registrations in soon. There are many classes, however, available throughout the summer. Please visit our website. We update it frequently for class availability. Or you may call us at (303) 492-7188.

Age Policy

Careful consideration is used to determine age levels for classes. To provide the highest quality experience for all students, the set age limits are respectfully required. In addition, it is crucial that a child has had their fourth birthday by the start of the class.

Confirmations

- All online registrations will receive immediate email confirmation and map.
- All other registration options will receive a confirmation and map sent out by mail within two weeks of processing. The confirmation will indicate your child's status in each class. If you include your email on the registration form, the confirmation will be sent via email immediately upon processing.

Refund and Cancellation Policy

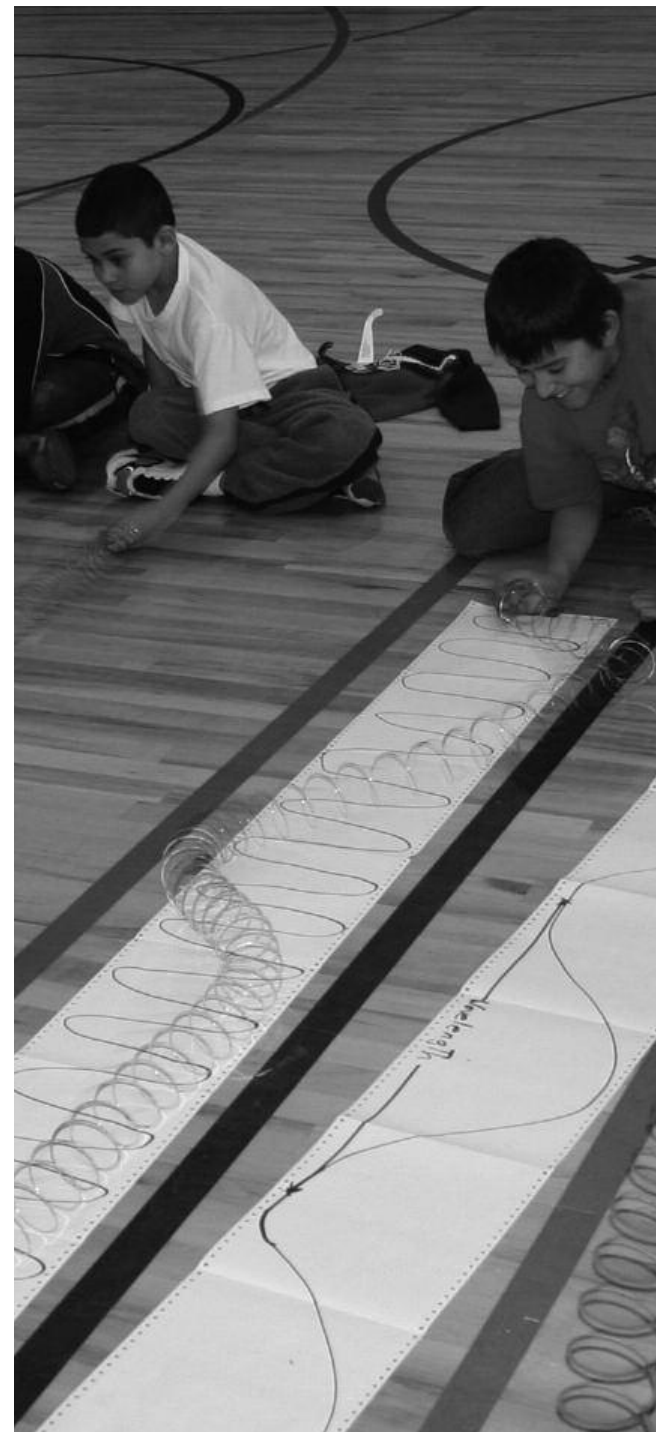
- Full class fee will be refunded when class or activity is cancelled by Science Discovery.
- In order to receive a refund, cancellations must be requested five working days prior to the scheduled start of the class. A refund for the total amount minus \$15.00 per class for handling charge will be issued. Class changes also incur a \$15.00 handling charge.
- If a child is suspended due to disruptive behavior, there will be no class refund.

We reserve the right to cancel a class or camp due to low enrollment or other unforeseen circumstances.

New! Supervised Lunch

A supervised lunch period will be available for students enrolled for an AM and PM class on the same day, same campus. You must sign up the first day of class. No fee.

Science Discovery reserves the right to remove any student from the program if s/he displays any behavior that is disruptive to the class.



To register online: www.colorado.edu/sciencediscovery