

Executive Committee
Boulder Faculty Assembly
Minutes
February 1, 1999

Attending:

Chair John Daily, Vice Chair Bob Schulzinger, Secretary Barbara Bintliff, BFA at-large reps Cathy Comstock and John Cooper, BFA Academic Affairs Committee Chair Martha Jo Sani, BFA Budget & Planning Committee Chair Uriel Nauenberg, BFA Communications Committee Chair Tom Geers, BFA Student Affairs: Intercollegiate Athletics Chair Michael Preston, BFA Budget and Planning: Faculty Benefits and Compensation Chair Sanjai Bhagat, AVC Budget and Planning Academic Affairs Bill Kaempfer, UCSU Academic Affairs Student Rep Trey Lyons, Silver and Gold reporter Jeff Dodge, Vice Chancellor for Academic Affairs Todd Gleeson

Not attending: BFA Diversity: Committee on Women Co-Chair Chonin Horno-Delgado, BFA Diversity: Committee on Women Co-Chair Carla Farsi, BFA Infrastructure: Libraries Committee Chair Steven Bruns, ASC Chair Jeffry Mitton, BFA Faculty Affairs Committee Chair Paul Levitt

A meeting of the Boulder Faculty Assembly Executive Committee was held on Monday, February 2, 1999, in Porter Biosciences Room B121. Chair John Daily presided. The meeting convened at 3:30 p.m. and adjourned at 5:00 p.m.

A. Approval of Minutes

MOVED by Barbara Bintliff and seconded by Tom Geers that the minutes of January 25, 1999 be approved.

The motion carried.

The BFA Executive Committee minutes will be forwarded to the BFA, Jeff Mitton, and UCB administrators each week after approval.

B. Report from Chair Daily

Campus Budget Hearings

Daily reported that the Budget Hearings are proceeding, and that he will give a short report each week at Executive Committee meetings.

Health Care

Daily stated that the committee is waiting to write the RFP until legal issues on whether UANet can become a legal insurer are clarified.

Committee Assignments

Topic postponed.

BFA Awards

Announcements to the campus community will be going out this week.

Legal Issues Facing Administrators

Daily stated that legal issues facing administrators (mostly relating to budgeting and personnel) spoke to a need for department chair training, and suggested that the BFA address training for department chairs in the future.

C. Special Reports

Proposed Changes to the Academic Calendar:

Martha Jo Sani provided a proposal from the BFA Academic Affairs Committee in support of the creation of a fall break in October, beginning Fall of 1999, but not in support of adding extra days to the semester; using Labor Day as a teaching day; using reading days to create a fall break; or extending Thanksgiving week. She further reported that the committee considers the new fall break is a break: not a vacation. She reported that the Academic Affairs committee supports reducing final exam week from seven to five days, reducing the final exam period from three to two and one-half hours, eliminating Saturday final exams, and allowing for a day in between the last day of finals and commencement.

Sani reported that the committee does not support using Saturdays for classes in the Spring semester, but is strongly in favor of using credit for the final exam period in instruction time and/or lengthening the class hour to 55 minutes. Sani reported that there is strong support from the faculty for a later Spring semester start date.

Bill Kaempfer stated that the 55-minute class hour option should not be considered seriously at this point.

Tom Geers stated that the inclusion of the final exam period in instruction time, while complicated, is a major issue because it allows relief in all directions. Geers asked Bill Kaempfer if CCHE would allow it. Kaempfer responded that there have been two conflicting CCHE rulings on this issue. Kaempfer reported that CCHE policy simply states that 750 instructional minutes are required per credit hour.

Discussion followed.

Kaempfer then reported that he will be making the following proposal to Phil Distefano: that the 14 week, 4 day semester be implemented in the Fall 2000 semester for reasons of scheduling restrictions related to the year 2000 calendar, and then continue the 14 week, 4-day schedule permanently from then on.

Kaempfer reported that his committee is facing a deadline of today for printing the calendar.

Bintliff stated that she will vote against the proposal, because most faculty and students in the School of Law are against it.

Tom Geers moved to approve Bill Kaempfer's changes.

There was general consensus that the printing of the calendars should be delayed. Daily stated that it would be extremely politic to delay printing until after the full BFA meets on February 4th and has a chance to debate the issue.

Bintliff called the question to vote on Kaempfer's proposed changes. There were 6 nays and 4 yeas. Kaempfer's proposed changes were not approved.

Sani will present a motion on the fall break proposal to the BFA at their meeting on February 4th.

Routing and Approval of Sponsored Project Proposal

John Daily introduced a proposal from OCG to streamline the procedures for routing and approval of sponsored project proposals at CU Boulder, such that the routed package be further reduced to include only the commitments. Daily requested that the members of the BFA executive committee read the proposal and then submit opinions to him.

Definition of 'Below Expectations' for purposes of Post Tenure Review

Todd Gleeson reported that there are two ways to define the "below expectations" performance measure: Below Expectations Overall; and Below Expectations in any Single Area (teaching, research, or service).

Discussion followed, with the general consensus that "overall" is appropriate.

Gleeson requested the Boulder Faculty Assembly provide feedback to the Dean's Council in time for their March 9th meeting.

Budget and Planning

Uriel Nauenberg reported that the subcommittee on compensation and benefits, working with Lou McClelland, has been investigating whether compensation can be based on departmental performance, and if so, what the performance measures would be. Nauenberg stated that a note to the deans about the possible need for performance measures should be drafted, suggesting an exchange of ideas on the issue, or a possible committee on developing performance measures.

It was agreed that the Compensation and Benefits sub-committee should draft a letter to the deans, and that the letter will officially be from the chair of the Boulder Faculty Assembly.

UCB Instructor Guidelines

Cathy Comstock noted that the original proposal was for workload weighting (for purposes of merit evaluation) of 75% teaching and 25% service, adding that a weighting of 80/20 is commonly misunderstood to mean that instructors should be teaching 4 classes, not 3.

Todd Gleeson reported that the change was not designed to constrain a college to using 80/20, but rather to bring the weighting in line with that used for faculty. Gleeson and Comstock agreed on making some changes.

Comstock will bring the guidelines to the full BFA meeting on February 4, with a request for a vote in support.

D. New Business

Daily reported that he will not be in attendance at the next Executive Committee meeting, and requested that Schulzinger stand in as chair. Schulzinger agreed to do so.

E. Old Business

Student Fees and Student Diversity plan presentations will be rescheduled to later meetings of the executive committee.

F. Next Meeting

The next regular meeting of the Boulder Faculty Assembly Executive Committee will be Monday, February 8th in Room B121 in Porter Biosciences from 3:30 to 5:00 p.m.