

## **Overview of BFA Submission Process** (Updated 02/28/2011)

### **Course Prerequisites**

Film 1502 – Intro to Film  
Film 2000 or 2300 – Beginning Filmmaking  
Film 2500 – Intro to Cinematography

### **Minimum GPA Requirements**

Enroll in FILM 2500: Overall University GPA of 2.0 and a combined 3.0 in Film 1502, 2000/2300

Apply for the BFA: Overall University GPA of 2.5 to submit an application. (If your GPA is below 2.5 you may attend class, but you cannot submit a BFA application.) Combined GPA of 3.3 in 1502, 2000/2300 and 2500 (at course completion) to be granted acceptance. Cumulative GPA of 2.5 after final grades for the term are processed.

### **Application (due last day of classes of Fall, Spring, and Summer semesters)**

All application materials should be identified with the last 4 digits of your student ID only. All materials must be submitted to the marked box in the IFS office, ATLAS 326, in a single manila envelope also marked, on the outside, with the last 4 digits of your Student ID# on the front cover. Make sure your name is not on any submitted papers or creative work. Incomplete applications will not be judged but may be resubmitted the next semester by completing the missing sections of the application and resubmitting your Film 2500 project on DVD.

If you wish your application materials to be returned, please provide a self-addressed, stamped envelope. Film Studies will not be responsible for returning materials if a suitable envelope and postage are not provided. Film Studies will not be responsible for keeping submitted materials.

The BFA application consists of the following (see application form for details):

1. Completed application form (signed by you and the advisor)
2. Typed Application Essay
3. Critical Essay / Research Paper
4. Sample of Creative Work
5. A work of up to 4 minutes of any 16mm film the students have made. Must be shot/created by the submitting student. Films with sound are allowed. Students' 16mm films must be submitted on DVD.

### **Judging Process**

A Film Studies panel of judges will review the application materials and select applicants who demonstrate a strong potential for creative independent film work.

### **Decision Notification**

Letters of 'Acceptance' or 'Rejection' will be made available in the Film Studies office, ATLAS 327, NO LATER than the first day of the successive semester offering FILM 3400. All students planning to apply to the BFA program are required to attend a BFA orientation meeting the semester before they plan to enroll in FILM 3400. Orientation meetings will take place in late Sept., late Feb., and late June of each semester. Attendance will be a requirement on the application form.

### **Rejection or Conditional Acceptance**

Students with a low GPA may re-take a class (1502, 2000/2300 or 2500) to raise their GPA to the required minimum of 3.3. You will not be allowed to participate in the BFA program until you meet this minimum GPA. If your application is 'Rejected' but your GPA meets the minimums, you may re-apply, one time, with new work. You cannot resubmit any written or creative work from the previous application. (This does not apply if your application was not reviewed because it was incomplete.)

