

Attending:

Chair John Daily, Vice Chair Bob Schulzinger, Secretary Barbara Bintliff, BFA at-large reps Cathy Comstock and John Cooper, BFA Academic Affairs Committee Chair Martha Jo Sani, BFA Diversity: Committee on Women Co-Chair Chonin Horno-Delgado, BFA Infrastructure: Libraries Committee Chair, Steven Bruns, VC Academic Affairs Bill Kaempfer, Student Administrator for Academic Affairs Trey Lyons

Absent:

BFA Budget & Planning Committee Chair Uriel Nauenberg, BFA Communications Committee Chair Tom Geers, BFA Faculty Affairs Committee Chair Dan Liston, BFA Student Affairs: Intercollegiate Athletics Chair Michael Preston, ASC Chair Jeff Mitton

A meeting of the Boulder Faculty Assembly Executive Committee was held on Monday, September 28, 1998, in Porter Biosciences Room B121. Chair John Daily presided. The meeting convened at 3:30 p.m. and adjourned at 5:10 p.m.

A. Approval of Minutes

Moved by Steven Bruns and seconded by Martha Jo Sani to approved the minutes of September 14 and 21, 1998.

The motion carried.

The BFA Executive Committee minutes will be forwarded to the BFA, Jeff Mitton, and UCB administrators each week after approval.

B. Report from the Chair

Budget Retreat

Regarding the current discussions regarding system administration, Daily commented that the resource base is very small and that what is needed is increased revenue. Daily further commented that it must be recognized that there is not complete flexibility on how money is spent, much of it has already been earmarked, such as research money, etc. Daily stated that revenues must be increased especially in the high priority areas.

Daily reported that the bottom line is that the TLE and the IRMS, combined with the capital campaign, is the framework that the President has created for CU to raise more resources. The dilemma that UCB faculty faces is that they are the ones to set the priorities for fundraising, the areas to increase revenues, and where the sources of the revenues are. Daily listed the President's priorities as:

1. getting higher education out of Tabor
2. go after earmarked dollars (going to congress for specific line item appropriations)
3. working with the Chancellor's to do a better job at fundraising

4. ATLAS, UCB Campus Master Plan, Student Odyssey Project, ASP, Capital Campaign, and Accreditation planning processes coming together

Daily commented that TLE is a framework to go out and tell the world what CU is doing, there is nothing in the shell at this point. The campuses of CU are the TLE staff and UCB CEC will meet with the TLE team to discuss a TLE action plan on October 7 to discuss what will go into the action plan. Daily reported that the TLE team demanded that campuses each come up with four major goals. Daily reported that the UCB goals are, undergraduate education, graduate education and research, diversity, and technology, each of which must be defined for Phase I of IRMS. The TLE goals will then be validated and the campuses will be asked to develop strategies on how to implement the goals, and estimating costs. Phase II of IRMS will ask the campuses to develop strategies on how to obtain associated resources.

Kaempfer stated that last spring the campus master plan and campus strategic plans were used (by himself and Ric Porreca) to identify goals that would fit into the TLE strategy and to establish strategies to meet those goals (academic, quality of life, and resource strategies). Kaempfer explained that they intend to continue the process and intend to transmit by e-mail the goals and strategies and ask for comments. Kaempfer will ask faculty if there are programs or initiatives or strategies that were missed, things that have been included that should not be, and what are the "bullet" items on the list. One e-mail will be a description of the process and another e-mail will be the document outlining the goals and strategies.

Kaempfer explained that the second part of the strategy would have Ric Porreca meet with various campus constituents to discuss their status with the plan. Kaempfer stated that the plan is integrated into the budget process and that they hope to have the deans identify goals and identify allocation plans and performance indicators.

Cooper asked if the deans could ask their faculty bodies to submit a specific written response on the various goals associated with the plan. The Executive Committee agreed with this process.

Kaempfer commented that going from Phase II to Phase III of IRMS would be problematic when it comes to identifying funds for the various goals.

Daily stated that institutions that are successful at fund-raising have a very involved faculty. Sani commented that there is only so big a pool for benefits, salaries, etc. and that when everyone asks for things such as single parent subsidization (which was done), spouses of deceased faculty, etc., that it gets down to dollars and cents. Daily stated that part of the dilemma is that you can cut the pie by salaries or by academic programs and that no one wants to hear about faculty salaries when fundraising, they want to hear about programs.

Kaempfer discussed the importance of campaign goal setting in an effort to identify where the money will end up.

Cooper commented that the focus should be on the problem of the lack of interaction with faculty. Cooper suggested that Daily's letter should concentrate on talking with administrators about how faculty are going to be involved with projects such as TLE, IRMS, health care, ASP, the capital campaign, etc. Cooper stated that people have felt out of touch and that system administration cannot afford to not involve faculty, they need the help of faculty. Comstock agreed with the frustration of faculty and system administration communication.

Cooper suggested that as a matter of course, all communication between BFA and ASC be distributed to the BFA Executive Committee in an effort to improve communications. Daily suggested that the BFA Budget and Planning Committee work hard to get the numbers from 1985 rather than 1989 on the system administration issue raised by Mitton and the ASC. Comstock suggested that she forward BFA communications to Mitton and ask that he share the information with the ASC.

Roles of the BFA Standing Committees

Martha Jo Sani asked if the committee could continue to be known as CAPPS. Daily responded that the reason the name of the committee was changed to Academic Affairs was to align it with the academic affairs administrative committees.

Sani will ask Mike Grant in Academic Affairs or Ric Porreca for the report on enrollment.

Committee Assignments

Schulzinger will contact Joe Roy regarding faculty membership on the **Circulatory Shuttle Committee**.

Schulzinger agreed to serve on the **Chancellor's Diversity Committee**, as BFA representative.

Communication between System Administrations and Faculty Council

After discussion, the following action was taken:

MOVED by John Cooper and seconded by Barbara Bintliff that transmission of all appropriate Faculty Council resolutions requiring campus action to the campuses are made from the office of the Vice President of Academic Affairs.

The motion passed unanimously.

Representation of Honorarium Faculty on BFA

Comstock requests that one seat be available on the BFA for a representative for honorarium faculty (those faculty members who are either not full-time, not on a one-year contract, or have not been an instructor for two years).

After discussion, Comstock agreed to work on first getting the honorarium faculty to organize as a group and then to consider a BFA seat.

Representation of Arts and Sciences on BFA

After discussion, the following action was taken:

MOVED by John Cooper and seconded by Robert Schulzinger in the spirit of the BFA resolution that the chair of the Arts and Sciences Council would be a part of BFA that if the ASC chair cannot attend a meeting that he/she send a representative.

The motion carried unanimously.

C. New Business

Bylaws changes

After discussion, the following action was taken:

MOVED by Cathy Comstock and seconded by Robert Schulzinger that Barbara Bintliff, as BFA Secretary, submit a notice of motion to change the bylaws regarding signatures necessary to nominate at-large representatives.

The motion carried unanimously. Bintliff will submit a notice of new motion to the October 5 BFA Executive Committee for discussion.

Health Care

Daily announced that Glenn George would attend the October 1 BFA meeting to discuss health care.

System Administration

Letters regarding system administration will be included in the BFA packets on October 1.

D. Next Meeting

The next regular meeting of the Boulder Faculty Assembly Executive Committee will be Monday, October 5, in Room B121 in Porter Biosciences from 3:30 to 5:00 p.m.